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**MINUTES** of a meeting of the Raglan Community Board held in Basement Meeting Room, Raglan House, 45 Bow Street, Raglan on **WEDNESDAY 17 FEBRUARY 2021** commencing at **1.31pm**.

**Present:**

Mrs G Parson (Chairperson)  
Mr B MacLeod (Deputy Chair)  
Mr D Amoore  
Cr LR Thomson

**Attending:**

Members of the Public

Mr B Stringer (Democracy Manager)  
Mr M Horsfield (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Mr Amoore)**

**THAT an apology be received from Mr Bains, Mr Oosten and Mr Rayner.**

**CARRIED**

**RCB2102/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Parson/Cr Thomson)**

**THAT the agenda for a meeting of the Raglan Community Board held on Wednesday 17 February 2021 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received;**

**AND FURTHER THAT the Board resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:**

- **Raglan Kerbside Foodwaste Collection, Xtreme Zero Waste,**

**to be considered as Item 6.9**

**CARRIED**

**RCB2102/02**

## **DISCLOSURES OF INTEREST**

Mr MacLeod advised members of the Board noted he had a non-financial interest in item 6.7 [*Councillor's Report*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mrs Parson/Cr Thomson)**

**THAT the minutes of a meeting of the Raglan Community Board held on Wednesday 9 December 2020 be confirmed as a true and correct record of that meeting.**

**CARRIED**

**RCB2102/03**

## **PUBLIC FORUM**

The following matters were discussed:

- Freedom Camping Signage – Concern expressed regarding unclear signage at the reserve on John Street. Issues were still occurring with freedom campers, but situation had improved with monitoring and signage. Freedom Camping Bylaw review would occur later in the year.

**ACTION:** Senior Transportation Engineer to inform Community Board regarding the designation for parking on reserve on John Street.

- Football Fields – Concern expressed regarding the uncertainty in Council communications of the location of the football fields. The football club wrote a letter in response to the Blueprint. The club felt like they have not been listened to. The matter had yet to be determined as part of the draft Reserve Management Plan.

## **REPORTS**

### Discretionary Fund Report to 28 January 2021

#### Agenda Item 6.1

The report was received [*RCB2102/02 refers*] and the following matters were discussed:

- The Community Board advised that the invoice from Raglan Ink, attached to the staff report, was not for the Board to pay.

**ACTION:** The Senior Transportation Engineer is requested to investigate and arrange for the payment of the Raglan Ink invoice for Places for People design work.

- Ways that the Board could proactively promote the Discretionary Fund to community groups. The Board would consider this issue at its next workshop.
- Possible use of funds for a Matariki event.
- The Board decided not to send a delegate to the upcoming Community Board Conference in Gore

### Raglan Works & Issues Report: Status of Items February 2021

#### Agenda Item 6.2

The report was received [*RCB2102/02 refers*] and discussion was held on the following matters:

- Manu Bay -The Board would appreciate more commentary regarding the issue. Concerns with rock build up and overtopping. Effective monitoring was needed.

**ACTION:** Staff to provide a progress report to the Community Board before the end of February 2021 and that the Community Project Manager or other staff to speak to the report at the next Community Board meeting.

- Roading (Gilmour Urban Upgrade) – Design drawings being completed. Local residents to be consulted on plans.

**ACTION:** Council to provide an update to local residents regarding the Gilmour Urban Upgrade project.

- Raglan Community Board Quarterly Update – concern expressed as to lack of detail on project timeframes.

**ACTION:** Future reports to include a column for (indicative) project timeframes (including completion date) and a clear explanation for any significant delays encountered.

- Cliff Road - Signs were complete and clear; motorists continued to drive down the wrong way.
- Disabled car park - Sign has been installed.
- Inter-Raglan Bus Service – Survey results would be appreciated to understand community views of how the current service was operating.

**ACTION:** Regional Council to provide results of the Inter-Raglan Bus Service survey and be invited to present at the next Board meeting.

**ACTION:** Regional Council to attend Community Board meeting and report on Raglan 23 Bus Route.

- Freedom Camping - Important to remind people to participate in Bylaw Review.

**ACTION:** Chair to put a Facebook post on Community Board Page to remind people to participate in the review of the Freedom Camping Bylaw and to ask community members for contact details for those who wish to be actively involved.

- School Marking – School needs to evaluate the parking situation on Whitley Street.

### Climate Response and Resilience Action Plan Agenda Item 6.3

The report was received [RCB2102/02 refers] and discussions were held on the following matters:

- Board to support the Council with the Action Plan and be more proactive in the community.
- Possibility of creating a climate response and resilience Board Subcommittee.

**ACTION:** All Board members to read thoroughly and understand the report in preparation for the Board's 90-day planning workshop.

**ACTION:** Board to send Action Plan to different organisations to encourage collaboration and ideas to support the community to achieve outcomes.

- The Chair, Mr Rayner and Mr Bains have agreed to focus on Climate change and resilience.

- Suggestion that the organisational structure graphic in the plan was confusing – needed to clearly outline who comprised the Executive Leadership Team.

### Year to Date Service Request Report

#### Agenda Item 6.4

The report was received [RCB2102/02 refers] and no discussion was held.

### Chairperson's Report

#### Agenda Item 6.5

The report was received [RCB2102/02 refers] and discussions were held on the following matters:

- Coastal Reserve – Chair was still to have a workshop with the Service Delivery General Manager in relation to the Board's oversight over reserves. The Raglan Reserve Management Plan Hearing would be held on Thursday, 25<sup>th</sup> February 2021 with a Board member attending to speak to submission.
- Poihakena Marae – Meeting organised for 7<sup>th</sup> March 2021.
- 90-day planning workshop scheduled for Tuesday 23<sup>rd</sup> February 2021. A longer workshop would be scheduled for Wednesday 10<sup>th</sup> March 2021.
- Discussion on items to be discussed at the next Board meeting.
  - Civil Defence and Emergency Management - Board wanted to be informed of their responsibilities regarding the Civil Defence response plan.

**ACTION:** Waikato District Council Civil Defence Emergency Management Coordinator requested to attend the Board's next meeting to discuss the Civil Defence and Raglan Community Response Plan.

- Community Board Charter required review:
  - Board's responsibility for Raglan reserves (following discussion with General Manager Service Delivery).
  - Transfer responsibility of Raglan Naturally to the Raglan Naturally Trust Board.
- Affordable Housing – little progress to report; Cr Thomson was monitoring outside of Board meetings.

### Raglan Naturally Update

## Agenda Item 6.6

The report was received [RCB2102/02 refers] and no discussion was held.

## Councillor's Report

### Agenda Item 6.7

The report was received [RCB2102/02 refers] and Cr Thomson highlighted the following matters.

- LTP briefings and workshops had been productive and positive.
  
- Soundsplash
  - Less congestion and rubbish compared to previous years.
  - Stricter monitoring of alcohol and an increase of underage people found with alcohol.
  - Long waits for entry armbands a concern.
  - Raglan Camping Ground had indicated it would no longer allow guests under the age of 25 years to stay during Soundsplash weekend given the number of adverse incidents that took place.

**ACTION:** Council staff to provide a copy of their Soundsplash audit report/debrief to the Chair before the Board's next meeting. Chair to discuss with General Manager Service Delivery whether to include the report in the Board's agenda.

Board Chair to invite Soundsplash organisers to the next Board meeting as guest presenters to discuss the recent Soundsplash event.

- Camera Licensing Trust – Date not set for the next Trust meeting.

**ACTION:** Cr Thomson to provide an update on when the Trust was next due to meet at the next Board meeting.

## Board Members' Report

### Agenda Item 6.8

The report was received [RCB2102/02 refers] and discussions were held on the following matters:

- Disappointment expressed that the tender for the two public parklets as part of the Places for People project had not been conducted yet.

Raglan Kerbside Foodwaste Collection  
Late Agenda Item 6.9

The report was received [RCB2102/02 refers] and discussion was held on the following matters:

- Proposal was for the Community Board to make clear to Council its support of kerbside food waste collection and that the Community Board supports the inclusion of a targeted rate for Raglan to go into the LTP consultation document.
- Indication that the cost from Xtreme Zero Waste had now reduced from.
- Query on the number of residents using the current service to justify a targeted rate. Discussion on whether a survey could be included in the LTP consultation document for Raglan residents.
- Funding alternatives discussed.
- Possibility that foodwaste collection could be mandatory in the future and additional costs to restart the service.
- Democracy Manager outlined the Chief Financial Officer's email advice that it was too late in the process to introduce a new targeted rate for the LTP consultation document. The Board could look to include this in its submission on the LTP, or work with the Council to consider the feasibility of the proposal for the 2022/23 Annual Plan.

**Resolved: (Mrs Parson/Mr MacLeod)**

**THAT the Raglan Community Board put forward a recommendation to Council that Waikato District Council consult in the 2021/2031 LTP on a targeted rate for Raglan's Kerbside Foodwaste Collection, to support and continue the service.**

**CARRIED.**

**RCB2102/04**

There being no further business the meeting was declared closed at 3:38PM

Minutes approved and confirmed this    day of    2021.

G Parson  
**CHAIRPERSON**