

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 3 FEBRUARY 2021** commencing at **7.00pm.**

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday, 2 December 2020

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5. SPEAKER

No speakers are expected for this meeting.

6. REPORTS

6.1 Te Kauwhata Works and Issues Report

7

6.2 Councillor's Report

Verbal

6.3 Discretionary Fund Report to 15 January 2021

17

6.4 Meremere Street Number Project

20

6.5 Chairperson's Report

Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	11 January 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday, 2 December 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday, 2 December 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TKCC Minutes – 2 December 2020

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 2 DECEMBER 2020** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
 Cr JD Sedgwick
 Mrs J Allport (Secretary)
 Mr J Cunningham
 Ms A Van de Munckhof
 Mr T Hinton
 Mr C Howells
 Mr B Weaver

Attending:

Mr V Ramduny (Strategic Projects Manager)
 Mr U Schwinn (Customer Delivery Officer)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Cunningham/Mr Weaver)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 2 December 2020** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

TKCC2012/01

DISCLOSURES OF INTEREST

Ms Grace advised members of the Board that she would declare a financial conflict of interest in item [*Discretionary Funding Report to 17 November 2020*].

Mr Hinton advised members of the Board that he would declare a financial conflict of interest in item [*Discretionary Funding Report to 17 November 2020*].

CONFIRMATION OF MINUTES

Resolved: (Mr Weaver/Mr Cunningham)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday, 4 November 2020 be confirmed as a true and correct record.

CARRIED

TKCC2012/02

REPORTS

Te Kauwhata Works & Issues Report: November 2020

Agenda Item 6.1

The report was received [TKCC2012/02 refers] and discussion was held

- Dog Exercise Area: This project is progressing. Mr Hinton advised the Mens Shed have been approached to construct some agility equipment.
- Walkway: The easement has now been approved and construction can now continue. Layout drawings for the last section have been completed and no permits are required prior to construction commencing. It is anticipated that construction can commence during 2021. The committee to give consideration to committing funds to this project.
- Domain Plan: Plan has been completed. WDC will request funding from MBIE.
- Domain Freedom Camping Sign: the sign will be erected prior to Christmas.
- Main Street Shrub Garden Renewal: This project is on track. Cr Sedgwick has requested additional funds for the fruit garden.
- Rangiriri Cemetery: consultation with iwi had been undertaken.
- South Auckland/North Waikato Transport Study: Mr Ramduny advised that discussions had commenced in relation to how the estimated growth can be serviced, in particular in terms of transportation in an effort to alleviate congestion on the Auckland motorway and also to provide employment opportunities within the northern part of the district. A strategic case had been developed with the next step to provide a business case to inform some of the options for investment.

Councillor's Report

Agenda Item 6.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

- Proposed District Plan Hearings: includes rezoning over land with hearings to be held in May, June and July 2020.
- Alcohol control by-law had been passed. For Te Kauwhata, this means there is a 24/7 alcohol ban around the public places within the urban area.
- Keeping of Animals By-law: proposed by-law released today with calls for submissions. Mostly relates to animals in urban area. Cr Sedgwick asked that all present read through the document and consider whether the Committee should provide a submission.

- Commercial construction: There has been notification that a single storey building will be constructed on Te Kauwhata's Main Street next to Peplers'.
- Chicken Farm: There has been an application for a chicken farm on Kelly Road which is on-hold at applicant's request. Currently being considered by WRC.
- Available funds: Funding had become available which Cr Sedgwick suggested could be used to support the Domain and walkway projects. The Committee supported both projects being supported by the additional funds. Cr Sedgwick to prepare a report for WDC.
- Innovating Streets Project: Cr Sedgwick asked Mr Cunningham to provide an update on this project. Mr Cunningham reported that a recent public workshop was attended by 30 residents who provided various suggestions as to how the Mahi Road/Main Street area could be made safer. Traffic counters been installed in this area and CCTV cameras to provide further information to assist in informing this project. Boffa Miskell had been requested to provide design concepts for consideration. Installation will occur in March.
- Pedestrian area outside 4 Square and Peplers: Cr Sedgwick noted that there had been some incidents in this area that had compromised safety. Bollards are to be installed in the middle of the road to make this area safer for pedestrians.

ACTION: Cr Sedgwick to prepare a report recommending that available funds be used to support the Domain and Walkway projects.

Discretionary Fund Report to 17 November 2020

Agenda Item 6.3

The report was received [TKCC2012/02 refers] and discussion was held.

Ms Grace declared a financial conflict of interest and stepped down as Chair at this stage. Mr Cunningham took up the role of Chair. Ms Grace did not participate in any discussion or voting on this item.

It was noted that there is no Blunt Road Walkway figure included. A contribution of \$10,000 be allocated when the line is reinstated into the report. The donated funds set aside for specific playground equipment were identified as not being used. Cr Sedgwick is to make some enquiries and to find out when the specific equipment is to be installed.

ACTION: Cr Sedgwick to enquire of relevant WDC staff as to when playground equipment is to be installed.

Resolved: (Ms Van de Munckhof/Mr Weaver)

THAT a commitment of \$10,000 be made to the Blunt Road Walkway.

CARRIED

TKCC2012/03

Open Meeting

To	Te Kauwhata Community Committee
From	Clive Morgan General Manager Community Growth
Date	14 January 2021
Prepared by	Sandy Mason Personal Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509 / 2991502
Report Title	Te Kauwhata Works & Issues Report – January 2021

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. ATTACHMENT

Works & Issues Report – January 2021.

TE KAUWHATA COMMUNITY COMMITTEE

WORKS & ISSUES REPORT – JANUARY 2021

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
1.	Dog exercise area - Seats - Dog agility equipment	Andrew Brown and Duncan MacDougall	<p>5 August 2020 Council's Open Spaces Team Leader (Duncan MacDougall) is awaiting plans from Tim Hinton and Te Kauwhata High School, who are designing the layout a schedule of hardware is needed. Once this is known and the costs can be assessed, sources of funding will need to be investigated (currently no budget available).</p> <p>2 September 2020</p> <ul style="list-style-type: none"> • Tim advised that the park benches will be installed when the ground is dry. • A meeting has been scheduled between Tim, Cr Sedgwick, and Duncan McDougal. <p>2 December 2020 Tim Hinton to provide an update on the layout plan so that Duncan MacDougall can assess costs and advise on funding source.</p> <p>Refurbished bench to have been installed in the summer months. Tim Hinton to advise.</p>	<p>Tim Hinton to provide an update on the installation of the park benches.</p> <p>Duncan McDougall to advise on funding status for the layout plan for the dog park.</p> <p>Verbal update to be provided at the meeting.</p>
2.	Te Kauwhata walkway at the end of Blunt Road - A design solution for the walkway is	Paul McPherson	<p>5 August 2020 Paul McPherson (WDC) has advised John Cunningham (TKCC) that Council's property team has indicated that the value of the easement would be calculated at \$20,790. This is taken from land size of 38.3984ha at land value GV</p>	The easement agreement has been signed. Funding discussions for the construction of the walkway is in progress.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
	required at the end of Blunt Road adjacent to the Whangamarino Wetlands.		<p>\$8,290,000 equating to \$21.59/m². The easement is 963m², at \$21.59 is \$20,790.</p> <p>When/if the owner develops the land as an urban development, the footprint the easement will sit in road reserve, no longer needing an easement for the walkway. This easement and its costs will only be to get through the period until it becomes an urban subdivision. The Proposed District Plan has it becoming residential. Could only be a year or two or the owners could land bank it for decades.</p> <p>If easement negotiations proceed and a price is agreed with the landowner and once the committee has raised the funds for the easement costs, the property team can then get involved to take the landowner through the easement contract and can sign-off on behalf of Council.</p> <p>John informed the meeting that the landowners would like to move to the next stage to review a draft of the agreement. John will liaise with Paul McPherson with regards to progressing this.</p> <p>John has also spoken with Earthcare regarding weed spraying.</p> <p>4 November 2020 The landowner has requested some minor amendments be made to the easement agreement.</p> <p>2 December 2020 The WDC Property team has provided John Cunningham with the amended easement agreement document as requested.</p>	John Cunningham has been working with the Council's Property team to finalise the easement agreement with the private landowner.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
3.	Walkway loop via Travers Road, Wayside Road and Te Kauwhata Road	Gareth Bellamy	<p>2020 First stage up to Moorefield Road is complete. Assessment of remaining sections will prioritise next stage (upgrade old metalled section opposite Green Acres Dr or extend from Moorefield Rd towards Wayside Rd) WDC staff were advised by committee of preference for extension from Moorefield Road towards Wayside Road, rather than an upgrade to the old metalled section opposite Green Acres Drive.</p> <p>2 September 2020 The current phase has been completed. Although preliminary engagement has been undertaken with landowners there is currently no budget for the next phases of the project. This has therefore been added into the Long-Term Plan (LTP) 2021-24 capital works programme for funding.</p>	<p>The next phase of the project has been added to the Long-Term Plan (2021-2024) capital works programme for funding.</p> <p>Remaining funds from the first phase have been carried forward. Community Projects will use these funds initially to consult with adjacent landowners and advance the design of the next phase. Once costed, the remaining funds will be assessed to see if there is sufficient to put out a contract that will complete the next stage. Otherwise, will await further LTP funding to be approved.</p> <p>A residual budget of \$128,758 is available. Design and enabling works (a retaining wall) will be scheduled through Waikato District Alliance to provide the platform for the future extension of the path to Wayside Road.</p>

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
4.	Te Kauwhata Domain Plan Lighting Plan	TKCC Rugby Club	<p>2020 Lighting at domain is sub-optimal and poses a safety risk. Tim Hinton and Cr Sedgwick engaged with Sport Waikato on a lighting master plan for the domain. Rugby Club was engaged to work on the lighting plan.</p> <p>4 March Cr Sedgwick advised that Mario (from the Rugby Club) has indicated development of lighting plan is progressing and it will come to the committee in due course.</p> <p>3 June Mario Vodanovich to attend committee meeting and provide draft plan.</p> <p>2 September 2020 Mario Vodanovich attended the Committee meeting and indicated that a fundraising campaign had raised approximately \$10,000 but that \$60,000 is still needed for the lighting project.</p> <p>2 December 2020 Council's Funding and Partnership Manager, Nick Johnston, attended the Domain Committee on 25 November to talk about the funding opportunities for the lighting project.</p>	Nick Johnston has liaised with TK Domain Committee and associated clubs about coordinating an on-site funder visit to highlight current projects, including lighting.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
5.	Te Kauwhata Domain – Freedom Camping Signs	Nick Johnston	<p>2020 Car park markings were installed (February 2020). Signage required to direct freedom campers away from using Rugby Club facilities.</p> <p>4 March Cr Sedgwick met with Council's Funding and Partnership Manager, Nick Johnston, who advised there is residual funding from freedom camping fund, which can be used to put up signs as last stated.</p> <p>6 May Cr Sedgwick to report back on her meeting with Nick Johnston.</p> <p>2 September 2020 The Te Kauwhata Community Committee is procuring the signs and installing them.</p> <p>4 November 2020 Cr Sedgwick to liaise with the signwriter to get the signs made and installed.</p>	The sign has been made. Tim Hinton to arrange for it to be installed.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
6.	Te Kauwhata Main Street Shrub Garden Renewal	Kim Wood	<p>4 March Council staff set up a display in the Te Kauwhata Library, which includes a range of plants the community can 'vote' for and a suggestion box they can put any ideas in. The display will be in place for a month. Committee requestethis be extended to the end of April and that it be supported by appropriate communications.</p> <p>3 June Facebook has been updated extending the date of the display to 30 June 2020.</p> <p>5 August Feedback from the community has been received regarding planting suggestions. Planting will be undertaken based on this feedback in April 2021, weather permitting.</p> <p>2 September 2020 The community could either 'vote' using sticky dots on the plants they liked from our proposed selection or they could provide written suggestions. There were 143 votes, with majority voting for flower carpet roses (various colours), convolvulus cneorum silverbush, phormium 'Emerald Gem' dwarf flax, nandina 'Gulfstream' and westringia grey box.</p> <p>There were 12 written suggestions. The themes from these suggestions included the planting of edible plants, the planting of native trees and the construction of a grassed central median. We are now working with the community in developing a community orchard and potential community garden site as planting edible plants in the main street gardens would not be feasible due to the health and safety risks from vehicles and the build-up of exhaust</p>	<p>Planting in Main Street will be undertaken in April 2021. This project remains on track as of January 2020.</p> <p>Kim Wood has provided input into the development of the community garden.</p>

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
			<p>particles on the plants. Unfortunately, the garden beds are not large enough to support trees however we are investigating potential sites for native tree planting at Te Kauwhata Domain. The construction of a central grassed median would need to be a roading project.</p> <p>4 November 2020 Tim Hinton indicated that a community fruit garden has been started opposite the school in Mahi Road. Thirteen fruit trees have been planted together with Council's parks team.</p>	
7.	Te Kauwhata 'Innovating Streets' Project	Jeanette Underwood (Waikato District Roading Alliance)	<p>Ideas on how to make the area of the intersections of Te Kauwhata's Main Road/Saleyard and Mahi Roads more people-friendly are being called for, following a \$93,150 investment from Waka Kotahi NZ Transport Agency.</p> <p>The funding has been made available to the Te Kauwhata community through the organisation's "Innovating Streets" programme and via the Community Committee. The engagement process will see members of the community co-design the pilots with Waikato District Council and activate trials together.</p> <p>The Innovating Streets programme supports street change pilots using tactical urbanism techniques such as trials, pop-ups and interim treatments that make it safer and/or easier for people to move around or access community spaces. For Te Kauwhata, this means the project will be limited to the specific area noted, and temporary initiatives to improve safety and make the area more people-friendly will be piloted there.</p>	Councillor Sedgwick to provide an update as part of her Councillors Report to the Committee.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
			<p>Jeanette Underwood is project managing this on behalf of Council.</p> <p>2 December 2020 A public engagement meeting took place on 12 November 2020 at St Andrews Church to elicit thoughts and ideas.</p> <p>Jeanette Underwood (Roading Alliance) attended as Council's representative.</p>	
8.	Rangiriri cemetery on Te Wheoro Road	Cory Cullen, Jordy Wiggins and Mark Jansen	<p>At its meeting on 4 November the Committee advised that it was happy that engagement regarding the cemetery works was being undertaken with local mana whenua and that there is no need for wider community consultation since this is works relating to extension of the driveways and new car parks.</p> <p>2 December 2020 The work to extend the two driveways to connect to each other and creating new car parks at Rangiriri cemetery on Te Wheoro Road is in the planning and design stage.</p> <p>Iwi have been engaged with, advising them that works is going to be undertaken in 2021. Iwi and WDC will work together closer to the time to hold a karakia before any physical work begins.</p>	Project Manager has met with the designing team to discuss concept designs. Options will be available February. Iwi have been engaged with, advising them that works are going to be undertaken in 2021. Iwi and WDC will work together closer to the time to hold a karakia before earthworks begins.

SERVICE DELIVERY

Community Projects Update

Rangiriri Cemetery Expansion

Design is continuing. The Waikato District Alliance are scheduling the work for late summer.

Walkway loop via Travers Road, Wayside Road and Te Kauwhata Road

The residual funds (\$129k) will be used to design and build a suitable low retaining structure and platform past the section of low road berm on the north side of Travis Road. This will enable future extension of the walkway to connect Moorfield Road to Wayside Road when further funding is secured.

Open Meeting

To	Te Kauwhata Community Committee
From	Alison Diaz Chief Financial Officer
Date	15 January 2021
Prepared by	Jean de Abreu Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509
Report Title	Discretionary Fund Report to 15 January 2021

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Committee on the Discretionary Fund Report to 15 January 2021.

The invoice from Cornerstone Security Limited for CCTV maintenance at the Te Kauwhata Police Station is attached to this report and requires a resolution from the committee for payment. This follows the email approval from Board members in December 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT the Te Kauwhata Community Committee retrospectively approves payment:

- to **Cornerstone Security Limited**
- for the amount of **\$500.25 (including GST)**
- for **CCTV maintenance at the Te Kauwhata Police Station.**

3. ATTACHMENTS

- Discretionary Fund Report to 15 January 2021
- Invoice from Cornerstone Security Ltd

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)
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As at Date: 15-Jan-2021

		GL	1,207,170.4
Commitments from Committee Meeting Minutes & Other Information			
2020/21 Annual Plan			
			4,198.00
Carry forward from 2019/20			42,189.00
Total Funding			46,387.00
Income			
Total Income			-
Expenditure			
26-Aug-20	Te Kauwhata Christmas Parade 2020	TKCC2008/05	2,020.00
05-Aug-20	Reimbursement of cost of gift basket of \$50.00 (incl GST) to Toni Grace	TKCC2008/04	43.48
04-Nov-20	Toni Grace - Renewal tekauwahtavillage.co.nz	TKCC2011/05	186.97
27-Nov-20	Cornerstone Security Pukekohe - Cameras offline	TKCC2012/05	435.00
Total Expenditure			2,685.45
Net Funding Remaining (excluding commitments)			
			43,701.55
Commitments			
13-Feb-19	Further development of playgrounds	TKCC1902/04	5,000.00
04-Sep-19	Playground equipment on the Village Green	TKCC1909/04	3,727.75
05-Feb-20	Further development of playgrounds	TKCC2002/04	3,000.00
05-Aug-20	Te Kauwhata Community Committee commit \$5000.00 towards security cameras in Te Kauwhata.	TKCC2008/04	5,000.00
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway	TKCC2012/03	10,000.00
Total Commitments			26,727.75
Net Funding Remaining (Including commitments)			16,973.80

TAX INVOICE

Te Kauwhata Community Committee
 Waikato District Council
 Private Bag 544
 Ngaruawahia 3742
 NEW ZEALAND

Invoice Date
 27 Nov 2020

Invoice Number
 INV-06548

Reference/Purchase Order
 Te Kauwhata Police Station 5 Scott
 Road (CSL-3169)

GST Number
 105795939



**CORNERSTONE
 SECURITY**

INTEGRATED SECURITY SPECIALISTS

Cornerstone Security Limited
 69 Ina Ville Drive
 Newsham Park
 Pukekohe 2120
 NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
CSL-3169 Te Kauwhata Police Station 5 Scott Road				
Work Summary:				
CSL-3169a Cams on Anexa Vet are Offline				
Travel				
Climb onto roof to assess and test camera. Locate POE injector and test unit. Perform a reset.				
Connect to camera via direct Ethernet cable. Confirm that camera is working. Clear image. Camera settings all correctly calibrated				
LABTRAVEL Labour - Travel	1.00	55.00	15.00%	55.00
Jens von Fintel 30/10/2020	1.50	95.00	15.00%	142.50
Jens von Fintel 30/10/2020	1.00	95.00	15.00%	95.00
CSL-3169b Adjust Recording Days				
Travel				
Brought camera 4 back online. Reconfigure recording schedule for the cameras to the the two hard drives. Assess camera Bitrate's				
Jens von Fintel 11/11/2020	1.50	95.00	15.00%	142.50
Rounding adjustment	1.00	(0.01)	0.00%	(0.01)
			Subtotal	434.99
			Total No GST	0.00
			Total GST 15%	65.26
			Invoice Total NZD	500.25
			Total Net Payments NZD	0.00
			Amount Due NZD	500.25

PAYMENT ADVICE

To: Cornerstone Security Limited

Payment is required within 7 days of the date of this account unless otherwise agreed.

Thank you for your payment.

Kind Regards

Customer Te Kauwhata Community Committee

Invoice Number INV-06548

Amount Due 500.25

Due Date 04 Dec 2020

Amount Enclosed

BANK DETAILS: ASB123031037772800

Open Meeting

To	Te Kauwhata Community Committee
From	Alison Diaz Chief Financial Officer
Date	21 January 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509
Report Title	Meremere Street Number Project

I. EXECUTIVE SUMMARY

The purpose of this report is to present a proposal from Toi Ako Te Kauwhata (Te Kauwhata Community House arts initiative) to deliver the Meremere Street Number Project in partnership with Creative Meremere.

It is anticipated that the project will be delivered from February to April 2021 and will cost approximately \$8,570 (plus GST).

The Committee are being asked to consider the proposal and support the project by committing \$8,570 (plus GST) from the North Waikato Development Fund.

The Toi Ako Te Kauwhata proposal and Te Kauwhata Community House invoice are attached.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received;

AND THAT the Te Kauwhata Community Committee supports the Toi Ako Te Kauwhata Meremere Street Number Project to be delivered in partnership with Creative Meremere;

AND THAT the Te Kauwhata Community Committee approves payment from the North Waikato Development Fund:

- **to Te Kauwhata Community House**
- **for the amount of \$8,570 (plus GST)**
- **for the Meremere Street Number project.**

3. ATTACHMENTS

- Toi Ako Te Kauwhata Proposal for the Meremere Street Number Project
- Invoice from Te Kauwhata Community House

Meremere Street Number Project



Toi Ako
Te Kauwhata

Thank you for the opportunity to develop a community outreach programme empowering the residents of Meremere to create artworks to number their homes. Toi Ako Te Kauwhata would be pleased to work in partnership with Creative Meremere to deliver this project. Together we will offer a series of workshops where Meremere residents can choose to either paint or mosaic their street numbers. These will be free, whanau-friendly events held in the Meremere Hall.



As families generally live in the same household, and won't need to duplicate the street number, we will also provide materials for additional family members to get involved and make garden ornaments.



We will offer these workshops during weekdays, evenings and weekends so there is an opportunity for everyone to participate regardless of their schedules. We cannot enforce participation but we will promote the workshops widely through:

- Meremere Community Facebook page
- Meremere Primary School
- The Chatter
- Meremere Hall and Community Committee
- Meremere Library
- Creative Meremere and their associated playgroup and creative classes

We will also provide information on how to install the artworks on homes and schedule times in the community when we can assist. We note that rental properties will need the consent of the landlord for any permanent installation.

If there are any left over materials at the end of the project we can either run a workshop in Te Kauwhata or gift the materials to Creative Meremere for future projects in that community.

In the event that we cannot gather sufficient interest from participants for all 6 workshops we can offer to make numbers for those residents that may not have the mobility or confidence to participate. This way the resources will remain in the community and the facilitator hours will be used for the manufacture.

Workshop facilitators will be Lauren Hughes from Toi Ako, Melysa Tapiata from Creative Meremere and Andie Neal, local mosaic artist.

We anticipate running this project February to April 2021. Approximate costs involved would be:

Meremere Hall Rental		\$600
Administrative and consumables		\$200
Workshop facilitators	3 x \$40 x 3 hours x 6 workshops	\$2160
Tiles	Est \$3 x 300 letters	\$900
Grout		\$180
Glue		\$40
Sponges, Iceblock sticks Gloves		\$200
Precut house numbers via Tinkie		\$120
Plywood backing		\$200
Labour to prep and seal numbers and ply		\$120
Labour to support installs		\$300

Exterior house paint in a variety of colours		\$400
Paint brushes		\$200
Affixing tools/glues/screws		\$150
Ground sheets		\$300
Workshop Kai		\$300
Management fee	\$30ph x 40 hours	\$1200
Share Toi Ako and CM overheads		\$1000
Total		\$8,570.00
GST		\$1,285.5
Total		\$9,855.50

Optional extra – Videographer to record the project

To discuss further please contact Lauren Hughes on 021 222 5682 or artstekauwhata@gmail.com



**TE KAUWHATA
COMMUNITY HOUSE**

1a Waerenga Road
Te Kauwhata 3710

T - 07 826 4303

F - 07 826 4303

E - tk.disc@xtra.co.nz

GST No: 65-845-008

20/01/2021

TAX INVOICE: Toi Ako 21/1

Atten: Jan Sedgwick

Waikato District Council

Private Bag 544

Ngaruawahia 3742

Description of Service		
Meremere Street Number Project Project Management, promotion, materials and delivery as per attached proposal		Total \$8,570.00 GST \$1,285.50 <u>Total \$9,855.50</u>
	TOTAL	\$9855.50 inclusive of GST

If you wish to pay with internet banking please use following account details:

03-1574-0007572-00

Westpac, Huntly