

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 30 NOVEMBER 2020** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION AND RECEIPT OF MINUTES**

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- 5. REPORTS**

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6. EXCLUSION OF THE PUBLIC

Gj Ion
CHIEF EXECUTIVE

INFRASTRUCTURE COMMITTEE

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr Carolyn Eyre
Membership:	The Mayor, all Councillors and Mr Brendon Green (Maangai Maaori)
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies

are subject to their approval.

- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Agree leases, subleases and easements (in relation to land or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt names.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	23 November 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To:

- confirm the minutes of the Infrastructure Committee meeting held on Monday, 19 October 2020: and
- receive the minutes of the Woodlands Reserve Management Plan Hearings Panel meeting held on Thursday, 9 July 2020 and Thursday, 8 October 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee meeting held on Monday, 19 October 2020 be confirmed as a true and correct record of that meeting;

AND THAT the minutes of the hearings of the Woodlands Reserve Management Plan Hearings Panel held on Thursday, 9 July 2020 and Thursday, 8 October 2020 be received.

3. ATTACHMENTS

- A INF Committee Minutes – 19 October 2020
- B Woodlands Reserve Management Plan Hearings Panel Minutes – 9 July 2020 and 8 October 2020

Minutes of a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 19 OCTOBER 2020** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson) [*until 10.40am and from 10.43am*]
His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr JA Church
Cr JM Gibb
Mr B Green (Maangai Maaori)
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr V Reeve (Onewhero-Tuakau Community Board)
Mrs M Moana Tuwhangai (Maangai Maaori)

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Ms A Diaz (Chief Financial Officer)
Ms M May (Community Connections Manager)
Mr N Wells (Strategic Property Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr J Hanright (Leasing Officer)
Mr J Brown (Senior Communications & Engagement Officer)
Mrs L van den Bemd (Community Development Advisor)
Mr G Bellamy (Senior Transportation Engineer)
Ms P Cronin (Waste Minimisation Officer)
Mr K Abbott (Projects & Innovation Manager)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Henderson)

THAT an apology be received from Cr McInally.

CARRIED

INF2010/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Gibb)

THAT the agenda for a meeting of the Infrastructure Committee held on Monday, 19 October 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED

INF2010/02

DISCLOSURES OF INTEREST

Cr Henderson advised members of the Board that she would declare a non-financial conflict of interest in item 5.4 [*Variation to Lease – Tuakau Emergency Services Charitable Trust*].

Cr Church advised members of the Board that she would declare a non-financial conflict of interest in item 5.4 [*Variation to Lease – Tuakau Emergency Services Charitable Trust*].

CONFIRMATION OF MINUTES

Resolved: (Crs McGuire/Lynch)

THAT the minutes of a meeting of the Infrastructure Committee held on Monday, 7 September 2020 be confirmed as a true and correct record of that meeting.

CARRIED

INF2010/03

REPORTS

Road Names for Subdivision 0323/18 at 94 Pokeno Road, Pokeno Agenda Item 5.1

The report was received [*INF2010/02 refers*] and the following matter was discussed:

- Process of engagement between developers and iwi on proposed road names.

Resolved: (Cr Smith/His Worship the Mayor)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approve the following road names:

- **Waikaha Street, Waipuke Street**

in accordance with the Road Naming Policy.

CARRIED

INF2010/04

Road Names for Subdivision 0196/18 at 28 Button Lane, Taupiri Agenda Item 5.2

The report was received [*INF2010/02 refers*]. Councillor Gibb advised that the developer had engaged with Taupiri Marae before the Community Board considered the proposed road names.

Resolved: (His Worship the Mayor/Cr Gibb)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approve the following road names:

- **Taraheke Drive, Wheiau Drive, Zillwood Lane, Mellars Street, Whauroa Street, Rosanna Place, Breloy Hills Place**

in accordance with the Road Naming Policy.

CARRIED

INF2010/05

Earthquake-Prone Building and Asbestos Assessment Update
Agenda Item 5.3

The report was received [*INF2010/02 refers*]. The Community Connections Manager summarised her report and the following matters were discussed:

- Additional funding would be required in the 2021-31 LTP.
- Hall committees had not been informed of financial implications and were concerned at the lack of engagement.
- Implication to Council if buildings were classed as high risk.
- Earthquake risk to underground infrastructure.
- Standards and compliance for buildings.

ACTION: Staff to provide information to Committee and Maangai Maaori members on any perceived risk of earthquake damage.

ACTION: Staff to provide information to Maraes to help them understand implications for their buildings.

- Privately owned halls – Council would not fund repairs and maintenance.
- A policy review was required on the management of this process.

Variation to Lease – Tuakau Emergency Services Charitable Trust
Agenda Item 5.4

Crs Church and Henderson declared a conflict of interest and did not speak to, or vote on this item.

The report was received [INF2010/02 refers]. The Strategic Property Manager summarised the report and the following matters were discussed:

- Retaining the current lease and repurposing of the facility as a community house.
- Growing population in north Waikato and the lack of a first response service.

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the report from the Service Delivery General Manager be received;

AND THAT the Infrastructure Committee approve that the lease to Tuakau Emergency Services Charitable Trust is varied as follows:

- **A variation to the permitted use of Council land,**
- **A variation to the description of “Emergency Services Hub”,**
- **The inclusion of stronger health and safety requirements, and**
- **A variation to the obligations of the lessee under the powers of the lease;**

AND FURTHER THAT the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

CARRIED

INF2010/06

Refuse Bags – Maximum Permissible Weight
Agenda Item 5.5

The report was received [INF2010/02 refers]. The Solid Waste Team Leader summarised the report and the following matters were discussed:

- Contracts for kerbside collection were under negotiation and the reduction in weights of bags had been identified as a health & safety issue by previous contractors. The reduction in bag weight would assist when negotiating the new contracts.
- Charges on bags – a legal opinion had been sought, and it was deemed that there was no change to the level of service but only a change to the fees & charges.
- A communication/education campaign would be completed before 1 July 2021 to ensure the public were well informed about the change.

Resolved: (Crs Woolerton/Church)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves the maximum permissible weight of refuse bags for kerbside collection be reduced from 20kgs to 15kgs, effective from 1 July 2021.

A division was called:

For:

His Worship the Mayor
Cr AD Bech
Cr JA Church
Cr C Eyre
Cr JM Gibb
Mr Green
Cr SD Lynch
Cr RC McGuire
Cr EM Patterson
Cr J Sedgwick
Cr LR Thomson
Cr C Woolerton

Against

Cr SL Henderson
Cr NMD Smith

CARRIED

INF2010/07

Cr Eyre left the meeting at 10.40am following discussion and voting on the above item.

Partial Stopping of Unformed Road near Whatawhata
Agenda Item 5.6

The report was received [INF2010/02 refers]. The Strategic Property Manager summarised the report and there was no discussion.

Resolved: (His Worship the Mayor/ Cr Woolerton)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves that Section A on SO60189 (shown as Attachment 2 to the staff report) be:

- **Declared surplus to Council's current and future roading requirements; and**
- **Legally stopped utilising the road stopping provisions within the Public Works Act 1981;**

AND FURTHER THAT when stopped, Section A on SO60189 be transferred, at a price established by market valuation and to be within the Council Property Policy, for amalgamation with the adjacent titles;

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution.

CARRIED

INF2010/08

Rephasing of Roding Capex Expenditure
Agenda Item 5.7

The report was received [INF2010/02 refers]. The General Manager Service Delivery summarised the report and the following matter was discussed:

- Budgets for each project – whether funded by Council income or subsidised by NZTA.

ACTION: Staff to provide information to Committee members on the projects budget split between Waikato District Council and NZTA.

Cr Eyre returned to the meeting at 10.43am during discussion on the above item.

Service Delivery Project Status Report – September 2020

Agenda Item 5.8

The report was received [INF2010/02 refers]. The General Manager Service Delivery summarised the report and the following matters were discussed:

- Ms Wellington had been employed as Project Management Office Manager and would oversee council's capex budget and internal framework and systems.
- Implementation of blueprints – discussions would be held with project managers on the blueprint journey, what was on the blueprint list and a stocktake on projects to be completed. Some communities had not been included in the blueprint list but would need to be considered under the LTP.

ACTION: Staff to provide information to Committee members on budget codes and the project name against each code.

- Relationship with Maaori stakeholders in the Waikato District.

Waikato Regional Sport Season Transition Guidelines

Agenda Item 5.9

The report was received [INF2010/02 refers]. The Community Connections Manager summarised the report and the following matters were discussed:

- Grounds would be preserved during the winter months.
- Maintenance of sport grounds – a programme, which would be available for sporting groups, would be developed outlining maintenance projects and timelines.

Budget Reallocation

Agenda Item 5.10

The report was received [INF2010/02 refers]. The General Manager Service Delivery summarised the report and no discussion was held.

Resolved: (Cr Smith/His Worship the Mayor)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves that \$1,390,338.00 of loan funding be made available for the completion of projects identified as follows:

- | | |
|--------------------------------|---------------|
| • Tuakau Library Refurbishment | \$150,000.00 |
| • Whangarata Cemetery | \$353,748.00 |
| • Te Kowhai Toilets | \$475,000.00 |
| • Tamahere Toilet | \$250,000.00 |
| • Tamahere Fitness Trail | \$161,590.00; |

AND FURTHER THAT the Infrastructure Committee approves that \$92,424.00 of Districtwide Playground Replacement be made available to complete projects in the current financial year.

CARRIED

INF2010/09

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Gibb/Thomson)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Agenda Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

Agenda Item 2.1 Purchase of Land – 10 Market Street, Pokeno		
Agenda Item 2.2 Land Exchange under the Public Works Act 1981		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Agenda Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Agenda Item 2.1 Purchase of Land – 10 Market Street, Pokeno	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
PEX Agenda Item 2.2 Land Exchange under the Public Works Act 1981	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

AND THAT Mrs Moana Tuwhangai be permitted to remain at this meeting, after the public has been excluded to broaden her knowledge of strategic property issues for Council. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because it will help and inform Mrs Moana Tuwhangai in her role on the Strategy & Finance Committee in terms of strategic direction.

CARRIED

INF2010/10

The meeting adjourned at 11.13am and resumed, in the public excluded session, at 11.28am.

Resolutions WDC2010/11 to WDC2010/14 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 12.03pm.

Minutes approved and confirmed this day of 2020.

EM Patterson
CHAIRPERSON

MINUTES for a Hearing by the Woodlands Reserve Management Plan Hearings Panel to hear submissions and make recommendations on the Draft Woodlands Estate Reserve Management Plan and Concept Plan, held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY, 9 JULY 2020** commencing at **9.30am**.

Present:

Cr NMD Smith (Chairperson)
 Cr EM Patterson
 Ms L Te Aho

Attending:

Mr D Waine (Gordonton Woodlands Trust)
 Ms K Alley (Gordonton Woodlands Trust)
 Ms K Wilson (Prof's@Woodlands)
 Ms C McAlley (Senior Planner, NZ Historic Places Trust)
 Ms R Byron (Conservation Architect, Heritage New Zealand)
 Mr John Bridgeman

Mr J Crashaw (Reserves Planner)
 Mr E Hamilton (Contract Reserves Planner)
 Ms S Solomon (Corporate Planner)
 Mr D MacDougall (Open Spaces Team Leader)
 Ms J Wiggins (Community Venues and Events Team Leader)
 Mrs LM Wainwright (Committee Secretary)

APPOINTMENT OF CHAIRPERSON FOR THIS MEETING

Resolved: (Cr Patterson/Ms Te Aho)

THAT the Infrastructure Hearings Panel appoints Cr Smith as Chairperson for this meeting.

CARRIED

INFHE2007/01

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Smith/Ms Te Aho)

THAT the agenda for a hearing of the Infrastructure Committee held on Thursday, 9 July 2020 be confirmed and all items therein be considered in open meeting.

CARRIED

INFHE2007/02

DISCLOSURES OF INTEREST

Cr Smith advised the Hearings Panel that he is the Chairperson of the District Licencing Committee.

REPORT

Hearing of Submissions on the draft Woodlands Estate Reserve Management Plan and Concept Plan
Agenda Item 4

The Chairperson summarised the process for the hearing.

Resolved: (Cr Smith/Ms Te Aho)

THAT the report from the General Manager Service Delivery be received;

AND THAT pursuant to section 41(6)(d) of the Reserves Act 1977, the Woodlands Reserve Management Plan Hearings Panel hear and consider all submissions received on the draft Woodlands Estate Reserve Management Plan and Woodlands Concept Plan.

CARRIED

INFHE2007/03

The following submissions were presented, and submitters responded to questions from the Committee:

Ms McAlley and Ms Byron on behalf of Heritage New Zealand (Submission No. 6)

The following matters were discussed:

- Concern was raised that the concept plan wanted to include a number of developments to the site which would have a cumulative effect to the historic nature and values of the site.
- Reduced level of development at Woodlands desired to ensure heritage remains.
- When considering new structures within Woodlands' grounds, guidance should be taken from the policies in the Conservation Plan Policy. The new structures to be sympathetic to the heritage quality of the house and surrounds.
- Carparking was a concern.
- New buildings and structures must remain relative to the scale of the house. There would be no significant additions to the house.
- The interest of Heritage New Zealand was to ensure that any concepts that were adopted and planned for the future, would be considered in accordance with the policies in the Conservation Plan which directs future thinking.

Gordonton Woodlands Trust – Mr Waive and Ms Alley (Submission No. 1)

The following matters were discussed:

- Woodlands was viewed as a destination and pioneer fun days were targeted towards the historical nature of the estate.
- Relocation of the gardner's depot.
- The intention was to have all facets of a functioning working farm on the site e.g. baker and farrier to enable visitors to see what these had looked like.
- Band rotunda - remove the wording and substitute with 'Village Green'.
- Further carparking was required before any further development was carried out. Protection of the site would be required.
- The Trust wishes to become cost-neutral to Council while maintaining the historical nature of the property.

- Desire was to maintain the historical nature of the estate and to promote it as a destination in the Waikato district.
- Management of the homestead and grounds needed to take into account the wider impacts of the reserve, including water quality which was a concern.
- Minimise the impact to the estate grounds.
- Heritage vegetables would be planted.

The meeting adjourned at 10.38am and resumed at 10.56am.

Ms Wilson on behalf of Profs@Woodlands (Submission No. 2)

The following matters were discussed:

- Any development would take into consideration the enforcement of the alcohol licence for the café.
- Results from a survey carried out by the café, showed that parents and grandparents want to come to the café to eat, drink and supervise the children playing. Location of any playground was key to this.
- The café had invested in toys and games.
- The café disagreed with removing “Profs@Woodlands” from the plan as this is a brand and removal would damage the brand.
- The café agreed with an all-ages playground.
- The former Te Rapa Bowling Club building had been moved to the Woodlands site and sympathetically remodelled.
- Clarification was provided on Ms Wilson owning the café and chairing the Trust.
- Bridal accommodation at the carriage house.
- The café had control over the oval bookings for cricket matches.

Mr Bridgeman raised the following matter:

- 1.2.1 Waikato-Tainui Hapu Agreements – include Ngaati Wairere and Tauhei Marae.

Mr MacDougall & Ms Wiggins on behalf of Waikato District Council (Submission No. 5)

The following matters were discussed:

- Better alignment with bookings was required between Waikato District Council and Woodlands Estate. A management plan was required for functions/events to ensure health & safety standards were met.
- Clarification was required on the proposed new carpark. Retaining the existing large trees was required along with succession planning of further trees. Retention of notable and mature trees was required under the concept plan.
- Waikato District Council does not support shops on the Village Green. Concern was the over-development of Woodlands.
- The concept plan was not final and changes could be made.
- Waikato District Council supports the development of an historic vegetable garden.
- Waikato District Council does not support a playground next to the café as it implies ownership by the café and would detract people from moving through the reserve. Support for the playground at location 7 on the concept plan noted.

DELIBERATIONS

After hearing the submissions, the Committee discussed the draft plan and concept plan. The Hearings Panel discussed the following matters with staff:

- The focus would be on the historic value of the property and would be reflected through the concept plan.
- The issues raised by Heritage New Zealand in relation to classification, would be discussed with the submitters and a response was due back to the panel by Wednesday, 9 September 2020.
- Tauhei Marae to be included in the consultation process.

Action: Waikato District Council, as a submitter, to advise the Panel of the wording for health & safety matters pertaining to event management and the playground.

- A health & safety plan would be in place for any events. Woodlands would be on board with the plan.
- Health & safety to be restated in the roles and responsibilities of Council and Woodlands Trust.
- MoU to be prepared as the Trust Deed was out of date.

- The words “historic reserve” would be used throughout the document.

The meeting adjourned at 12.31pm and resumed at 12.56pm.

The Submissions with Staff Comments (Appendix 2 in the Agenda) were discussed and the following comments made by the panel:

Submission No	Comment
1	Accept
2	Accept
3	Panel supports using the word “sustain”
4	No decision
5	Reserves Planner and Contract Reserves Planner to come back to the panel with comments
6	Remove wording “band rotunda”. Wording to be contextual to the development of the Village Green
7	Accept
8	Further discussion to be held
9	Further discussion to be held
10	Further discussion to be held
11	Further discussion to be held
12	The panel supports the idea of a playground. Any modifications/additions must have an historical focus. Area 7 is the correct place for the playground.
13	Not required
14	Further discussion to be held
15	Accept
16	Accept
17	Operational issue not a policy decision
18	Further discussion to be held
19	Panel accepts the plan in part
20	Operational issue
21	Panel accepts a period vegetable garden
22	Accept
23	Correct name is covered space not pavilion
24	Accept
25	Further discussion to be held
26, 27, 28 & 29	Accept
30	Panel supports a review between the Trust and Waikato District Council
31	Accept
32	Accept
33	Accept
34	Accept
35	Accept
36	Balance of green space with structures was required. Accommodation would be an issue – panel does not support this

37, 38	Accept
39	Accept
40	Ability to remove/relocate the gardener's depot be left open
41	Accept
42, 43	Panel does not support additional land acquisition
43, 44 & 45	Head been dealt with
46 – 116	Accept
117	Reserves Planner and Contract Reserves Planner to come back to the panel with wording on impact assessment
119-121	Accept
122	Wording to be added “to have regard to but not necessarily give effect to”
123 – 129	Accept
130	No longer a concern
131 – 145	Reserves Planner and Contract Reserves Planner to come back to the panel with overarching principles

The meeting adjourned at 1.50pm.

Hearing by the Woodlands Reserve Management Plan Hearings Panel to hear submissions and make recommendations on the Draft Woodlands Estate Reserve Management Plan and Concept Plan, held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia reconvened on **THURSDAY, 8 OCTOBER 2020 at 9.30am.**

Present:

Cr NMD Smith (Chairperson)
Cr EM Patterson
Ms L Te Aho

Attending:

Mr J Crashaw (Reserves Planner)
Mr E Hamilton (Contract Reserves Planner)
Ms S Solomon (Corporate Planner)
Mr D MacDougall (Open Spaces Team Leader)
Ms J Wiggins (Community Venues and Events Team Leader)
Mrs LM Wainwright (Committee Secretary)

Hearing of Submissions on the draft Woodlands Estate Reserve Management Plan and Concept Plan

Agenda Item 4 continued

Following deliberations, discussions were held on the following matters:

- Land vested in Council as historic reserve and amalgamated with title (front parcel) had not been completed. The Historic Places Trust requested this be completed.
- Short, medium and long term projects had been developed.
- The concept plan had a 10-year life span.
- The Historic Places Trust accept the concept plan.

Resolved: (Ms Te Aho/Cr Patterson)

THAT the Hearings Panel recommend to the Infrastructure Committee that the draft Woodlands Estate Reserve Management Plan and Concept Plan (Appendices 1 and 6 to the staff report), with any amendments, be adopted.

CARRIED

INFHE2007/04

There being no further business the meeting was declared closed at 11.01am.

Minutes approved and confirmed this day of 2020.

NMD Smith
CHAIRPERSON

Open Meeting

To	Infrastructure Committee
From	Vishal Ramduny Acting General Manager Community Growth
Date	9 November 2020
Chief Executive Approved	Y
Reference #	GOV1318 / 2942843
Report Title	Introducing the Total Mobility Scheme to Residents of the Waikato District

I. EXECUTIVE SUMMARY

The purpose of this report is to introduce the Total Mobility Scheme to the Infrastructure Committee together with an understanding of the costs and value of offering such as scheme to residents of Waikato district.

Waikato Regional Council staff (Amantha Bowen - Total Mobility Co-ordinator and Andrew Wilson - Manager: Public Transport) will be present at the meeting to talk to the attachment by way of a presentation.

The Infrastructure Committee is being asked to consider that funding be allocated in Council's upcoming Long Term Plan toward initialising the Total Mobility Scheme for eligible residents within the Waikato district on the understanding that 60% of the cost is covered by Waka Kotahi | New Zealand Transport agency and 40% by Waikato District Council.

The annual cost to Waikato District Council to implement the Total Mobility Scheme is estimated to be \$10,000 for the first year and \$15,000 for each respective year (noting that 40% of cost is funded by Council and 60% subsidised by Waka Kotahi | New Zealand Transport Agency). In addition, there is a one-time setup cost of \$5,000 towards marketing and communications to launch the scheme.

2. RECOMMENDATION

THAT the report from the Acting General Manager Community Growth be received.

AND THAT the Infrastructure Committee receive the attached report and presentation from Waikato Regional Council staff.

AND FURTHER THAT the Infrastructure Committee endorses that the Total Mobility Scheme be considered as part of the Waikato District Council's 2021-31 Long Term Plan at an estimated annual cost, to implement the Total Mobility Scheme, of \$10,000 for the first year and \$15,000 for each respective year (noting that 40% of cost is funded by Council and 60% subsidised by Waka Kotahi | New Zealand Transport Agency).

AND FURTHER THAT the Infrastructure Committee notes that a one-time setup at the cost of \$5,000 would be allocated in the first year towards marketing and communications for the Scheme, if approved as part of the Long Term Plan.

3. ATTACHMENTS

1. Report from the Waikato Regional Council – Introducing the Total Mobility Scheme to Residents of the Waikato District
2. Waikato District Council Presentation on Bringing Total Mobility to the Waikato District

ATTACHMENT I

TO: The Infrastructure Committee of Waikato District Council

FROM: Amantha Bowen - Total Mobility Co-ordinator, Waikato Regional Council
and Andrew Wilson - Manager: Public Transport, Waikato Regional Council

Date: 9 November 2020

RE: **Introducing the Total Mobility Scheme to Residents of the Waikato District**

I. EXECUTIVE SUMMARY

The purpose of this report is to introduce the Total Mobility Scheme to the Infrastructure Committee together with an understanding of the costs and value of offering such as scheme to residents of the Waikato district.

The Total Mobility Scheme is a government-funded door-to-door transport scheme to help meet eligible users' needs and enhance their community participation. Waka Kotahi | New Zealand Transport Agency partners with local transport providers to offer subsidised transport.

Eligibility is based on the user having a physical, intellectual, psychological, sensory, or neurological disability which prevents them from undertaking any one or more of the following components of a journey unaccompanied and by driving themselves or riding a bus.

The components of a journey are:

- Get to the place where transport departs
- Get on or off the transport
- Ride securely
- Get to the final destination
- Need for use of the scheme can be permanent, temporary (lasting more than 6 months), or fluctuating (can manage own transport some, but not all the time).

Many users find that they do not have family members who have the time or are equipped to transport them. This leads to isolation and the feeling of being a burden. Total Mobility is not merely transport for necessities like medical visits or shopping, but so that users can get to work, meet up for a coffee with friends, take a visit to the pools, or otherwise engage with their communities. Most users do not require the scheme on a weekly basis, and some will only use it from time to times as their other transport options are not available. The scheme is essential to ensuring that people with mobility limitations always have an option to transport themselves safely and with dignity.

It is low-cost to fund due to the small group of Waikato district residents whose transport needs are so restricted, and for those select users this scheme can mean a great difference both to their quality of life and their ability to interact with and participate in their community.

- Estimated 4,600 people (5.9% of population) across Waikato district with one or more Activity Limitation who might benefit from the Total Mobility Scheme
- Anticipating a similar trend to Waipa, who joined Total Mobility in June 2019, we expect to see (assuming all of Waikato District was targeted)
 - 230 people enrolled in first 6 months, with over 250 subsidised trips each month.
 - As time passes and we see more significant uptake (as in South Waikato and Taupo), we anticipate over 900 residents enrolled in scheme, with over 1,000 subsidised trips made each month.

Waikato District	
Total Population	78,000
% with 1 or more Activity Limitation	5.9%
# with 1 or more Activity Limitation	4,600

	Huntly		Ngaruawahia		Raglan		Tuakau		Tamahere		Pokeno	
Total population	8200		6900		3400		5200		6400		4400	
% with 1 or more Activity Limitation	9.9%		8.3%		7.1%		6.4%		5.7%		4.3%	
# with 1 or more Activity Limitation	800		600		200		300		400		200	
Average Subsidy per trip	\$6.00		\$6.00		\$6.00		\$6.00		\$6.00		\$6.00	
	Low	High	Low	High	Low	High	Low	High	Low	High	Low	High
% of eligible community using TM	5%	20%	5%	20%	5%	20%	5%	20%	5%	20%	5%	20%
Average trips per User per month	1.97	2.08	1.97	2.08	1.97	2.08	1.97	2.08	1.97	2.08	1.97	2.08
Average Annual Cost of Subsidy	\$ 6,000	\$ 24,000	\$ 4,000	\$ 17,000	\$ 2,000	\$ 7,000	\$ 2,000	\$ 10,000	\$ 3,000	\$ 11,000	\$ 1,000	\$ 6,000
40% of Annual Cost - District Portion	\$ 2,400	\$ 9,600	\$ 1,600	\$ 6,800	\$ 800	\$ 2,800	\$ 800	\$ 4,000	\$ 1,200	\$ 4,400	\$ 400	\$ 2,400

2. RECOMMENDATION

THAT Waikato District Council's Infrastructure Committee gives consideration to allocating funding in its upcoming Long Term Plan toward initialising the Total Mobility Scheme for eligible residents within the Waikato district on the understanding that 60% of the cost is covered by Waka Kotahi | New Zealand Transport agency and 40% by Waikato District Council.

3. BACKGROUND

The Total Mobility scheme was introduced in the 1980s and operates throughout New Zealand.

It is funded in partnership, with 60% of fare costs and 100% of wheelchair hoist use covered by Waka Kotahi NZ Transport Agency, and 40% of fare costs covered by participating local district councils.

4. FINANCIAL CONSIDERATION

The annual cost to Waikato District (40% of the fares to participating residents) is estimated to be \$10,000 for the first year and \$15,000 for each respective year. This contribution will be reviewed as uptake increases.

It is also recommended that a one-time setup cost of \$5,000 be allocated towards s marketing and communications to let residents know of the scheme.

5. CONCLUSION

This report serves to inform the Committee of the Total Mobility Scheme offering and the costs to introduce it as a service for Waikato District residents. The Committee is being asked to consider if this service would be funded (at a subsidised rate) by Waikato District Council.

Bringing

TOTAL MOBILITY

to the Waikato District

Making a Difference

✓ Total Mobility gives people independence, and enables them to connect with their community without having to rely on others.

✓ Total Mobility is a subsidised door-to-door transport option using local taxi and companion driving services.

✓ Making the service more affordable opens up transport options.

✓ Improved transport and community connection leads to improved individual wellbeing.

Where are we today?

- Total Mobility schemes already operate in Hamilton, Waipa, Tokoroa, Taupo and (talks are underway with Matamata Piako).
- Total membership is approximately 4,000 users.



Who can use Total Mobility?

Eligibility is based on the user having a **physical, intellectual, psychological, sensory, or neurological disability** which prevents them from undertaking any one or more of the following components of a journey unaccompanied and by driving themselves or riding a bus.

The components of a journey are:	Need for use of the scheme can be:
<ul style="list-style-type: none">• Get to the place where transport departs• Get on or off the transport• Ride securely• Get to the final destination	<ul style="list-style-type: none">• Permanent• Temporary (lasting more than 6 months) or• Fluctuating (can manage own transport some, but not all of the time)

In each region the scheme is administered and managed by the **regional council**, who are responsible for entering into contracts with the assessment agencies that assess the eligibility of potential scheme users, as well as with the taxi and transport providers that provide the service.

It is funded in partnership, with 60% of fare costs and 100% of wheelchair hoist use covered by Waka Kotahi NZ Transport Agency, and 40% of fare costs covered by participating local district councils.



User experience

- Every Total Mobility user receives an ID card.
- They present the ID card to the driver who uses it in the car's Eftpos machine to record and charge back the council portion of the trip cost.
- Passenger pays the reduced portion of the fare at the end of the trip.



Fares

The maximum subsidised fare varies throughout the region.

e.g. in Waipā, the subsidy is 50% up to \$25.00 giving a \$12.50 discount.

- If your fare was \$10, you'd pay \$5, we'd pay \$5.
- If your fare was \$20, you'd pay \$10, we'd pay \$10.
- If your fare was \$30, you'd pay \$17.50, we'd pay \$12.50.
- Any hoist use charges are 100% covered.

Total Mobility users are entitled to the subsidy in any participating region.

Northland (within Whāngārei urban area)

Auckland

Bay of Plenty, including Rotorua, Tauranga, Te Puke, Mt Maunganui, Papamoa and Whakatāne (*limited service*)

Waikato, including Hamilton, Taupo, Tokoroa and Waipa

Hawke's Bay, including Napier, Hastings and Wairoa (*on-demand service*) – *Vouchers required*

Gisborne

Taranaki, including Stratford, New Plymouth, Waitara and Hāwera

Manawatū-Whanganui, including Feilding, Palmerston North, Levin, Marton and Whanganui

Wellington



Nelson and Tasman, including Nelson city, Richmond, Brightwater, Wakefield, Māpua and Motueka (Golden Bay excluded)

Marlborough including Blenheim

West Coast, including Greymouth, Hokitika and Westport

Canterbury, including Christchurch, Ashburton, Timaru and Waimate

Otago, including Alexandra, Ōamaru, Balclutha, Queenstown, Wānaka and Dunedin

Southland, including Invercargill and Gore

Ridewise

Our electronic resource for managing client assessments, trips, drivers, and reporting.

This is administered by WRC.

Welcome Amantha Role: Council Administrator [Log Off] [Help] [Terms of Use]
v 3.1.20195

Home Clients Agencies Transport Operators Transactions User Management Reports

Find Transactions Find Invoices Create Transaction

Search

Transaction Number

less search options

Transaction Details...

Transaction Status

- Pending
- Allocated
- Awaiting Approval
- Approved
- Paid
- Void

Client Details...

Operator Details

Transport Operator

Vehicle Number

Driver Number

Follow ups...

reset search

I want to...

Add followup note
 Remove followup flag

Export this view
 Export transactions

Search Results

Results for search [TransactionStatus is "Pending", "Allocated", "Awaiting Approval" or "Approved"] [Follow ups view](#)

6198 entries match search criteria

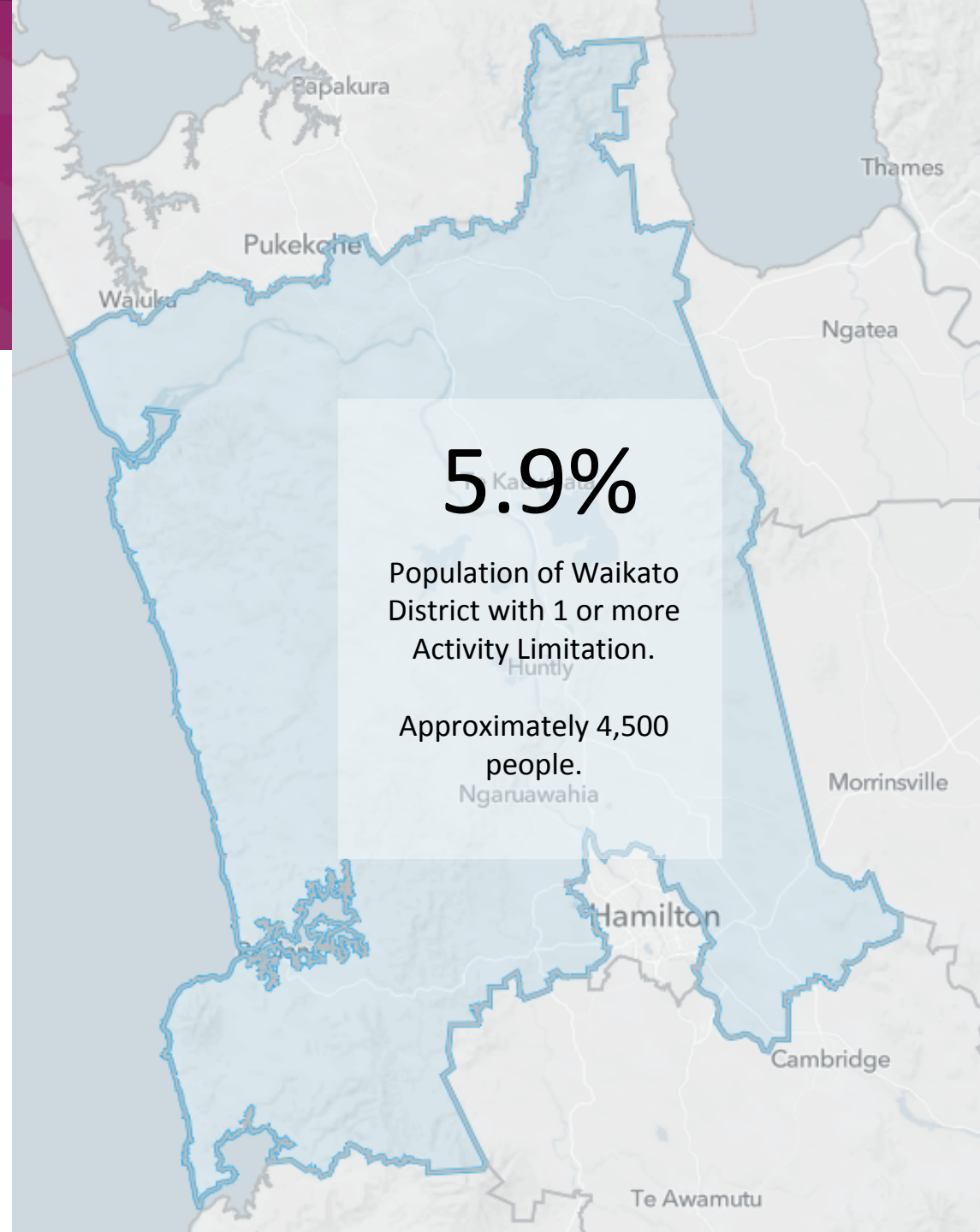
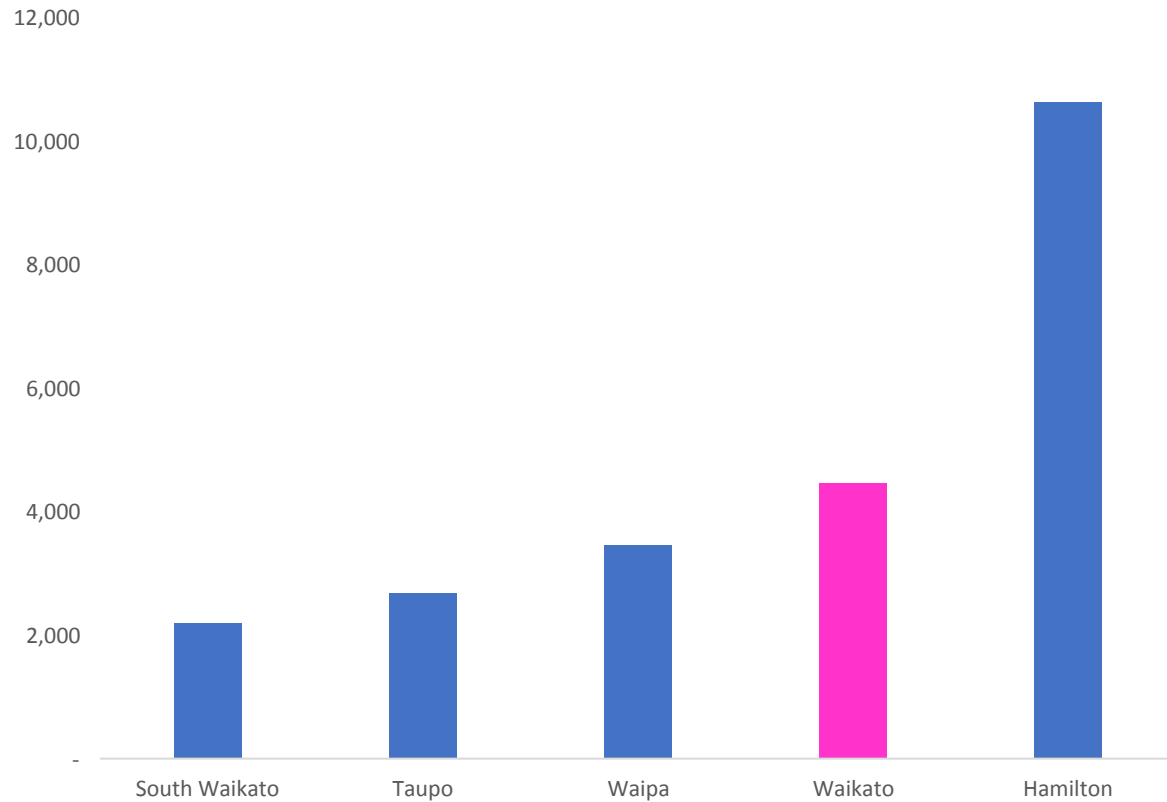
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<input type="checkbox"/>		4076044	PENDING	DRIVING MISS DAISY TAUPO	08/09/2020	\$13.00	\$6.50	\$6.50	0	
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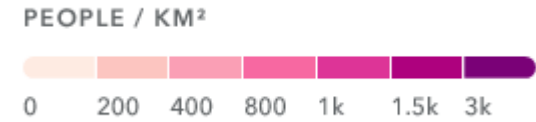
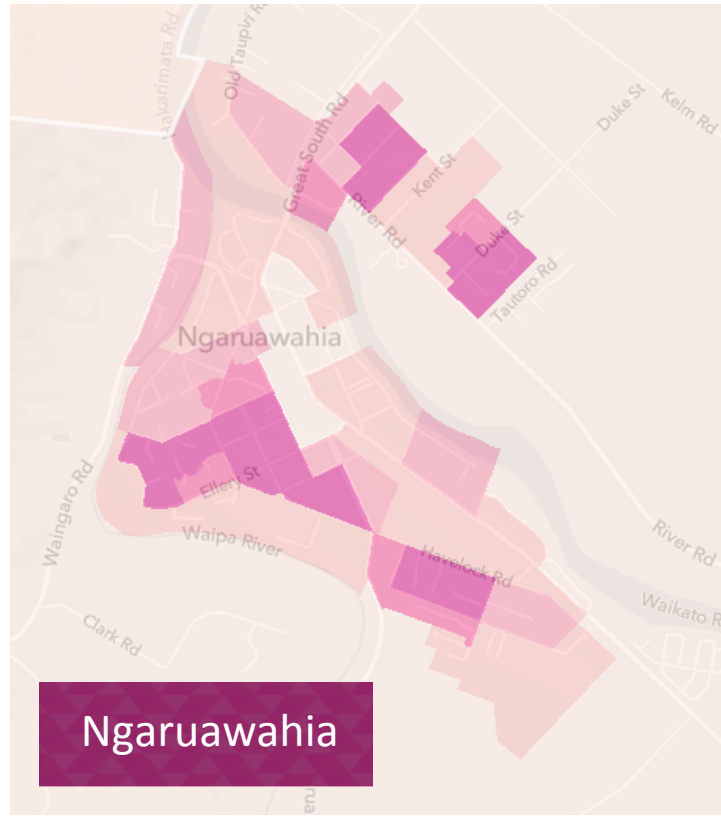
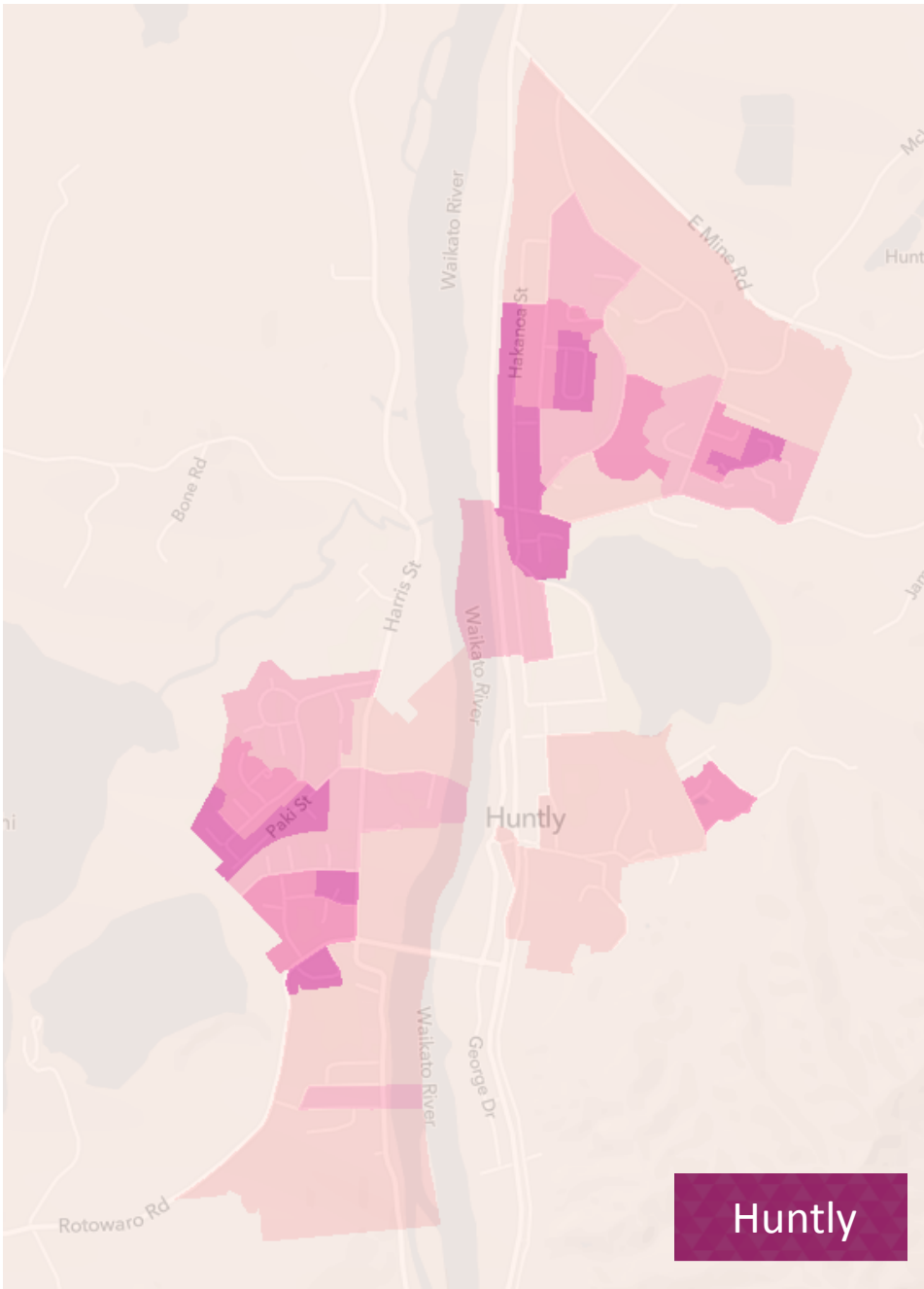
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Showing 1 to 20 of 6,198 entries
 Show entries

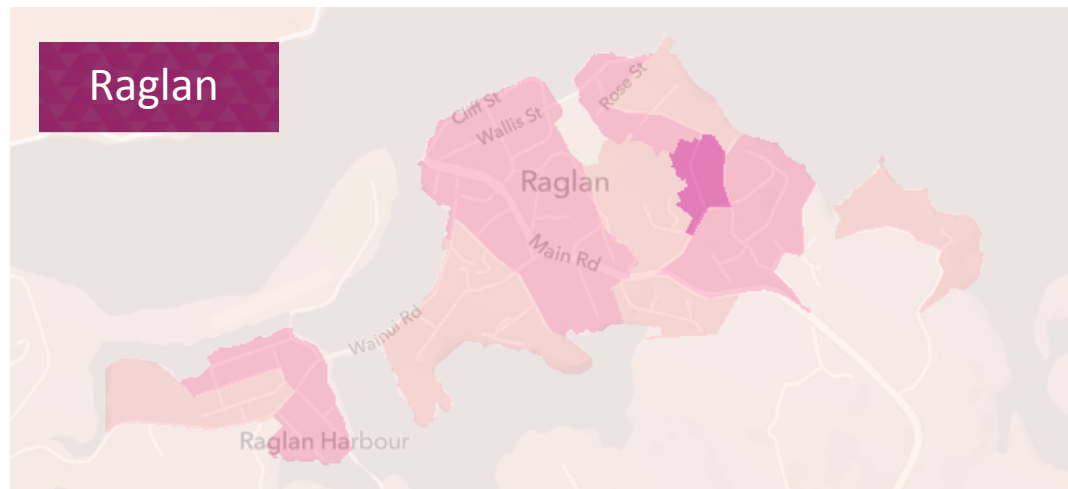
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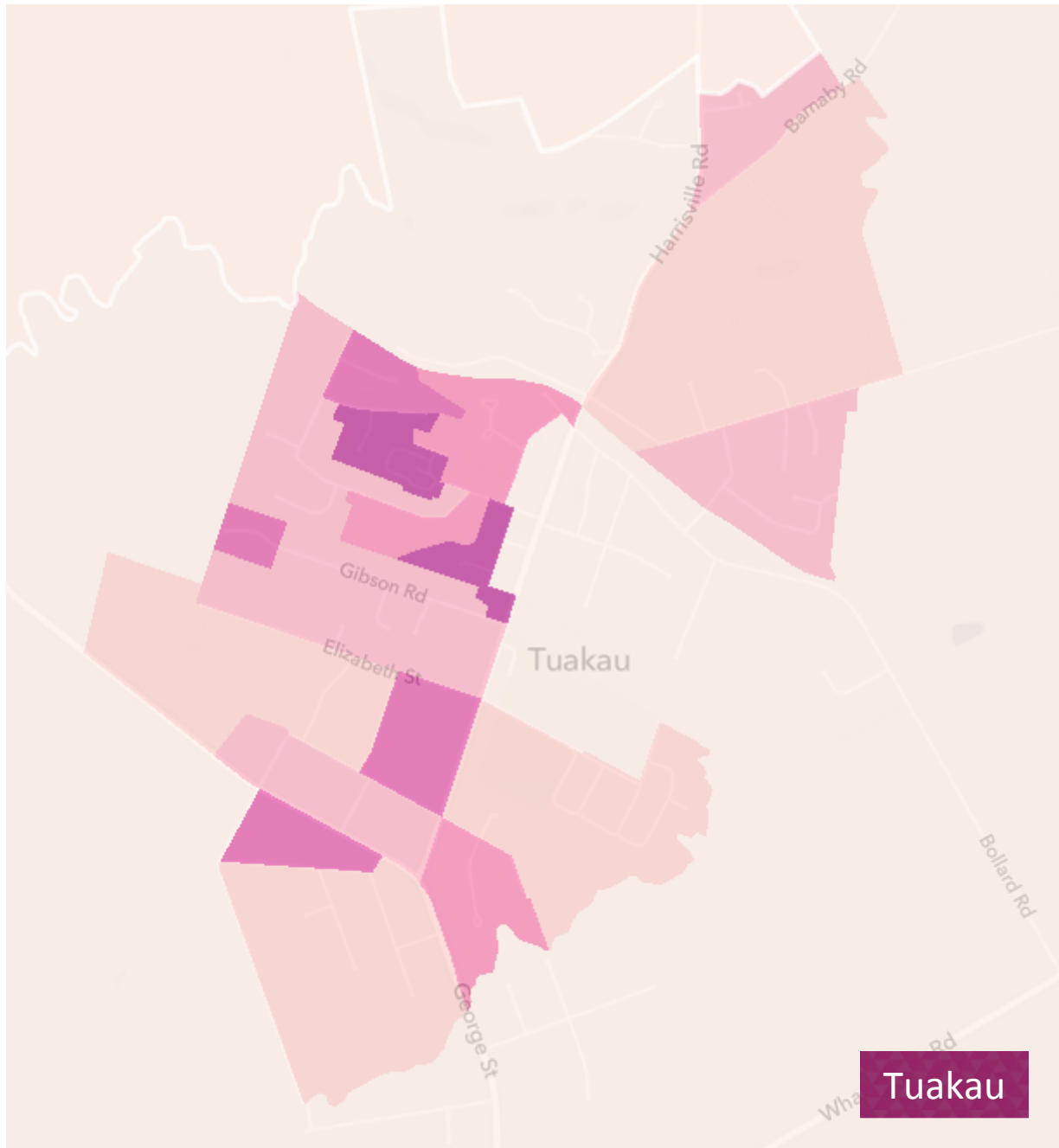
People with 1 or more Activity Limitation



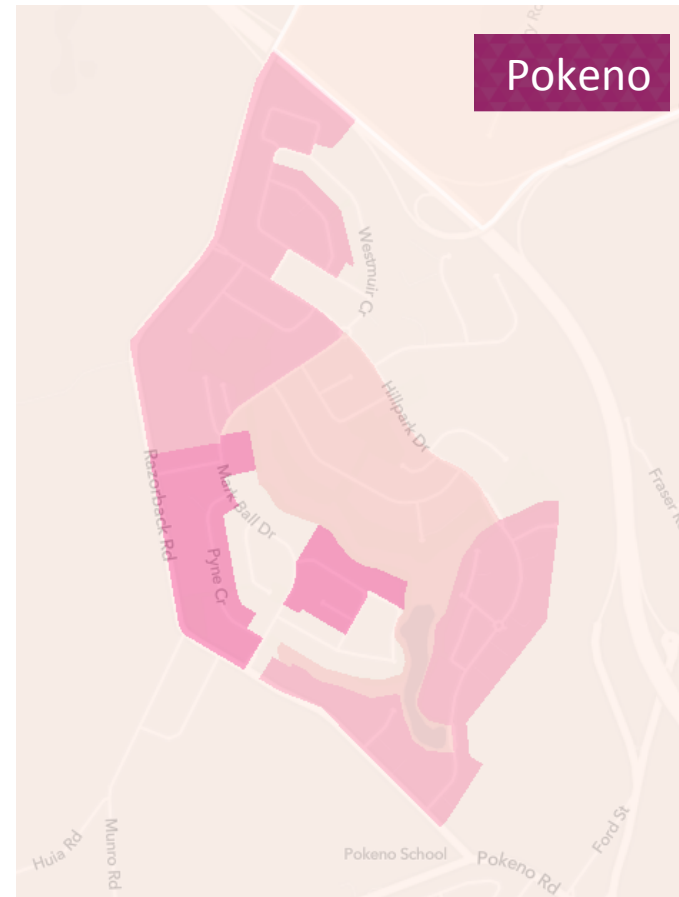
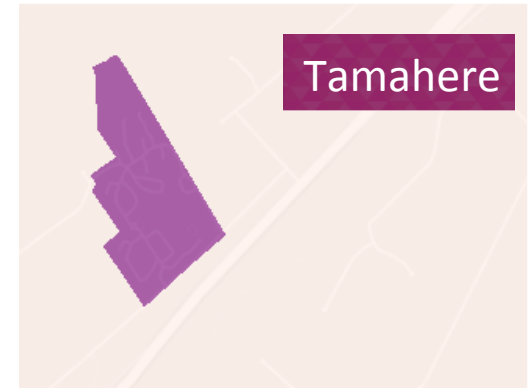
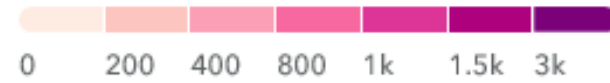


People per square kilometre, who are 5 years or older and experience any difficulty seeing (even if wearing glasses), hearing (even if using a hearing aid), walking or climbing steps, by SA1.





PEOPLE / KM²



People per square kilometre, who are 5 years or older and experience any difficulty seeing (even if wearing glasses), hearing (even if using a hearing aid), walking or climbing steps, by SA1.

Other districts - Waipa, Taupo and Tokoroa

- **On average, each user makes 1.97 trips using Total Mobility per month.**
- **The average council contribution is \$6.10 per trip.**
- **Total Mobility introduced to Waipa in May 2019**
 - 5% of eligible population enrolled within first 6 months.
 - 930 trips made between June – December 2019.
- **Well established in South Waikato and Taupo, with approximately 18% of the eligible community using the scheme.**

Waikato

- **Estimated 4,500 (5.9%) people in Waikato District with one or more Activity Limitation who would benefit from Total Mobility Scheme.**
- Following similar trend to Waipa:
 - 230 people enrolled in first 6 months, with over 250 subsidised trips each month – if offered across all of Waikato District
- With more significant uptake (as seen in South Waikato and Taupo):
 - 900 people enrolled in scheme, with over 1,000 subsidised trips made each month

Projected usage and cost for Waikato District

Waikato District	
Total Population	78,000
% with 1 or more Activity Limitation	5.9%
# with 1 or more Activity Limitation	4,600

	Huntly		Ngaruawahia		Raglan		Tuakau		Tamahere		Pokeno	
Total population	8200		6900		3400		5200		6400		4400	
% with 1 or more Activity Limitation	9.9%		8.3%		7.1%		6.4%		5.7%		4.3%	
# with 1 or more Activity Limitation	800		600		200		300		400		200	
Average Subsidy per trip	\$6.00		\$6.00		\$6.00		\$6.00		\$6.00		\$6.00	
	Low	High	Low	High	Low	High	Low	High	Low	High	Low	High
% of eligible community using TM	5%	20%	5%	20%	5%	20%	5%	20%	5%	20%	5%	20%
Average trips per User per month	1.97	2.08	1.97	2.08	1.97	2.08	1.97	2.08	1.97	2.08	1.97	2.08
Average Annual Cost of Subsidy	\$ 6,000	\$ 24,000	\$ 4,000	\$ 17,000	\$ 2,000	\$ 7,000	\$ 2,000	\$ 10,000	\$ 3,000	\$ 11,000	\$ 1,000	\$ 6,000

Waikato Districts Costs

Based on our recent experience bringing Waipa on board, and projections using data from our participating localities, we expect the annual cost to Waikato District (40% of the fares to participating residents) to be \$10,000 for the first year and \$15,000 for each respective year, to be reviewed as uptake increases.

We also recommend allocating a one-time setup cost of \$5,000 toward aspects such as marketing and communications to let residents know of the scheme.

Accessibility concession

- **Total Mobility** works well with our **Accessibility Concession** (free travel) for buses. Remembering that users may have fluctuating needs that allow them to sometimes utilise buses, it can be very helpful to have access to both.
 - The free bus concession is available to residents of the Waikato Region who have an impairment that means they are unable to drive. This impairment could be physical, intellectual, psychological, sensory or neurological.
- A WRC Total Mobility applicant is automatically eligible for the Accessibility Concession for buses but an Accessibility Concession user would need to apply separately for Total Mobility if they were living in an approved boundary.

Accessibility concession
Waikato Public Transport

APPLICATION FORM

Within the Waikato Region people with a transport disability may be eligible for free travel on public transport provided by Waikato Regional Council. An eligible person must have an impairment that prevents them from being able to drive a private motor vehicle or is such that they will be unable to drive once of legal driving age. An eligible impairment is a physical, sensory, psychological, or neurological condition which results in the disablement of independent transport. For example, someone with a significant vision short term disability (is expected to recover from the impairment within six months) would not be eligible for this concession. Someone with a...

NOTE TO ASSESSORS
If you are a licensed medical practitioner please complete the application to the best of your knowledge, in co-ordination with the applicant. Please sign and stamp, or email a copy of the completed application to bus@waikatoregion.govt.nz. Waikato Regional Council BUSIT staff are available on 07 855 0203 if you have questions about the concession or application process.

APPLICANT DETAILS

Title (Please select) Mr Mrs Miss Ms Other

First name

Middle name(s)

Surname

Date of birth

Residential address

Postal address (if different from above)

Contact number

Email

Preferred contact method Phone Email Other

ALTERNATIVE CONTACT PERSON

Name

Contact number

Relationship to applicant

TOTAL MOBILITY

Is the applicant, or have they formerly been, a member of the Total Mobility Scheme?
 Yes No Don't know

If yes, please state which region

Total Mobility ID# (if known)

Current Total Mobility members are eligible for this concession without further assessment.

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Amy Marfell Sport Waikato General Manager Regional Leadership
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Sport Waikato Report – 1 July 2020 to 30 September 2020

1. EXECUTIVE SUMMARY

Attached is the Sport Waikato Report for the period 1 July 2020 to 30 September 2020 for the Committee's information.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Sport Waikato Report for period 1 July 2020 to 30 September 2020

Waikato District Report

01 July 2020 – 30 September 2020



Contents

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LOCAL PROJECT UPDATES	2
REGIONAL SPORT WAIKATO PROGRAMME UPDATES	7

1. ORGANISATIONAL UPDATE/S – Amy Marfell, Sport Waikato GM Regional Leadership

The work of Sport Waikato staff is guided by the Regional Strategy for Sport and Recreation in the Waikato – Moving Waikato 2025 – which is underpinned by a focus on 3 key areas: Our People; Building Communities; and Regional Leadership.



The 2020 Waikato Sport & Active Recreation Awards: In light of the Covid-19 pandemic, Sport Waikato made the difficult decision to cancel the district Sports Awards for 2020 due to the difficulties of judging category winners in a year where codes, competitions and tournaments have been significantly impacted, and some more than others. Rather than lose the celebration of sport and active recreation in the region altogether, however, Sport Waikato has launched the 2020 Waikato Sport and Active Recreation Awards, which celebrate the grassroots nature of activity in our region in a different format, and particularly some of the community connections, partnerships and innovative initiatives that have been created this year. Nominations are now open for the award categories, and we are encouraging our Councils to consider how they may be able to nominate any of their projects or initiatives.

Waikato Regional Facilities Plan Update: 2020 has marked the review of the Waikato Regional Facilities Plan and importantly its expanded scope to include play and active recreation to align better with participation trends and provide our Territorial Local Authority partners with more value and direction for provision and investment that meets community need. The Plan priorities have been drafted and circulated for feedback from key stakeholders and technical Council staff. We would like to take this time to thank our Councils for their support of the Plan and the review process and we look forward to presenting the revised plan in time for your LTP considerations.



Status	On Track	Some Challenges	High Risk	Complete
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KPI	Project	Overview of Achievements this Period	Impact in the District	Status
To grow participation in local communities to increase the number of individuals who meet the physical activity guidelines	TUAKAU CLEAN UP AND PLANTING DAY	<p>In its eighth year, this popular community event, organised by Councillor Church, was limited to 100 participants due to Covid restrictions.</p> <p>Jason’s role included-</p> <ul style="list-style-type: none"> • Manage and coordinate event health and safety program with <i>WDC Samantha Baker</i> • Continue track construction through Alexander Redoubt reserve • Supervise site safety • Follow up meeting to review with Samantha to discuss streamlining processes for future projects, specifically in the tracks and trails space 	<ul style="list-style-type: none"> • Creation of community “friendly” processes that are simple rather than onerous which should encourage more engagement by local groups with Council • Blue printing processes to assist with the North Waikato tracks and trails strategy 	

BUILDING COMMUNITIES



HELPING COMMUNITIES HELP THEMSELVES


A focus on quality local delivery of sport, recreation and physical activity experiences



Status	On Track		Some Challenges		High Risk		Complete	
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KPI	Project	Overview of Achievements this Period	Impact in the District	Status
To work with the deliverers of sport, recreation and physical activity to provide sustainable, quality experiences	POKENO SPORT AND RECREATION STEERING GROUP	<p>Munro Block steering committee</p> <p>Two recent meetings have led to a sudden resurgence in community activity around sports facility development.</p> <p>The first meeting resulted in the integration of the Pokeno Community Committee facilities subcommittee into the steering group to provide future proofing for personnel change.</p> <p>An action list was adopted which culminated in the second meeting's agenda:</p> <ul style="list-style-type: none"> • Connected with Pokeno Roopu (Ngati Tamaoho iwi) and invited them to contribute/participate in project. Indication of potentially integrating a new Marae project into the mix • Presentation by Visitor Solutions for a 'regional' view of sports facilities between Auckland and Waikato districts including the Bombay Sports Park project which Visitor Solutions are currently involved with. An overview of project steps was provided. • Presentation by Department of Internal Affairs for insights into community led development funding models • Presentation by WDC Community Funding and Partnerships manager Nick Johnston- community/council partnerships and the scope for council team support for project moving forward 	<ul style="list-style-type: none"> • Consolidation of community interest and participation in project • Formation of a more formal committee with agendas, minutes and action lists • A model to ensure sustainability through the connection with the community committee • First steps towards Maori inclusion in community project • Increased stakeholder awareness of community activity in this project • Awareness of potential next steps for project and what is required to achieve progress • Community realisation of the potential opportunities for Pokeno Domain and its importance within the Pokeno recreation landscape 	





		<ul style="list-style-type: none"> • Discussion with Pokeno School Princip regarding school hall development plans and potential for community - school partnership and school connectivity to neighbouring Munro Block • Connected with Councillors Church and Henderson to update them on project progress 		
	FAWN (Franklin and Waikato North Trail Network)	<p>As this newly formed group looks to align with the Franklin - North Waikato tracks and trails strategy initial actions include:</p> <ul style="list-style-type: none"> • Consolidate structure of committee- understand people resources and how they can contribute • Understand the role / potential role of the group within the strategy- (wrap around support for community action groups- advice, H & S, event support) • Develop a strong relationship with Waikato District Council and investigate potential for community - council partnerships. • Understand Council processes and ensure simple explanations for potential action groups to utilise these processes. • Create key connects for effective comms within relevant Council departments 	<ul style="list-style-type: none"> • Development of community capability for projects • Alignment of community and stakeholders to tracks and trails strategy through localised projects • Development of trails for community connectivity 	
	POKENO TENNIS AND RECREATION CLUB <i>"To create a friendly, popular community asset that encourages locals and their family and friends to engage in physical activity,</i>	<ul style="list-style-type: none"> • Enquiry to Pokeno Lions regarding historic tennis pavilion in need of reparation- would they consider taking on this as a community project? Lions are keen but waiting on building condition report from WDC • Committee to organise informal social tennis sessions • Waiting on WDC timeline for resurfacing of courts • Meeting with Allan Luu (Activ8) for potential use of club/courts as a base for a proposed North Waikato/Franklin touch association • Coordinated new user group- Connect Health and fitness, focussed on women's well being 	<ul style="list-style-type: none"> • Potential community – Lions project partnership and relationship development • Increased revenue for facility through new user groups • Opportunity for community to take the lead with the club, increase capability with new committee members 	


	<i>events and socializing"</i>	<ul style="list-style-type: none"> • Jason officially resigned as Chairperson successor TBC. Transferred all relevant council/community contacts info to committee 		
	HUNTLY COLLEGE OLD BOYS RUGBY CLUB	<p>With some community discussions expressing interest in the possibility of creating a community sporting hub at the Huntly Old Boys Complex, Jason and Mel attended the committee meeting along with Samantha Baker from WDC to gauge interest from the club and to see where they currently stand as a club.</p> <ul style="list-style-type: none"> • Although it has a rich history the club currently only has one senior team, numbers have dropped off • Senior and junior club merged to address financial transparency • Committee recognise a transition into the modern sporting environment is required and feel they have started that journey. In order to understand their goals and visions it is beneficial for the club to create and document a clear path to follow. • Develop a 5 /10 year masterplan. How to achieve club and facility growth. • Create a relationship with Council to understand the terms of the lease and who is responsible for what. • Booking process for other users. Insurance, field maintenance costs, fees and charges. • Sport Waikato has offered to facilitate a planning session to prioritise next steps. Supporting the club to being open to other user groups using the facilities and how the hub concept would benefit the wider community 	<ul style="list-style-type: none"> • Creation of a longer term vision and aspiration to provide Huntly with a quality sport and recreation venue • The realisation of the need to clarify lease agreement with Council to avoid frustration and confusion between organisations • Understanding of the importance of Community – Council relationships to provide a strong base for projects • Potential plan to keep the facility relevant to the changing sport and recreation landscape (through a move away from single use venue) 	



REGIONAL LEADERSHIP

LEADING AND DELIVERING CHANGE

A focus on regional and national partners working together to lead change and enhance outcomes

Status	On Track 	Some Challenges 	High Risk 	Complete 
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KPI	Project	Overview of Achievements this Period	Impact in the District	Status
To develop, maintain and grow quality stakeholder relationships	Tamahere Community Committee	<p>As part of our plan to expand our reach in our district communities Jason and Mel attended the July Tamahere Community Committee meeting to introduce ourselves, detailing what we as District Coordinators do in our role and potential Sport Waikato support for local projects. Connecting with all the boards and committees throughout our Waikato district over the following months we plan to:</p> <ul style="list-style-type: none"> • Connection at Board level would grow our network of contacts and in turn promote the Sport Waikato Service • Connect to our communities and their projects and support where possible • Connect the community with Sport , Recreation and Play providers/deliverers • Support new and established clubs and groups with committee structure, promotion, funding advice • The Tamahere Community Forum ran a small article detailing how to engage with us for help and support. 	<ul style="list-style-type: none"> • Greater understanding of Sport Waikato services, support and initiatives for our Waikato District • Clearer community connections/ contact points for effective communication 	

Programme	Locally-Specific Programme Updates
	<p>GREEN PRESCRIPTION PROGRAMME: Quarterly referrals = 43</p> <p>ORANGA TOOTIKA PROGRAMME: Quarterly referrals = 4</p> <p>TOTAL CLIENTS SERVICED FOR THE DISTRICT: 47</p> <p>Gender:</p> <ul style="list-style-type: none"> Female = 28 Male = 19 <p>Ethnicity:</p> <ul style="list-style-type: none"> Chinese Cook Island Maaori = 2 European = 2 Maaori = 27 NZ uropean = 13 Niuean = 1 Samoan = 1 <p>Age Band:</p> <ul style="list-style-type: none"> 2-12 yrs =1 GRx TEENS = 4 18 – 29 yrs = 5 30 – 49 yrs = 16 50 – 64 yrs = 12 65+ = 9 <p>SUCCESS STORIES</p> <p>Programme – Green Prescription</p> <p>On referral X was needing advice on both exercise and healthy eating. At our meeting X made some goals and has since been doing very well. In recent times she has joined the gym and is now attending 3x/wk. X is also doing well regarding nutrition having adjusted her portion sizes and in particular making better snack choices such as fruit, veg and yoghurt rather than 'junk' food and she feels more conscious and in control of those decisions. Given her success, she feels she can continue on her own and would like to be signed off the GRx.</p>
	<p>Sport Waikato's Under Fives team works in the Waikato District in 2 capacities; Under 5 Energize (U5E), & Community Education (Under Fives) including distributing Kiwi Manuals.</p> <p>Due to COVID-19 and the changes in alert levels the request for face-to-face deliveries has varied.</p> <p>Under 5 Energize:</p> <p>The Under 5 Energizer for the Waikato District has resigned and will not be replaced before the end of the Under 5 Energize programme in December. If workloads allow, Energizers from different districts will assist centres with any queries.</p> <p>Community Education (Under Fives):</p> <p>The Under Fives Fundamental Skills Advisor works with community organisations to deliver workshops to parents aiming to equip parents with the knowledge to improve the physical development of their young children.</p>

No workshops were run in this period.

Also, Under Fives provide a series of 3 e-books called Kiwi Manuals to new parents in the Waikato Region. These contain information & activity ideas to encourage physical activity from birth to age 5.

2 KiwiBaby, 3 KiwiToddler and 3 KiwiPreschooler manuals were downloaded in this period.




Project Energize is a Waikato District Health Board funded initiative, whose aim is to increase the quality and quantity of physical activity, and improve the nutritional status of primary and intermediate school aged children in the Waikato

During term 3 Energize delivered 2 nutrition sessions to each class, including the Four Food Groups, Breakfast and healthy drinks. These sessions provided teachers with support, follow on activity ideas for their healthy eating unit at Te Mata school. Energize also supported Te Mata School with a Wheels skills day, the students helped us to create an obstacle course around their school for them all to challenge themselves on. It was great to see lots of bikes, scooters, skateboards and rollerblades! Te Mata School are interested in building some of their own ramps.



Term 3 in Waikato schools had a strong focus on traditional Maori games such as Ki-o-rahi, Tapuwae, Tae and Whanowhano. It was great to be able to spend time in schools assisting teachers with the teaching of these, as it tied in so well with Mataariki, and also Te Weeki o Te Reo Maori (also known as Mahuru Maori) throughout September.

Delivering in schools such as Huntly West School, Kimihia and Huntly Primary it was evident that the kids and teachers really enjoyed learning how the games are played in addition to the legends and history behind them. From this the teachers are now more confident at leading the games themselves and the students understand the rules and are enjoying new ways of keeping active.

	<p>Due to the disruption of COVID-9 unfortunately we have not been able to begin conversations with schools around the district as planned – the pandemic has effectively halted all This is ME activity in the secondary school setting. Conversations will be held over the coming months with our identified secondary schools to make plans for support in 2021.</p>
Insights	<p>Active NZ survey 2017</p> <p>In 2017 Sport ⁵⁶Waikato invested in the Active NZ survey run through Sport NZ to boost the sample size, to allow us to look at play, active recreation and sport participation trends for your district! This is the fourth time Sport NZ has carried out a nationwide participation survey. However, it is the first time young people and adults have been surveyed together.</p> <p>The results are based on data collected through the Active NZ survey between 5 January 2017 and 4 January 2018 from 6,004 young people (aged 5-17) and 27,038 adults (aged 18+).</p> <p>Its findings provide important insights into participation in play, active recreation and sport in New Zealand, explored through the lenses of age, gender, ethnicity and deprivation.</p> <p>New participation profiles have been created by the Insights Team which include specific participation profiles for the Waikato District for youth and adults. You can also see profiles for Disability, Deprivation, Maaori and Voice of the Participant available via the following link:</p> <p>https://www.sportwaikato.org.nz/resources-library.aspx?resource=infographic-profiles</p>

N.B. As of the 18th of December 2020, the Project Energize, Under Five Energize, Green Prescription programme and Active & Well brand will no longer be delivered by Sport Waikato. We acknowledge all of those early childhood centres, primary schools, referrers, medical professionals, recreation centres, gyms and volunteers in our local communities who have contributed so much to the programmes. We will still be accepting Green Prescription referrals until Friday the 27th of November, 2020. Clients will receive a shorter service but we will still be able to either meet clients kanohi ke ti kanohi (face to face) or over the phone until November. While the service may be shorter, we will ensure all referrals receive the high standard we have delivered for over 20 years.

It is important to note that Sport Waikato will still work with our valued education partners in both primary and early childhood settings, but in a different way, with the overall aim of increasing the quality and quantity of physical activity through play, active recreation and sport for children and young people. We are also working with the WDHB to transition the Green Prescription services. Over the past few months, we have been actively engaging with the relevant stakeholders to inform of and manage our organisational change.

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Whatawhata Road Safety Update report

1. EXECUTIVE SUMMARY

Junine Stewart from the NZTA will present a verbal update to Committee members.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Joshua Crawshaw Reserves Planner
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Adoption of Woodlands Estate Historic Reserve Management Plan

I. EXECUTIVE SUMMARY

Council has undertaken the review of Woodlands Estate Historic Reserve Management Plan (RMP) in accordance with section 41 of the Reserves Act 1977 (the Act). This is the first review of the RMP since it was developed and adopted by Council in 1998.

Review of the RMP occurred under section 83 of the Local Government Act 2002 (LGA) – special consultative procedure and involved two-phased public consultation that began in February of 2019 and concluded in July 2020. Submissions to the plan were heard at a public hearing in July 2020.

During deliberations, the Hearings Panel, in consideration of submissions that had been received on the draft RMP, instructed staff to conduct additional consultation with local hapu and marae, and Heritage New Zealand Pouhere Taonga and the Gordonton Woodlands Trust Board. The purpose of this additional consultation was to ensure the plan adequately considered and reflected iwi and community outcomes.

It is recommended that the plan be adopted by Council.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the **Infrastructure Committee** recommends to **Council** that the draft **Woodlands Estate Historic Reserve Management Plan (Attachment 2)** and **Concept Plan (Attachment 3)**, with any amendments, be adopted.

3. BACKGROUND

Management plans are mandatory under the Reserves Act 1977 (the Act) for certain classes of reserve land. The plans are developed through a formal community consultation and hearings process.

In June 2014, Council adopted a position on the process for development of management plans. This position involves the production of grouped plans by reserve type and individual plans for key reserves. Council's Parks Strategy 2014 identifies the various reserve types. Reserve Management Plans fit within the Parks Strategic Work Programme.

The first Woodlands Reserve Management Plan (RMP) was prepared in 1998. This is the first review of this plan and the second of the individual reserve management plans being prepared covering key reserves throughout the district. Woodlands Estate Historic Reserve, is a key historic homestead and garden area used by both local communities and visitors for casual recreation, play, relaxation, and community activities/events.

In early February 2019 public notices were placed in newspapers districtwide and on Council's website calling for suggestions as to what should be included within Woodlands Estate Historic Reserve Management Plan. Feedback was received from five parties and this feedback was collated and included in a draft plan for public consultation. A draft concept plan was also prepared in extensive consultation with the Gordonton Woodlands Trust Board, providing an indication of proposed future development over a 10-year period.

In September 2019 the draft RMP and concept plan was approved by Council for community consultation. Consultation was undertaken during a two month period ending mid-December 2019. A total of six submissions were received with 145 submission points for consideration, with four organisations speaking to their submission at a public hearing held on 9 July 2020.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Following the adjournment of the Woodlands Estate Historic RMP hearing on 9 July 2020, staff held further meetings with submitters to seek agreement on amendments to the RMP. Discussion at these meetings covered a variety of matters, including proposed development options outlined in the draft concept plan, and requirements of Heritage New Zealand Pouhere Taonga (HNZPT) regarding heritage assessment and general authority requirements.

Discussions are summarised as follows:

- Meeting with HNZPT – Carolyn McAlley and Robyn Byron.
 - Confirming that the reserve is to be formerly known as Woodlands Estate Historic Reserve, and for Council to complete the Gazettal of this land to reflect how the land was originally vested.
 - Requirements of Council and the Gordonton Woodlands Trust to undertake a heritage site assessment prior to any structural developments being undertaken.

- Recommend that Council seek a general authority to cover any landscape development and refurbishments.
- Meeting with Gordonton Woodlands Trust – David Waine and Kirsty Alley.
 - Confirmation of reserve naming – Woodlands Estate Historic Reserve.
 - Discussions around concept plan amendments, particularly with keeping all development within the boundary of the existing reserve area, ensuring that proposed development is achievable within a 10 year time frame for the plan, and maintains and reflects the heritage values of the reserve.
 - Relocation of the works depot from the centre of the reserve to adjacent to the reserve entrance, to allow development of this area for public access and enjoyment.
- Meeting with Council Open Spaces and Community Venues and Events staff – Jordarne Wiggins and Duncan MacDougall.
 - Confirmation of reserve naming and classification.
 - Discussion on concept plan changes, separation of hard and soft landscaping options, alternative access into reserve for operational activities.
 - Recommendation that Council seek a “general authority” from HNZPT in relation to future landscape development.
 - Identification that the Deed of Lease and the MoU between Waikato District Council and the Gordonton Woodlands Trust Board both need to be reviewed and updated, to reflect the operation and management changes that have occurred since the Deed of Lease document was signed 6 years ago.
- An approach has been made to Hukanui Marae – Ngati Wairere – to update them on progress made with the consultation of this plan and seeking their input into providing a kupa whakataki (foreword) for this reserve management plan. Staff sought a kupa whakataki (foreword) from Ngati Wairere, this has unfortunately not been possible due to internal changes and time frames. In the interim staff have sought a foreword on behalf of the Mayor, until such time that Ngati Wairere may wish to provide their own.
- Concept plan updated following hearing recommendations and meetings with the above parties.

These amendments were then collated into the current version of the RMP now recommended for adoption.

4.2 OPTIONS

Council may choose to adopt the RMP and Concept plan in accordance with the recommendation of the hearings panel. Alternatively, if Council resolves to make further amendments to the Plan this will trigger a requirement to undertake another round of public consultation.

5. CONSIDERATION

5.1 FINANCIAL

The financial implication of undertaking this process has been accounted for within existing budgets.

5.2 LEGAL

Joint Management Agreement

Waikato District Council has entered into a Joint Management Agreement (JMA) with Te Whakakitenga o Waikato Incorporated (previously Waikato-Tainui Te Kauhanganui Incorporated) in its capacity as trustee of the Waikato River Trust. In Schedule D to the Joint Management Agreement, the parties agree that early engagement and enhanced discussion in matters relating to land management, acquisition and disposal of land would be of benefit to the parties and the community.

Schedule E to the JMA (Authorised Customary Activities – Reserves, Lakes and Streams) sets out how Council will engage with Waikato-Tainui in respect of the management plan process. Prior to drafting of the plan a meeting was held with a representative of Waikato Tainui to discuss the project and initiate engagement with iwi.

Reserves Act 1977

The Reserves Act governs the management of all reserves and the development of the Woodlands Estate Historic Reserve Management Plan. As such the Plan will follow the clauses outlined under Section 41 of the Act.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Significance and Engagement Policy provides in Schedule 1, a list of Waikato District Council's strategic assets. Reserves listed and managed under the Reserves Act 1977 are included in this list so they are considered strategic assets.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, of the issue, proposal, decision or matter, in terms of the likely impact on and, consequence for:

- (a) The district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision or matter; and
- (c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input checked="" type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>As per the Significance and Engagement Policy, consultation on Woodlands Estate Historic Reserve Management Plan was a legal requirement.</p> <p>All key parties with an interest in this reserve were identified and notified via a letter that Council was seeking feedback of Woodlands Estate Historic Reserve Management Plan. The Gordonton Woodlands Trust Board and Heritage New Zealand Pouhere Taonga were extensively involved in the process of reviewing these documents.</p> <p>The Reserves Act outlines the process by which consultation is to be undertaken with the community.</p>				

Planned	In Progress	Complete	
		Complete	Internal
		Complete	Community Boards/Community Committees
	Ongoing		Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
		Complete	Households
	N/A		Business
	Ongoing		Other Please Specify – Woodlands Trust

6. CONCLUSION

The Woodlands Estate Historic Reserve Management Plan has been prepared in accordance with the Reserves Act, and the public consultation phase has been completed with a hearing on 9 July 2020.

Staff acknowledge the extensive input from the Hearing Panel Councillors and Linda Te Ahu as Tainui representative.

Following the hearing for this RMP, staff have completed additional work which has included further discussions with iwi, hapu and mana whenua, and amendments to a proposed concept plan at the recommendation of the hearings panel.

In seeking a kupa whakataki (foreword) from Ngati Wairere, this has unfortunately not been possible due to internal changes and time frames, so staff have sought an interim foreword from the Mayor, until such time that Ngati Wairere may wish to provide their own.

The Hearings Panel have recommended for Council to adopt the Reserve Management Plan and the Concept Plan, including any minor grammatical amendments, at their December 2020 meeting.

7. ATTACHMENTS

- Attachment 1 – Minutes of Hearing Panel held on Wednesday 9 July, 8 October 2020
- Attachment 2 – Woodlands Estate Historic Reserve Management Plan Final October 2020
- Attachment 3 – Woodlands Estate Concept Plan October 2020

MINUTES for a Hearing by the Woodlands Reserve Management Plan Hearings Panel to hear submissions and make recommendations on the Draft Woodlands Estate Reserve Management Plan and Concept Plan, held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY, 9 JULY 2020** commencing at **9.30am**.

Present:

Cr NMD Smith (Chairperson)
Cr EM Patterson
Ms L Te Aho

Attending:

Mr D Waine (Gordonton Woodlands Trust)
Ms K Alley (Gordonton Woodlands Trust)
Ms K Wilson (Prof's@Woodlands)
Ms C McAlley (Senior Planner, NZ Historic Places Trust)
Ms R Byron (Conservation Architect, Heritage New Zealand)
Mr John Bridgeman

Mr J Crashaw (Reserves Planner)
Mr E Hamilton (Contract Reserves Planner)
Ms S Solomon (Corporate Planner)
Mr D MacDougall (Open Spaces Team Leader)
Ms J Wiggins (Community Venues and Events Team Leader)
Mrs LM Wainwright (Committee Secretary)

APPOINTMENT OF CHAIRPERSON FOR THIS MEETING

Resolved: (Cr Patterson/Ms Te Aho)

THAT the Infrastructure Hearings Panel appoints Cr Smith as Chairperson for this meeting.

CARRIED

INFHE2007/01

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Smith/Ms Te Aho)

THAT the agenda for a hearing of the Infrastructure Committee held on Thursday, 9 July 2020 be confirmed and all items therein be considered in open meeting.

CARRIED

INFHE2007/02

DISCLOSURES OF INTEREST

Cr Smith advised the Hearings Panel that he is the Chairperson of the District Licencing Committee.

REPORT

Hearing of Submissions on the draft Woodlands Estate Reserve Management Plan and Concept Plan
Agenda Item 4

The Chairperson summarised the process for the hearing.

Resolved: (Cr Smith/Ms Te Aho)

THAT the report from the General Manager Service Delivery be received;

AND THAT pursuant to section 41(6)(d) of the Reserves Act 1977, the Woodlands Reserve Management Plan Hearings Panel hear and consider all submissions received on the draft Woodlands Estate Reserve Management Plan and Woodlands Concept Plan.

CARRIED

INFHE2007/03

The following submissions were presented, and submitters responded to questions from the Committee:

Ms McAlley and Ms Byron on behalf of Heritage New Zealand (Submission No. 6)

The following matters were discussed:

- Concern was raised that the concept plan wanted to include a number of developments to the site which would have a cumulative effect to the historic nature and values of the site.
- Reduced level of development at Woodlands desired to ensure heritage remains.
- When considering new structures within Woodlands' grounds, guidance should be taken from the policies in the Conservation Plan Policy. The new structures to be sympathetic to the heritage quality of the house and surrounds.
- Carparking was a concern.
- New buildings and structures must remain relative to the scale of the house. There would be no significant additions to the house.
- The interest of Heritage New Zealand was to ensure that any concepts that were adopted and planned for the future, would be considered in accordance with the policies in the Conservation Plan which directs future thinking.

Gordonton Woodlands Trust – Mr Waive and Ms Alley (Submission No. 1)

The following matters were discussed:

- Woodlands was viewed as a destination and pioneer fun days were targeted towards the historical nature of the estate.
- Relocation of the gardner's depot.
- The intention was to have all facets of a functioning working farm on the site e.g. baker and farrier to enable visitors to see what these had looked like.
- Band rotunda - remove the wording and substitute with 'Village Green'.
- Further carparking was required before any further development was carried out. Protection of the site would be required.
- The Trust wishes to become cost-neutral to Council while maintaining the historical nature of the property.

- Desire was to maintain the historical nature of the estate and to promote it as a destination in the Waikato district.
- Management of the homestead and grounds needed to take into account the wider impacts of the reserve, including water quality which was a concern.
- Minimise the impact to the estate grounds.
- Heritage vegetables would be planted.

The meeting adjourned at 10.38am and resumed at 10.56am.

Ms Wilson on behalf of Profs@Woodlands (Submission No. 2)

The following matters were discussed:

- Any development would take into consideration the enforcement of the alcohol licence for the café.
- Results from a survey carried out by the café, showed that parents and grandparents want to come to the café to eat, drink and supervise the children playing. Location of any playground was key to this.
- The café had invested in toys and games.
- The café disagreed with removing “Profs@Woodlands” from the plan as this is a brand and removal would damage the brand.
- The café agreed with an all-ages playground.
- The former Te Rapa Bowling Club building had been moved to the Woodlands site and sympathetically remodelled.
- Clarification was provided on Ms Wilson owning the café and chairing the Trust.
- Bridal accommodation at the carriage house.
- The café had control over the oval bookings for cricket matches.

Mr Bridgeman raised the following matter:

- 1.2.1 Waikato-Tainui Hapu Agreements – include Ngaati Wairere and Tauhei Marae.

Mr MacDougall & Ms Wiggins on behalf of Waikato District Council (Submission No. 5)

The following matters were discussed:

- Better alignment with bookings was required between Waikato District Council and Woodlands Estate. A management plan was required for functions/events to ensure health & safety standards were met.
- Clarification was required on the proposed new carpark. Retaining the existing large trees was required along with succession planning of further trees. Retention of notable and mature trees was required under the concept plan.
- Waikato District Council does not support shops on the Village Green. Concern was the over-development of Woodlands.
- The concept plan was not final and changes could be made.
- Waikato District Council supports the development of an historic vegetable garden.
- Waikato District Council does not support a playground next to the café as it implies ownership by the café and would detract people from moving through the reserve. Support for the playground at location 7 on the concept plan noted.

DELIBERATIONS

After hearing the submissions, the Committee discussed the draft plan and concept plan. The Hearings Panel discussed the following matters with staff:

- The focus would be on the historic value of the property and would be reflected through the concept plan.
- The issues raised by Heritage New Zealand in relation to classification, would be discussed with the submitters and a response was due back to the panel by Wednesday, 9 September 2020.
- Tauhei Marae to be included in the consultation process.

Action: Waikato District Council, as a submitter, to advise the Panel of the wording for health & safety matters pertaining to event management and the playground.

- A health & safety plan would be in place for any events. Woodlands would be on board with the plan.
- Health & safety to be restated in the roles and responsibilities of Council and Woodlands Trust.
- MoU to be prepared as the Trust Deed was out of date.

- The words “historic reserve” would be used throughout the document.

The meeting adjourned at 12.31pm and resumed at 12.56pm.

The Submissions with Staff Comments (Appendix 2 in the Agenda) were discussed and the following comments made by the panel:

Submission No	Comment
1	Accept
2	Accept
3	Panel supports using the word “sustain”
4	No decision
5	Reserves Planner and Contract Reserves Planner to come back to the panel with comments
6	Remove wording “band rotunda”. Wording to be contextual to the development of the Village Green
7	Accept
8	Further discussion to be held
9	Further discussion to be held
10	Further discussion to be held
11	Further discussion to be held
12	The panel supports the idea of a playground. Any modifications/additions must have an historical focus. Area 7 is the correct place for the playground.
13	Not required
14	Further discussion to be held
15	Accept
16	Accept
17	Operational issue not a policy decision
18	Further discussion to be held
19	Panel accepts the plan in part
20	Operational issue
21	Panel accepts a period vegetable garden
22	Accept
23	Correct name is covered space not pavilion
24	Accept
25	Further discussion to be held
26, 27, 28 & 29	Accept
30	Panel supports a review between the Trust and Waikato District Council
31	Accept
32	Accept
33	Accept
34	Accept
35	Accept
36	Balance of green space with structures was required. Accommodation would be an issue – panel does not support this

37, 38	Accept
39	Accept
40	Ability to remove/relocate the gardener's depot be left open
41	Accept
42, 43	Panel does not support additional land acquisition
43, 44 & 45	Head been dealt with
46 – 116	Accept
117	Reserves Planner and Contract Reserves Planner to come back to the panel with wording on impact assessment
119-121	Accept
122	Wording to be added "to have regard to but not necessarily give effect to"
123 – 129	Accept
130	No longer a concern
131 – 145	Reserves Planner and Contract Reserves Planner to come back to the panel with overarching principles

The meeting adjourned at 1.50pm.

Hearing by the Woodlands Reserve Management Plan Hearings Panel to hear submissions and make recommendations on the Draft Woodlands Estate Reserve Management Plan and Concept Plan, held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia reconvened on **THURSDAY, 8 OCTOBER 2020** at **9.30am.**

Present:

Cr NMD Smith (Chairperson)
Cr EM Patterson
Ms L Te Aho

Attending:

Mr J Crashaw (Reserves Planner)
Mr E Hamilton (Contract Reserves Planner)
Ms S Solomon (Corporate Planner)
Mr D MacDougall (Open Spaces Team Leader)
Ms J Wiggins (Community Venues and Events Team Leader)
Mrs LM Wainwright (Committee Secretary)

Hearing of Submissions on the draft Woodlands Estate Reserve Management Plan and Concept Plan

Agenda Item 4 continued

Following deliberations, discussions were held on the following matters:

- Land vested in Council as historic reserve and amalgamated with title (front parcel) had not been completed. The Historic Places Trust requested this be completed.
- Short, medium and long term projects had been developed.
- The concept plan had a 10-year life span.
- The Historic Places Trust accept the concept plan.

Resolved: (Ms Te Aho/Cr Patterson)

THAT the Hearings Panel recommend to the Infrastructure Committee that the draft Woodlands Estate Reserve Management Plan and Concept Plan (Appendices 1 and 6 to the staff report), with any amendments, be adopted.

CARRIED

INFHE2007/04

Woodlands Estate Historic Reserve Management Plan



October 2020

Reserve Management Plan Process

Plan Review Notified	November 2018
Draft Prepared	June 2019
Public Consultation	October – December 2019
Public Hearing	May 2020
Plan Adopted	

Foreward from the Mayor

We are privileged to live in a diverse district with many wonderful parks and reserves close to our homes.

Waikato District Council acknowledges that the reserve land known as Woodlands Estate Historic Reserve in Gordonton was part of a larger area of land confiscated from local hapuu and mana whenua during the 1863 land wars between the Kiingitanga coalition of chiefs and the British-led government.

Through Crown land grants to European settlers, the confiscated land was subsequently developed into farmland, with only a small portion of these confiscated lands returned to the former Maaori owners¹.

Council also acknowledges the gift of the farm - homestead and land from Irene Riddell to the Presbyterian Support Services in 1983, and the further gifting and transfer of the homestead to the Waikato County Council in 1989, to preserve and ensure public access to the heritage features of the homestead and gardens.

This is the second reserve management plan prepared for the Woodlands Estate Historic Reserve, and we appreciate the support of the Gordonton Woodlands Trust Board, Heritage New Zealand Pouhere Taonga, and input sought from mana whenua, Ngaati Wairere, in preparing this reserve management plan.

We are committed to ensuring that Ngaati Wairere, are involved in the future management of the reserve, in particular acknowledging their cultural, traditional, historical and spiritual association to the wider land area that has been associated with Woodlands Estate Historic Reserve.

I encourage everyone to visit this reserve, to explore the homestead and experience the different seasons in the gardens, and to understand that the Waikato was and still is a food bowl for mana whenua and all people of the district. Woodlands is a place for our community, and visitors to our district, to gather and appreciate the cultural and historical significance of the area, enjoy the recreational opportunities on offer, and cherish the natural beauty on display.

Waikato District Council took over the maintenance of the grounds and gardens at Woodlands Estate Historic Reserve in 2016.

We regard it as one of our premier parks, so the management of it, both now and into the future, is crucial in helping us achieve our vision for the Waikato District – creating liveable, thriving and connected communities.



Allan Sanson, Mayor

¹ Of the 4,869 sq km of land confiscated, only 1,273 sq km (26%) was returned to Waikato Maaori (or as claimed by Waikato-Tainui, to Maaori who were not the correct owners). Reference: www.nzhistory.govt.nz/politics/treaty/treaty-in-practice/waikato-tainui

Woodlands Estate Historic Reserve

Key Partners:

Waikato District Council

Gordonton Woodlands Trust Board

Ngaati Wairere – Hukanui Marae

Key Stakeholders:

Heritage New Zealand Pouhere Taonga

New Zealand Gardens Trust

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1.0 Introduction

Woodlands Estate Historic Reserve is of significance to European settlers of the Waikato in terms of its historic, heritage, social, natural, and recreation values.

The wider historical context of Woodlands Estate origin and development is the earlier confiscation of the land from Maaori – by the Crown, who then on-sold the land to those who developed it into productive farmland.

Situated near the settlement of Gordonton (formerly Hukanui) Woodlands Estate was a part of the early European settlement and farming of the Waikato district between the Waikato and Piako Rivers.

Heritage values include the historic Woodlands homestead which was originally built in the 1870's with the surrounding gardens being developed over time.

The natural values of this reserve include the woodland trees, planted displays, magnificent oak trees, and display gardens.

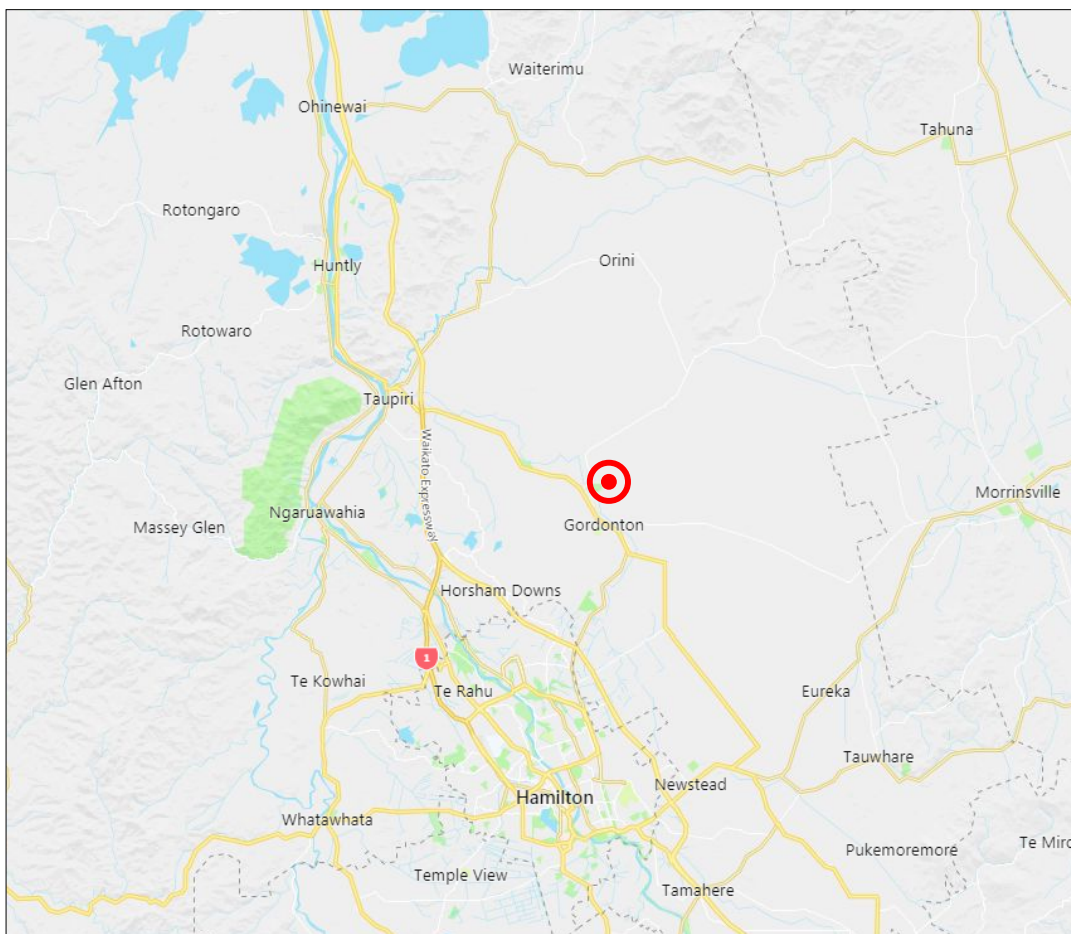
The remnants of the former Woodlands Estate now forms a public reserve managed by the Waikato District Council along with the Gordonton Woodlands Trust Board. The reserve provides recreation opportunities for people to visit the historic homestead and period gardens, and attend events for public or private occasions.

This reserve management plan outlines the management and future direction of this reserve.

2.0 Purpose of this plan

This reserve management plan outlines the Waikato District Council (Councils) and community vision for Woodlands Estate Historic Reserve (Woodlands). The plan collates ideas and feedback from community consultation and professional landscape analysis to address issues and opportunities for the reserve. This historical reserve provides recreation and leisure opportunities for local residents and visitors, and is highly valued for its early European heritage and landscape features.

Woodlands, located at 42 Whitikahu Road, Gordonton, includes a historic homestead and gardens located in a rural setting. This is the second reserve management plan prepared for Woodlands with the first plan being adopted in 1991.



Map 1: Woodlands Estate Historic Reserve location in the Waikato region

The Reserves Act 1977 requires the preparation and review of management plans on a regular basis, as the plans is an important park management tool. Management plans are developed in consultation with park users, community and key stakeholder groups, with consideration to current management of a reserve. A management plan will provide for continuity between legislative requirements, Council plans and policies, and the day-to-day operation of a reserve.

This management plan should be kept under continuous review to ensure that the policies are appropriate and relevant for Woodlands, with a comprehensive review undertaken every five years.

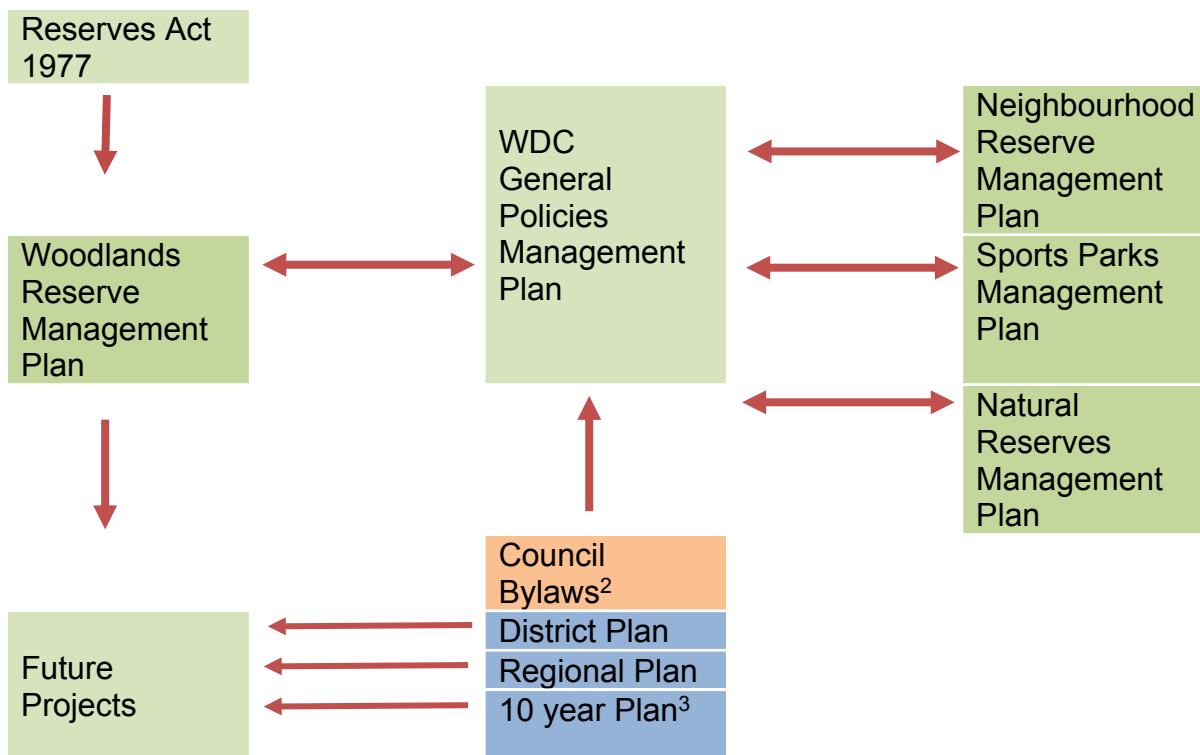
2.1 Relationship with Other Council Documents

This plan has been aligned to, and is guided by Councils current plans and policies, including Long Term and District Plans, and Council bylaws.

This reserve management plan is to be read in conjunction with:

- the Waikato District Council General Policies Reserves Management Plan,
- the Woodlands Conservation Plan, and
- the Woodlands Garden Plan.

The General Policies Reserve Management Plan 2015 applies to all reserves within the Waikato district. Where there is a conflict between the general policies contained within the General Policies and the specific polices contained within this plan, the specific policies will take precedence.



² Current (2019) Bylaws include: Dog Control Bylaw 2015, Freedom Camping Bylaw 2016, Public Places Bylaw 2016, Reserves and Beaches Bylaw 2016.
Current Council Policies include: Activity Management Policy, Bi Lingual Sign Policy, District Tree Policy, Heritage Policy, Plaques, Memorial and Monuments Policy

³ Current Council plans/strategies include: Parks Strategy, Playground Strategy, Toilet Strategy

2.2 Waikato-Tainui Joint Management Agreement

Council and Waikato-Tainui have entered into a Joint Management Agreement in accordance with the Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010. The agreement acknowledges that Council has rights and responsibilities with regard to management of reserves under Reserves Act 1977.

In accordance with the Waikato Raupatu Claims Settlement Act 1995, Council has informed the Waikato Raupatu River Trust of its intention to prepare a reserve management plan.

2.2.1 Waikato -Tainui Hapuu Agreements

Through the process of consultation, Council acknowledges the relationship between various Waikato-Tainui Hapuu with Woodlands.

The following Hapuu and marae have identified their relationship to Woodlands, and may formalise this through a memorandum of understanding (MoU) with a primary goal of ensuring that they and Council will actively engage with each other in good faith on issues affecting this reserve and any outcomes identified through this plan.

- a. Hukanui Marae – Ngaati Wairere
- b. Tauhei Marae – Ngaati Wairere



Woodlands garden area known as The Oaks

2.3 Council and Delegations

The Minister of Conservation has delegated a number of procedural and decision-making responsibilities to Council under the Reserves Act 1977. These delegations are made to “Council as a whole” and cannot be delegated to committees of Council or staff. Decisions that must be made by a meeting of the full Council (Council as a whole) include adoption of reserve management plans, classification of reserves and granting of leases.

Other decisions, such as approval for events, removal of trees, issuing of permits etc. can be delegated from the Council to the Chief Executive and to the Parks and Facilities staff. As delegations change from time to time, the term Council is used throughout the document. Staff should refer to the Delegations Manual to determine if they have the authority to make decisions in accordance with the policies in this reserve management plan.

2.4 Implementation

This reserve management plan provides objectives and policies that determine the appropriate use, protection and development of Woodlands by Council. Decisions relating to the funding and priority for works described in this plan will be undertaken within Council’s Long Term Plan and Annual Plan. Inclusion of any project within this reserve management plan does not indicate Council funding will be available for such works as works may be funded and delivered by parties other than Council.

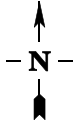
The whole site is a recorded archaeological site (514/283). The requirements of the Heritage New Zealand Pouhere Taonga Act 2014, to obtain an archaeological authority to modify recorded and unrecorded archaeological sites may be applicable to works undertaken at Woodlands. As the entire site is archeologically sensitive it is considered that an Archaeological authority will be sought to cover all works proposed on the site. The consideration of the potential for the presence of archaeological sites at an early stage enables avoiding modifying any sites through good project planning.

This plan describes how the area is to be managed and developed. The plan does not commit the Council to undertaking any particular works. Instead it will enable the Council to determine what works should be undertaken when funding becomes available. The information and policies of the Woodlands Conservation Plan should be considered and implemented as part of any proposed works on the Woodlands Estate.

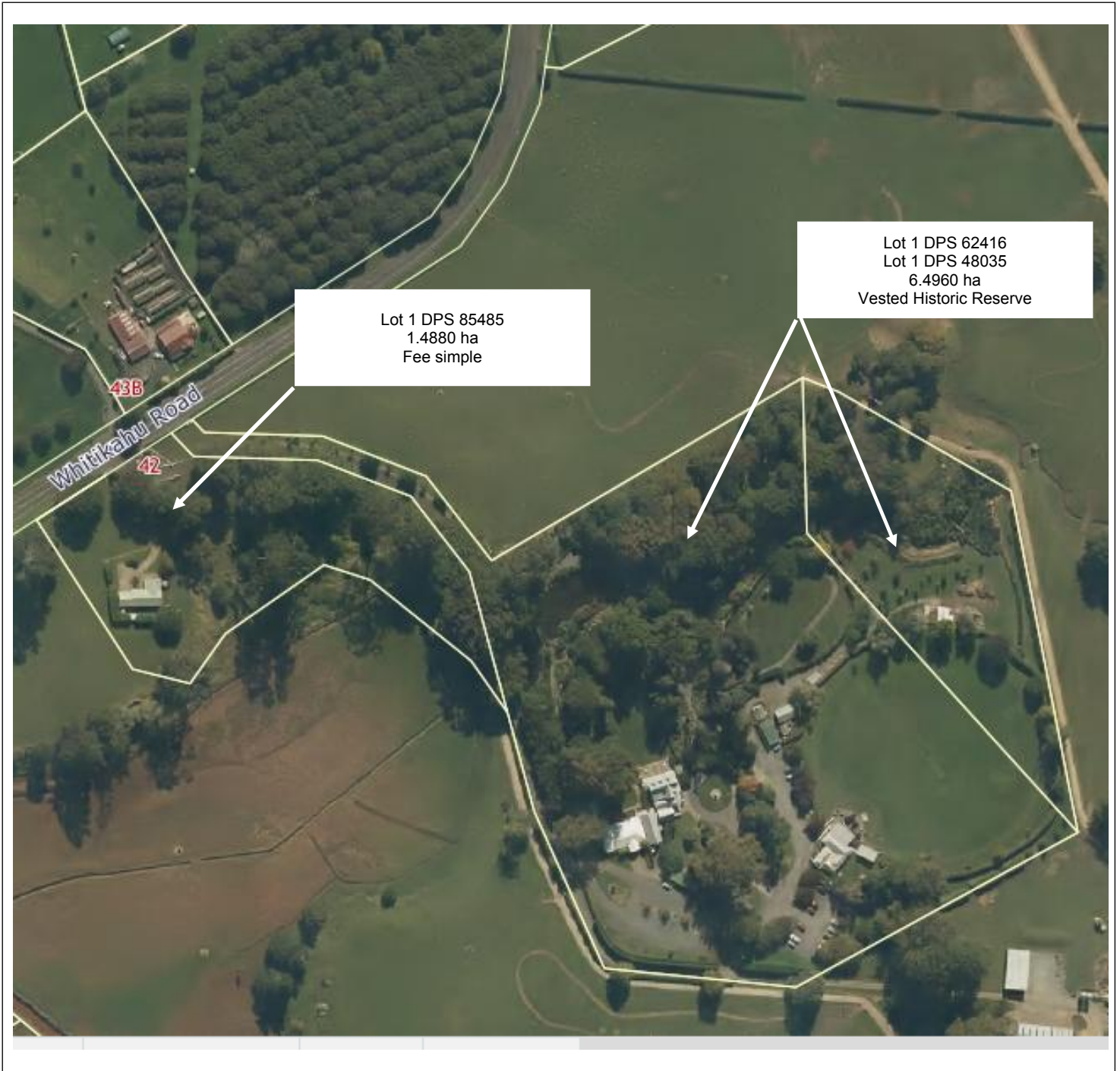
2.5 Legal Status

Woodlands consists of three separate land titles. Two of the titles are vested in Council as historic reserve. A third section of land is held as fee simple, with the intention when this land was purchased (1999) to have it classified as historic reserve.

Council intends to classify and gazette this land as historic reserve.



Map 2 Woodlands with legal land status



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Projection: New Zealand Transverse Mercator
Datum: New Zealand Geodetic Datum 2000

Print Date: 28/02/2019

3.0 Woodlands Estate

3.1 Historical Significance

Ngaati Wairere moved out of the Kirikiriroa / Hamilton area in 1864 during the land wars, where they established a new pa at Hukanui⁴.

Hukanui marae and Tauhei marae are both situated in close proximity to Woodlands. The area is culturally and historically significant to all local tangata whenua. The land provided a food source and links to other mana whenua across the Waikato region.

Woodlands has a high level of European historical importance, particularly through the establishment of the surrounding peat and swamps into farmland.

The New Zealand Historic Places Trust describe Woodlands as nationally significant; the large Victorian dwelling, surrounded by extensive grounds was the centrepiece of a large agricultural estate, developed as one of the largest private land drainage and reclamation projects in the country. The Woodlands Estate is significant for its associations with the Piako Swamp Company, later known as the Waikato Land Association, a syndicate of wealthy businessmen, who invested in large tracts of land in the Waikato, following confiscations after the Waikato War in 1863. Woodlands was one of four agricultural estates developed by the Piako Swamp Company, following extensive drainage works to convert the swampy land for farming. Woodlands became significant as the headquarters for the company after the sale of the Eureka Station in 1880.

Woodlands is of significance for its associations with the Piako Swamp Company and the businessmen who formed part of this syndicate, including Captain William Steele, David Murdoch, Thomas Russell and Frederick Whitaker, who invested in large tracts of Waikato land and developed it for farming in the 1860s and 70s.

The homestead built in 1880, and surrounding estate is significant for its associations with estate managers and their families including Henry and Elizabeth Reynolds; Reynolds was a capable estate manager, who went on to become a pioneer in butter manufacturing and established the internationally recognised Anchor brand.

The house is of great significance for its integrity, retaining evidence of its original form and fabric from the date of its establishment, as well as evidence of change associated with various periods of subsequent use and occupation.

A greater degree of change has occurred within the grounds over time. The removal of farm buildings and structures and the development of the themed landscaped gardens concept, cricket oval and construction of new buildings and structures as part of the development for use as a historic property and functions venue. The gardens still retain trees associated with the establishment of the original estate.

⁴ www.heritagewaikato.org/settlement/Gordonton



Remaining farm building near current carpark entrance to homestead

Timeline -

Approx **1300 AD** – Tainui tribes arrived in area and occupied many sites around the Hukanui area and along the Waikato River.

1700's - The Piako Swamp referred to all the wet lands between the Waikato River and the Waihou River at the base of the foothills of the Kaimai Ranges.

This was an enormous area of largely inaccessible swamp broken by small islands of elevated land and intruded upon from the north and south by low ranges of dense bush covered hills.

It was a food basket for Maaori, intersected by a web of tracks and waterways, full of tuna (eel, *Anguilla* sp.), birdlife, manuka, harakeke (flax, *Phorium* sp.) and other resources.

1840 – Signing of Treaty of Waitangi

1858 - Pootatau Te Wherowhero was crowned the first Maaori King

1863 – War declared on Waikato tribes for supporting Taranaki Maaori War in 1860

1864 – Ngaati Wairere moved out of the Kirikiriroa (Hamilton) area during the land wars, where they established a new pa at Hukanui

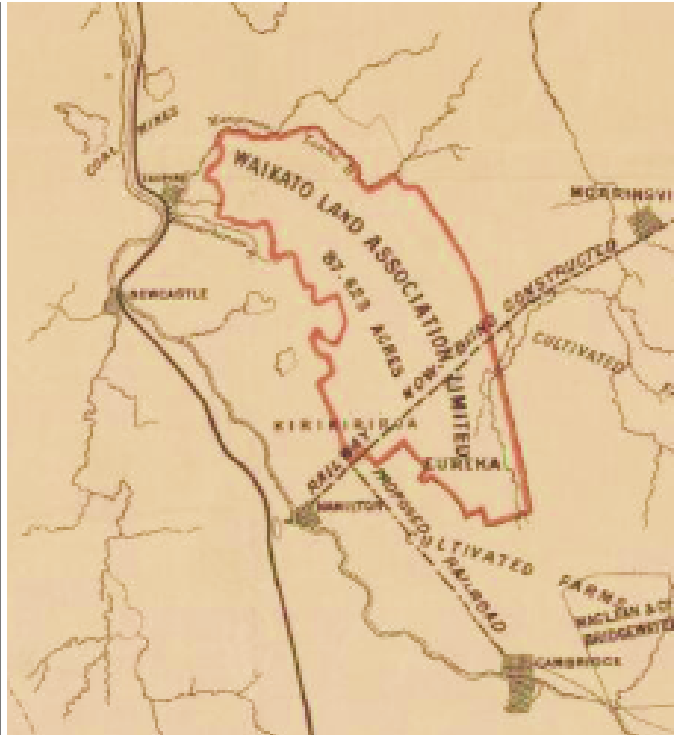
1864 – Conclusion of Waikato Maaori Land wars. Waikato lands confiscated by Crown

1865 – The Waikato confiscated lands were surveyed

1870 – Piako Swamp Syndicate formed to purchase and develop vast expanse of swampland in the middle of the Waikato valley.

1870 – Piako Swamp Company established homestead at Eureka, with Henry Reynolds as manager.

1872 – Woodlands Estate including 86,500 acres purchased from the Crown. The Estate extended from the Rototuna area, across to Eureka, just west of Morrinsville to Taupiri in the north.



Map 3: land acquired by Woodlands Estate purchased from the Crown

1875 – Woodlands homestead completed

1880– The NZ Land Association (formerly Piako Swamp Company) was shifted to the new Woodlands homestead. Farm buildings established and large paddocks of grass, maize and grain established.

1883 – Waikato Times reported on many employees of the Waikato Land Association partaking in a sports day and social function evening.

1885 – John Gordon took over management of the Estate.

1892 – Auckland Star reports 30,000 sheep had been shorn at Woodlands.

1902 – NZ Land Association had 28,000 acres of productive land, with 40,000 sheep, 3,000 cattle and 160 horses. More than half of the estate remained in an unmodified state.

The NZ Land Association property was subdivided and sold. The Woodlands homestead was offered for sale with 2,400 acres of land – initially failed to find a buyer.

1903 – John Gordon left Woodlands, relocating to part of the Eureka estate homestead and purchased 1,700 acres.

Thomas Stone, a farmer from Ashburton acquired Woodlands homestead block, which included approximately 600 acres of grass and the remainder in manuka covered peat.

- 1905** – Woodlands sold to Taranaki farmer James Riddell, who came with 10 children. The Riddell family lived and worked at Woodlands over the coming decades.
- 1912** – Two eldest Riddell daughters married at Woodlands.
- 1914-18** – Three Riddell sons fought in the First World War, John Riddell died of wounds on his way home. During the War, Thomas, the fourth son played a major role in running Woodlands estate.
- 1928** – Don Riddell, youngest son of James and Mary, acquired 300 acres of farm including Woodlands homestead.
- 1930's** – During the Depression, unemployed families were accommodated in huts on Woodlands and the men helped to dig drains in the peatland.
- 1942** – Fire destroyed the shearing shed and one whole years clip of wool.
- 1946** – Don Riddell suffered serious ill health, leaving him in a wheelchair



1948 aerial image of Woodlands homestead, gardens and orchard

- 1962** – Don Riddell died.
- 1976** – With no children of their own Irene Riddell made plans for the future of Woodlands. Property was bequeathed to the Presbyterian Support Services, upon her death.
- 1983** – Irene Riddell died. Presbyterian Support Services take over management of Woodlands and surrounding farmland.

- 1983** – NZ Historic Places Trust classified the homestead building as a category 1 historic place.
- 1988** – Woodlands homestead and surrounding 15 acres offered to Waikato County Council to preserve the historic character of the house, and provide for public access as much as possible and to make it self-sufficient. After public consultation Waikato County, take over control of Woodlands with day to day management administered by a yet to be formed Gordonton Woodlands Trust Board.
- 1989** – Woodlands homestead and gardens transferred to Waikato District Council



1990 aerial image of Woodlands homestead, gardens and orchard

- 1990** –The Gordonton Woodlands Trust Board formed in April 1990.
- 1991** – Major restoration work on the Woodlands homestead began. The gardens were redesigned by Waikato landscape architect Peter Sergel.
- April - Woodlands Trust took over day to day management of the property.
- November – first Reserve Management Plan completed for Woodlands Historic Reserve
- 1994** – Wedding marque installed, kitchen and buffet room were built.
- 1996** - Old Te Rapa bowling club relocated to property, modified and restored for use as a cricket pavilion.
- 1999** – New function centre built to replace the wedding marque.
- 2000** – Land purchase of additional 1.4 ha from Presbyterian Support Services at entrance to reserve for re-alignment of road entrance, additional grounds, and establishment of caretaker house.

2000 – Remainder of Woodlands estate farmland sold by Presbyterian Support Services.

2004 – Drive way upgrade, public car park formation and landscaping undertaken.

2016 – Waikato District Council took over maintenance of grounds and gardens.



2017 aerial image of Woodlands homestead and gardens

3.2 Woodlands Uses and Values

What makes Woodlands unique is the heritage features of the house and gardens, which the public have daily access to. What is now Woodlands homestead and gardens is only a small part of what was originally the Woodlands estate. Visitors driving to this park setting may be able to visualise how the surrounding farmed countryside (now broken up into small run holdings), used to be a part of the larger estate.

With the gifting of Woodlands Estate to the Presbyterian Support Services (1976) and subsequent transfer of the homestead and an area encompassing the gardens to the Waikato District Council (1989), the land is now administered by Council as a historic reserve under Section 18 of the Reserves Act 1977.

Woodlands is identified and managed as a premier park by the Council. There is a high level of maintenance and servicing of the grounds and gardens to ensure they reflect a heritage inspired design, horticultural expertise and formal and informal elements.

Any current and future development of Woodlands needs to consider the present use (recreation), and heritage features (cultural and historic) of the reserve. These are identified in the following Goals and Objectives section.



View from the gazebo of Woodlands homestead, surrounding gardens and lake.

4.0 Opportunities and Issues

Woodlands has a range of important heritage, landscaped setting and recreation features that creates opportunities for the development and management of the reserve in the future.

Identified below are some of the main challenges and opportunities that need to be addressed to realise the long-term vision for Woodlands.

4.1 Current Management of Woodlands

Woodlands is identified in the Councils Parks Strategy as a premier and historic reserve within the District. The gardens and grounds are maintained to a higher level of service, reflecting the importance of the properties heritage and recreation values.

The homestead, functions complex and café, are managed by the Gordonton Woodlands Trust Board, with members being representatives from community and business leaders with business, financial, governance and fund-raising expertise. The Trust was initially set up to operate the homestead and gardens as self-funding, although Council now provides an operational grant to the Trust to ensure that the Homestead and buildings are maintained.

In 2016 Council took over the maintenance of the grounds and gardens.

4.2 Protecting and Showcasing Heritage Features

The significant historic heritage and natural features of Woodlands are evident in the identification placed on the homestead and gardens, with the homestead identified as a Heritage New Zealand Pouhere Taonga Category 1 listing, and the land vested in Council as a historic reserve. The homestead and gardens are protected under the Waikato District Plan, where they are recognised as a Category A heritage item in Schedule 30.1 – Heritage Items.

A conservation plan was completed for the homestead in 2013 by Mathews and Mathews Architects, Auckland. This conservation plan focused primarily on the homestead and included a garden and archaeological reports. Significance is based on the identified historic, physical and cultural values of the Woodlands homestead and the gardens, with guidelines for current and future uses. The conservation plan has established policies to guide the current and future use and development of the historic place. Many of the landscape elements, in particular the establishment of some trees date back to the establishment of the homestead and make a meaningful contribution to the heritage context of the site.

Historic heritage and cultural values of the site need to be clearly identified to protect these from inappropriate use, development and maintenance regimes and risks such as vandalism.

Although only a small portion of the original estate now surrounds Woodlands, in its location set back amongst mature exotic trees, the homestead and setting is often overlooked as being open for the public use and enjoyment.

The Gordonton Woodlands Estate Trust Board have created opportunities for revenue to be earned from the site. This has allowed for re-investment into maintenance and conservation of the built structures and garden features. The development of a function events centre and a café for public use has encouraged visitors and the local community to enjoy and appreciate the heritage features of the site.

There is a need to ensure that these activities do not detract from the heritage assets and appreciation of the place or alienate community use or public access and enjoyment of the reserve. Equally any revenue generating activities should not compromise the heritage features of the setting.



Area known as the Village Green, providing space for picnics and family oriented activities and events.

4.3 Managing use of the site

Groups and individuals are drawn to Woodlands to enjoy the historic building and gardens and beauty of the setting, with many people coming for a mix of education, relaxation, socialising, organised activities and events.

Because of the small size of the site, care needs to be taken to ensure that the heritage features are not compromised by the type and scale of any activities that can occur. With this space restriction, there is limited ability to cater for large or multiple events needing separate spaces without compromising further the historic heritage features of the reserve.

4.4 Location and access

Woodlands is located in a rural setting being approximately 19 km north east of Hamilton City central, and 12 km south east of Taupiri. The homestead located on Whitiakahu Road just off Gordonton Road (State highway 1B) with Gordonton (3km) being the nearest settlement.

Access to Woodlands is predominantly via private vehicle, with no current public transport or footpath access provision to this reserve. The Waikato Regional Council does not currently have a bus route that runs from Hamilton to Taupiri via Gordonton.

There is a critical need to balance the location and design of parking facilities to ensure that they do not detract from the heritage values of this important historic setting.

5.0 Management Objectives and Policies

The vision for Woodlands Estate is:

***To maintain the homestead and garden,
being a historic house and a garden of significance
that brings meaning and beauty,
recognises and conserves its unique heritage,
invites community engagement
and is accessible to all.***

The following objectives and policies will be used to guide management, development, protection and maintenance of Woodlands Estate.

This section should be read in conjunction and cross referenced with:

- the Waikato District Council General Policies Reserve Management Plan, and
- the Conservation Plan and its policies.



The driveway entrance to the homestead.

Objective 1 – Historical Significance

To conserve and maintain the historical significance of Woodlands Estate.

Policies

Heritage Features

1. Protect the heritage values of Woodlands through:
 - 1.1 Ensuring all new structures and buildings do not detract from the heritage features and values of the reserve and are consistent with an updated conservation plan.
 - 1.2 Ensuring new structures do not detract from the heritage features of the reserve and are consistent with reference to policies of the Conservation Plan.
 - 1.3 New proposals for grounds, structures, buildings and activities will require a heritage impact assessment to be undertaken and considered by appropriately qualified persons with recommendations to decision makers.
2. Maintain the gardens to ensure their significant heritage features are retained acknowledging their continued recognition as a “Garden of National Significance” through the New Zealand Gardens Trust.
3. Ensure renewal and/or maintenance activities is consistent with the historic values of Woodlands reserve.

Conservation Plan

4. Ensure reference is made to the Conservation Plan to address the whole of the reserve, recognising the heritage values of the location, including recommendations for;
 - 4.1 Significant views to the primary elevations of the house should be maintained, as should the landscape setting of the house.
 - 4.2 Any new structures proposed within the grounds of the property should be designed to be compatible with, and sympathetic to the architectural qualities and heritage features of the house and its surrounds, and should be located so as to minimise visual or physical intrusion.
 - 4.3 Maintaining garden as heritage setting for the homestead.

Historic Trees

5. All historic and notable trees shall be protected and management to recognise their role as historic and landscape features.
6. The historic trees should be managed and maintained to ensure their survival for as long as practicable and only be removed where they are assessed or diseased beyond remediation. Removal will also require archaeological advice. Trees will only be removed where they pose a danger to public safety, harbouring disease or require removal due to damage or old age.



One of many mature Oaks in the Woodlands garden area.

Water Features

7. Manage water quality through a range of strategies and measures including but not restricted to; minimising sediment deposition, silt traps, riparian lake edge planting, small scale artificial wetlands, or water stirring devices.

Explanation:

Features of the homestead and site and their inter-relationship need to be protected for an understanding of the past use of the homestead for visitors appreciation of the historic and cultural values associated with the site. The garden has continued to evolve over time, so there are many layers that contribute historically to the values currently associated with it, and has changed from what was originally planted in the 1880's. The significant and identified trees and shrubs will be protected and incorporated into aspects of any interpretive (explanation) of past use of the site.

Operating the homestead as a museum has limitations due to difficulties with security and surveillance, however provides an appropriate setting for the display of information and interpretation relating to the Woodlands estate.



Management of the homestead and grounds also needs to take into account the wider impacts of the reserve, including water quality of the feature lakes of the gardens. The waterway that feeds these lakes comes from adjacent farmland, through the lakes and then onto Komakorau Stream. Council and the Woodlands Trust will continue to ensure that a high level of water quality is maintained through different measures and activities including water run-off control and other possible mechanical activities.

Objective 2 – Access and Activities.

To provide for events and activities that raise the profile of the reserve in a way that does not compromise its heritage features.

[This section should be read in conjunction with the General Policies Reserve Management Plan and Conservation Plan].

Policies

Public Access and Use

8. Encourage public use consistent with the objective of preserving the historic and landscape features of the reserve
9. Encourage public access to, and enjoyment of, Woodlands historic homestead, and gardens ;
 - 9.1 Allow and facilitate controlled public access and use within a level that maintains and does not impact or detract from the heritage features and character of the property,
 - 9.2 Provide for recreation opportunities which do not conflict with the heritage features or identified features and attractions of the reserve.
10. Promote an awareness and appreciation of the cultural values and history of the reserve through interpretation and signage
11. Allow for pedestrian only access through the garden area of the reserve.
12. Control the access road so that public access and use is managed to best meet all objectives of the reserve.

Events and Temporary Activities

13. Promote events and activities especially with a heritage, botanical or community focus that;
 - 13.1 Focus on the heritage features of the homestead and its surrounds,
 - 13.2 Are at a scale appropriate to the reserve and heritage setting.
14. Take appropriate precautions to avoid effects on archaeological values while providing for temporary structures associated with events and temporary activities including but not restricted to mobile food units, stages, marquees.

15. Take appropriate precautions when allowing for sections of the reserve to be closed off for private events and/or functions, or for the development and maintenance without impinging public use and enjoyment of other parts of the reserve.
16. All events larger than 500 people will require notification to Council as an event to ensure public notification and rules are applied (Refer “General Policies Reserve Management Plan” document section on Events).



Function centre area beside Woodlands homestead

Prohibited Activities

17. The following activities are not seen as consistent with Woodlands use and values and are therefore not allowed, unless part of a permitted event:

17.1 Overnight camping

17.2 Horse riding

18. The following activities are not seen as consistent with Woodlands use and values and are therefore not permitted:

18.1 Freedom camping

18.2 Scattering of ashes

Explanation:

Activities and events on the grounds of Woodlands need to be managed to ensure that users appreciate and protect the historic and cultural features of the homestead and gardens.

It is noted that all visitors come to Woodlands via private vehicle. There is currently no public transport available to, or footpaths giving access to Woodlands. These alternative access options are outside of the plan scope, whilst Council can review these in future planning with other activities, including roading upgrades and public transport reviews.

There is limited 24 hour surveillance of the reserve, therefore any activities that occur outside of normal opening hours, may require additional staffing to manage. Where temporary events are proposed, or the use of temporary structures are required, the prior written permission of Council must be obtained.

For example marquees bigger than 99m² require a temporary building consent from Council. Events with large numbers of people will also require additional toilet facilities.

Some activities are not seen as being consistent with the heritage values of the homestead and gardens, and these are identified in part. With referral to other possible activities, reference needs to be made to the General Policies Reserve Management Plan document. New development identified in the Concept plan may require further assessment with regard to any impacts on the heritage features of Woodlands.

Objective 3 – Community and Commercial Involvement

To provide opportunities for community involvement in the reserve and for social or commercial enterprise to return value to the reserve.

[This section should be read in conjunction with the General Policies Reserve Management Plan and Conservation Plan].

Policies

Community Activities

19. Enable opportunities for the local community to become engaged in maintaining the gardens and bush area of Woodlands Estate through guided volunteer programmes / friend's group and/or other similar support networks.

20. Allow for the opportunity of sponsorship and donations to the Woodlands estate where they align with the heritage values and these benefit the reserve.

Commercial Activities

21. Enable opportunities for social and commercial enterprise including a café where the enterprise:
 - 21.1 supports and respects the heritage, ecological and community values of the park;
 - 21.2 enables the enjoyment of the public of the reserve; and
 - 21.3 aligns with the vision for the reserve.

22. Individual commercial operations including leases and licenses must be endorsed by the Gordonton Woodlands Trust Board and be pursuant to Section 58A of the Reserve Management Act, with all leases and sub leases to have final written approval from Council. Leases should include constraints, to ensure that activities do not detract from the heritage features.

[Refer to General Policies – Section 7 Occupation of Reserves]

Use of Cricket Oval

23. The cricket oval will be the only permitted sporting facility on the reserve, where;
- 23.1 Cricket practice and organised games will be subject to a booking process through the Gordonton Woodlands Trust Board
- 23.2 Any cricket games of a district wide level will require approval by the Gordonton Woodlands Trust Board
24. That, where possible any proposed uses of the cricket oval is organized so that the public may still gain access to the homestead and garden complex.
25. That any proposed use of the oval will not detrimentally affect the long-term public use of the reserve or the physical resources of the reserve, or the heritage features of the place.



Cricket pitch with café located on edge of the oval

Explanation

Woodlands was initially set up to be self-supporting, with the Gordonton Woodlands Trust Board seeking financial and practical assistance in order to maintain and develop the Reserve. The Trust continues to seek funding support to maintain the homestead and other heritage development, with the Council managing the gardens and grounds. Any support to the future development of Woodlands is most welcome by the Gordonton Woodlands Trust Board.

The acknowledgment of sponsorship and donations shall be discreet and shall not detract from the historic and cultural setting of the reserve.

Objective 4 – Woodlands Trust

To ensure the Gordonton Woodlands Trust Board develop maintain and manage Woodlands in such a manner that the historic and aesthetic values of the house and site be preserved and that public access and enjoyment encouraged.

[This section should be read in conjunction with the General Policies Reserve Management Plan and Conservation Plan].

Policies

Gordonton Woodlands Trust Board Role

26. Ensure the maintenance and management of the buildings is in keeping with the Conservation Plan, the ICOMOS New Zealand Charter for the Conservation of Places of Cultural Heritage value (revised 2010) and heritage best practice.
27. Develop a financial strategy to generate funding, including to capture the receipt of financial aid to further Woodlands and the Trusts objectives and future development.
28. Manage any investments that provide for the future maintenance, conservation and management of Woodlands; including the investment of monies, purchase or improvement of land.
29. Ensure the ongoing conservation, repair and maintenance of the homestead.
30. Insure the homestead and buildings including contents against loss or damage by fire or any other means.
31. Develop and ensure a risk management plan is in place.
32. Discharge out of income or capital all outgoings properly payable by the property in respect of buildings.
33. Report yearly as required to the Council as to the conduct, funds received, funds spent and any other matters as required in the Trusts management of the property.

Agreements Between Waikato District Council and Gordonton Woodlands Trust

34. Review and update any agreements between the Council and the Trust to ensure that these are relevant, reflect changing circumstances, roles and responsibilities.

Explanation

The Gordonton Woodlands Trust Board was set up after public consultation to support the maintenance and development of Woodlands. Their role has been to develop, maintain, promote and encourage interest in the heritage values associated with Woodlands, and the ongoing future of Woodlands.

The Trust also has the objective to raise money to manage the property, to maintain its heritage features and setting. Any funds raised by the Trust can be used in furthering and carrying out the objectives of the Trust, including investment of any money, or in the purchase or improvement of land or property to enhance the public use experience of the reserve.

The Gordonton Woodlands Trust Board is made up of representatives of community members. Refer to Appendix 3 for details of roles and responsibilities of Council and Trust.

Objective 5 – Partnership and Development:

To work in partnership with key stakeholders to ensure the ongoing development of Woodlands, whilst maintaining its heritage features and providing a safe and enjoyable recreation reserve for visitors.

[This section should be read in conjunction with the General Policies Reserve Management Plan and Conservation Plan].

Concept Plan

35. A concept plan (refer Appendix 4) outlines the proposed enhancement of the reserve. This has been prepared with input from mana whenua (Ngaati Wairere – Hukanui Marae), trust board, communities of interest, HNZPT and heritage and conservation landscape professionals including consideration of:

- a. Improved public access, including layout of paths and tracks.
- b. Improved parking layout options for cars and buses.
- c. Develop improved access through the reserve from carparks to homestead.
- d. Develop provision of additional public toilets away from homestead and café precincts (ideally in North-East area).
- e. Development of a heritage themed children’s playground that enhances family use of Woodlands.
- f. Investigate relocation of the workshop and storage areas.
- g. Development of garden plant collections that provide public interest.
- h. Development of garden features that reflect heritage values and have public appeal.
- i. Undertake a feasibility study for the development of a heritage archive facility and homestead office to be built alongside the homestead.

Partnerships

36. Council will work collaboratively with Waikato-Tainui, Ngaati Wairere, Gordonton Woodlands Trust and the community to achieve the ambitions of this plan. This may include planning, funding and development of areas within Woodlands, including garden and building development, cultural locations, and/or park development.
37. Work alongside Mana Whenua – Ngaati Wairere to understand their desires for Woodlands.
38. Engage with stakeholders to ensure any proposed development will meet the needs of the community and visitors.
39. Work with stakeholders to ensure Woodlands is a user-friendly venue for events.

Explanation

Woodlands is a key historical site of European significance, particularly of the homestead. To continue to attract people to this location, the Woodlands Trust and Council need to be able to plan ahead to continue to develop the gardens as a key heritage site of interest and importance to the wider region. This may include restoration, or development of features or displays that attract a wider range of people to visit. Any future development needs to be balanced and assessed in relation to existing significant plantings and vegetation.

In 1991, a concept plan outlined the future proposed development of the reserve, based on a ‘Turn of the Century’ theme. The aim was not to re-create a historical theme, but to reflect the ambiance of this particular age through the reconstruction of the homestead and interpretive garden themes. In reviewing the existing plan, it was identified that a new updated concept plan based on available historical planting was needed to provide a context for proposed new developments to Woodlands that would attract a wider range of visitors to this heritage setting. A cautious approach is required. Respect must be had for the authenticity of heritage features and care taken not to obscure their provenance.

It is noted that when events such as weddings or funerals are held at Woodlands, that there is often limited parking for both attendees and the general public. A review of the parking and layout of the carpark/s is required to better accommodate vehicles. This may include the purchase of additional adjacent land to allow for overflow parking and the future establishment of new features that are in keeping with the heritage values of Woodlands. Parking has to be balanced with maintaining heritage setting and values.



The existing workshop and storage area restricts public flow from the carpark and into the gardens - relocation of these buildings to an alternative location would encourage more people to explore more of the gardens from the café or homestead. The Café has become a major drawcard for many visitors, and to maintain this as a drawcard for Woodlands, further development / upgrades of the café facilities, surrounds, and underground services are required.

A proposed children's playground with a nature / garden theme has been identified as an option to provide for additional enjoyment. This may be located in a central area of the gardens or along a linear path encouraging children and families to explore and discover each site. The design and location of any playground and associated structures will have to be carefully considered for their impact on heritage values, including the homestead.

For some visitors, the many different paths may cause some confusion as to what route to follow, whilst other paths restrict the passage of wheelchairs and push chairs. The development of an all-weather circuit path would encourage wider use and enjoyment of the gardens. New paths should be kept to a minimum. The materials of any new paths should reflect existing information relating to the historical landscape, design, and avoid any archaeological remains.

Discussion has been undertaken around the development of a heritage archive centre to hold and maintain early records of the development of Woodlands and the wider district.

Partnerships with Hapuu, iwi, park users, and the wider community are essential to ensure that the needs of these groups of people are represented and understood in any future development and use of Woodlands.

6.0 Implementation

40. Council will seek to implement this management plan through;
- a. working with Gordonton Woodlands Trust,
 - b. working with local community groups to develop and maintain the area,
 - c. seeking funding from external sources for capital development works.

Explanation

This management plan identifies developments that may occur but they do not commit Council to undertake any specific works. This implementation will require advice and direction from heritage professionals to ensure the protection and retention of heritage features.

Council will allocate funds as it considers appropriate through the Annual and Long Term Plan process, which involves public submissions, and in consultation with the Gordonton Community Board.

Funding from external sources for specific projects may influence the order in which works are undertaken.



Reconfiguration of the carpark will provide for more structured parking particularly during high use periods.

Appendix 1 – Legal Descriptions

Woodlands

LOT 1 DPS 62416

LOT 1 DPS 48035

Vested as Historic Reserve

LOT 1 DPS 85485

Held in Fee Simple

Appendix 2 - Heritage New Zealand Historic Place Listings

Woodlands Homestead - HNZPT Listing 155, Category 1



Woodlands homestead built in the 1870's

Appendix 3 – Roles and Responsibilities of Council and Gordonton Woodlands Trust

Waikato District Council

Owner of historic property known as Woodlands Estate Historic Reserve

Work in partnership with Gordonton Woodlands Trust Board to develop objectives and future development options

Responsible for major capital expenditure items to homestead e.g. painting, roof repairs

Maintenance of Woodlands grounds: including garden staff and garden maintenance and development

Maintain landscaped areas, carparks, paths, service areas, gates and fences.

Preparation of reserve management plan to provide current and future direction and development of Woodlands

Note: The Council provides annual funding to the Gordonton Woodlands Trust Board to support the public use and enjoyment of Woodlands.

Gordonton Woodlands Trust Board

Lessee of historic property known as Woodlands Estate Historic Reserve

Sustain a Trust board to develop, maintain and manage Woodlands Estate

Where possible to undertake activities to ensure Woodlands is self supporting

Raise funds to further Woodlands objectives and development

Manage any investments that provide for future developments

Maintain homestead building with a minimum of \$2m insurance public risk policy.

Insure all fixtures, fittings, plant, equipment and chattels in the building against loss, damage or destruction.

Day to day maintenance of homestead and subsidiary buildings, including minor repairs, glass replacement, plumbing and electrical in good condition, maintain storm and wastewater systems (including downpipes and gutters).

Removal of all rubbish generated through activities in the buildings

Replacement of carpets / floor coverings, internal fittings

Pay all outgoings for telephone, gas, power charges, water sanitation including sewerage, rates in respect of building premises

Report yearly to Council on the activities, conduct and any other matters as required in the Trusts management of the property

Appendix 4 - Concept plan for future development of Woodlands Estate

Through the review of this reserve management plan, the Council and the Woodlands Trust sought public feedback and input into a concept plan that was developed for Woodlands Estate.

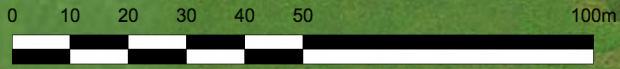
This concept built on the previous plan for Woodlands, where Peter Searle a nationally recognised landscape architect, designed a setting befitting to a European homestead and heritage of the site based on a “turn of the century” theme.

The concept plan outlines the desired development / upgrades proposed for Woodlands. It should be noted that any development is subject to funding being available for the particular project.

Short term projects: undertaken 1-3 years (as from 2020/21 financial year)
Medium term projects: undertaken in 4-7 years
Long term projects: undertaken in 8-12 years

The concept plan identifies works in two parts; hard development where structures and surfaces are proposed or to be renewed, and soft development including garden and lawn refurbishments and improvements.

Please refer to the concept plan for full details.



October 2020

Woodlands Estate – Landscape Development Plan

Proposed Structural Developments

1. Homestead (Priority: Short Term)

- New extension with information / education centre, archival storage, office / reception and shop
- Additional storage area for Homestead and Function Centre
- New paved pedestrian access from car park

2. Music Lawn (Priority: Medium Term)

- Replace timber fence surrounding the courtyard with brick wall and pillars to match existing pillars
- Path to Wild Garden realigned with main entrance doors
- Access for food cart/truck
- Restyling of roofline to Summer House to match Homestead detailing
- Incorporation of removable poles into new fence to facilitate fairy lights to be strung across courtyard
- Provision of permanent outdoor lighting

3. Homestead and Function Centre Service Area (Priority: Medium Term)

- Screened service area to rear of facility
- Vehicle access via grass cell pavers from access drive
- Food and provisions delivery
- Screened bin storage and rubbish skip area

4. Car Park (Priority: Short Term)

- New car parking area to maximise parking opportunities and provide logical layout
- 132 car parks and 8 campervan parks
- Bus parking
- Main access to Homestead and Function Centre
- New portico entrance feature as main entry to Homestead and Function Centre
- Bus drop-off and collection area

5. Café at Woodlands (Priority: Medium Term)

- Review provision of pavilion structure, and new covered outdoor dining area that does not encroach onto cricket oval or north of existing facility
- Cricket oval viewing area on grassed bank
- Pedestrian access path to Homestead and Function Centre
- Raised kitchen garden in lawn – south side of cafe
- Informal seating on lawn – bean bags, deck chairs, picnic rugs
- Remove existing play structures below trees
- Dedicated screened bin storage area
- New car parking area with disabled spaces

6. Cricket Oval

- Retain cricket oval for social and junior cricket games, plus events and other activities
- Retention of cricket nets

7. Children's Playground (Priority: Short Term)

- Remove gardeners' depot and buildings – to be relocated to north-western part of reserve
- Car park removed between depot and café and grass reinstated
- New children's playground – equipment for multi-age groups
- Review utilisation of tractor shed for shelter or old farm machinery display

8. Village Green (Priority: Medium Term)

- Develop heritage structure for performances and ceremonies

9. Village Green Heritage Area (Priority: Long Term)

- Future development of village shops / themed heritage area

10. Water Wheel and Pump

- Water wheel and pump retained

11. Jetty (Priority: Long Term)

- New jetty on lake edge
- Provides connection to water and photo opportunities

12. Plant Storage / Alternative Workshop Site (Priority: Short Term)

- Plant storage / compost area. Alternative location for gardeners depot (16) from proposed playground location (7) subject to feasibility study

13. The Oaks (Priority: Medium Term)

- Proposed public toilet with green wall and roof – either in The Oaks or Homestead Garden
- All weather tracks with link to entry road to be established

14. Munro Lookout

- Munro Lookout retained

15. The Lakes (Priority: Medium Term)

- Review options to improve water quality in lake area

16. Gardeners' Depot (Priority: Short Term)

- Relocate gardeners' depot from proposed playground location (7) to adjacent to entrance area beside estate house, subject to feasibility study
- Vehicular access off house driveway

Proposed Landscape Development / Upgrades

A. Homestead Garden and Orchard (Priority: Long Term)

- New themed garden area to provide a representation of a homestead vegetable garden with fruit trees – change of use of area previously utilised for composting, storage and rubbish
- Specimen tree planting, lawns and new garden bed

B. Village Green (Priority: Medium Term)

- Extended and enlarged oval lawn area with peripheral path
- Picnic lawn and ceremony space

C. The Oaks (Priority: Short Term)

- Level and re-sow with shade tolerant grass
- Thinning and crown lifting to allow additional light
- Pedestrian access path beneath trees
- Retain swing for photo shoots

D. Lake and Pond Margins (Priority: Medium Term)

- Refurbishment of lake and pond margins with trees, ferns shrubs, perennials, bulbs and groundcovers for seasonal interest (*refer to Heritage Gardener's report*)
- Mass plant beside western Monet Bridge to fill open gaps for safety

E. Woodland Garden (Priority: Short Term)

- Refurbishment of garden area with shrubs, perennials, bulbs and groundcovers for seasonal interest (*refer to Heritage Gardener's report*)
- Formative pruning of trees and shrubs
- Pruning, dead wooding, mulching and spraying to garden areas
- Pyramidal ornamental frames for woodland type climbing plants
- Paths realignment / improvement / accessibility for all weather access, prams and less abled persons

F. Theatre – Long Lawn (Priority: Short Term)

- Lawn relevelled and re-grassed with mixed fescue/ryegrass lawn grass

G. Secret Garden (Priority: Short Term)

- Retain Totara hedge
- Remove diseased Buxus hedge and replace with suitable low hedge species

H. The Wild Garden (Priority: Medium Term)

- Refurbishment of garden area with shrubs, perennials, bulbs and groundcovers for seasonal interest (*refer to Heritage Gardener's report*)
- Formative pruning of trees and shrubs

Signage (Priority: Ongoing)

- Implementation of integrated wayfinding and information signage and plant species

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Ross Bayer Team Leader Rooding
Chief Executive Approved	Y
DWS Document Set #	INF2020
Report Title	Waikato District Alliance GAIN Share Distribution

I. EXECUTIVE SUMMARY

The purpose of this report is to obtain Council approval to distribute Council's share of the Waikato District Alliance (WDA) GAIN share as recommended by the WDA Principal's Group (PG).

The WDA PG consists of six senior executives, three each from both Council and Downer (Tony Whittaker, Roger MacCulloch, Jackie Bishop, Craig West, Chris Edsel, George Leidig).

The 2018/19/20 WDA GAIN share for the reinvestment in the network is \$151,945. It is recommended that this reinvestment be apportioned as follows:

- Tuakau Pavers Project \$151,945.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the **Infrastructure Committee** recommend to Council that the **WDA GAIN** share of \$151,945 be distributed as follows:

- **Tuakau Pavers Project \$151,945.**

3. BACKGROUND

The WDA PAIN/GAIN share European Foundation for Quality Management (EFQM) model was included in the Alliance and NZTA contract agreements with Council to drive value for money and an excellent organisation culture.

It was envisaged that any GAIN share would be reinvested into the road network subject to the Principal's Group approval.

The EFQM model drives continuous improvement so that the quantum of GAIN share increase and the probability of a PAIN share decreases over time. The process requires significant commitment from the WDA leadership team and has demonstrated value to date.

The annual PAIN or GAIN is calculated from a combination of the performance on scheduled PAIN/GAIN items and the Framework score.

4. DISCUSSION

4.1 2017/18 PAIN/GAIN SHARE

In 2018/19/20, WDA produced a GAIN of \$240,094 which \$151,945 is available to Council to reinvest on the network (\$88,149 has been distributed to Downer's and other supply partners).

The WDA Principal's Group which consists of six senior executives, three each from both Council and Downer, have recommended distribution of the Council GAIN share of \$151,945 as follows:

- Tuakau Pavers Project \$151,945

This project is for the application of friction surfacing for the Tuakau Pavers which resolves a long standing health and safety issue with the slippery pavers that are currently in place along the main street.

5. CONCLUSION

The WDA PAIN/GAIN share model drives value for money, continuous improvement and organisational excellence.

The proposed reinvestment in the network is based on the prioritised needs of the network and has been approved by the PG and verified by Council's Roading Management Accountant.

6. ATTACHMENTS

N/A

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Megan May Community Connections Manager
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Re-allocation of Boat Ramp Budget

I. EXECUTIVE SUMMARY

In the current financial year there is \$337,993 allocated to building a new boat ramp at Whatawhata. This was consulted through the Long Term Plan (LTP) and aligns with the boat ramp feasibility study which was completed in 2017.

The Whatawhata Residents and Ratepayers Association (also known as the Whatawhata Community Association) have recently contacted the Community Connections Team requesting that the boat ramp budget be re-allocated to a playground in their community.

The purpose of this report is to discuss the merits of this proposal and seek approval to re-allocate these funds as requested by the Community Group.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves that \$337,993 from budget IBRI0000-0221 (District-Wide Boat Ramps) be re-allocated to build a playground in Whatawhata.

3. BACKGROUND

In April 2017 Bloxam Burnett and Olliver Ltd were engaged to carry out a feasibility study on boat ramps throughout the District. The findings of this study supported planning for the current LTP.

The report identified the local community's support of a WDC operated boat ramp in Whatawhata for waka ama, duck shooting, pleasure craft as well as emergency service access.

Ramp access in this location was also identified as being of strategic importance during consultation with NZ Police's Waikato Search and Rescue Sergeant to provide response capabilities within this limited access catchment along with Fish and Game, for shooter/fishing access and the Waikato Regional Council, for river management and monitoring access.

It was anticipated that the boat ramp would likely be utilised by smaller power boats for activities such as site seeing, duck shooting, fishing, and jet boating with non-motorised craft such as kayaks, waka ama and paddle boards.

As a result of this recommendation, \$337,993 was allocated in the current financial year to build a new boat ramp in Whatawhata. This project is district-wide funding from Loan Funding.

Since this time, the desires of the community have changed and the need for a boat ramp is no longer supported by the Whatawhata Residents and Ratepayers Association. The New Zealand Police, Fish and Game and Waikato regional council have not been approached for comment on this proposal. If supported, further engagement with these parties would occur.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

For the past three years the Whatawhata Community and the local Ward Councillor have indicated a desire for a playground in the Whatawhata Village. This was elevated to Council in relation to the disposal of playground equipment that was removed from The Point Playground in Ngaruawahia. At that time, it was determined that the equipment didn't meet the needs of the community but, the discussion highlighted the communities desire to have a playground in their area.

The WDC Playground Strategy identifies that a new playground is not due to be built until the 2033/34 financial year. This strategy is due to be reviewed and it is anticipated that this project will move sooner due to growth that has occurred in the area.

The Local Area Blueprint for Whatawhata does not identify a desire for a playground to be built. Staff understand that an additional blueprint workshop was completed by the community outside of formal process. Results of this process are not known but may include support for a playground.

At this stage, the community have carried out consultation with members of the public who supported the proposal and have identified the Whatawhata Domain as the preferred location of a playground. Staff have concerns at this location due to the design of the road and the high volume of traffic utilising the road. Initial conversations with Roding staff have suggested that an agreement may be reached with New Zealand Transport Agency which would allow an island to be installed to increase safety for pedestrians crossing the State Highway. If this report is supported, this option would be investigated further when identifying potential locations.

In addition to this, the Strategic Property Team have made preliminary investigations on alternative locations within the village area. This will also be progressed, if the report is supported, to provide options which can be shared with the wider community before the project commenced. As Waikato District Council owns minimal parcels of land within the Whatawhata village, it is likely that property may need to be purchased. The cost of this would need to be incorporated into existing budgets.

4.2 OPTIONS

Option 1: Do not reallocate budget to develop a playground in Whatawhata
Discussions with members of the community have suggested that there is a desire to build a playground instead of a boat ramp.

This option **is not** recommended.

Option 2: Reallocate budget from the District Wide Boat ramp budget to develop a playground in Whatawhata.

This option **is** recommended.

Staff consider that Option 2 is the preferred option as it reflects the request received from the community.

5. CONSIDERATION

5.1 FINANCIAL

IBR10000-0221 District-Wide Boat Ramps has \$337,993.00 available. This budget is loan funded. If a new playground was built in Whatawhata, loan funding would be required and therefore this budget can be utilised for its purpose.

5.2 LEGAL

Infrastructure Committee has delegation to approve the resolution.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This proposal does not align with the 2017 Waikato District Council Playground Strategy or the 2017 Waikato District Council Boat Ramp Feasibility Study.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Informal consultation has occurred and was completed by the Community Group. Formal consultation has not occurred. This would include consultation with NZ Police, Fish and Game, Waikato Regional Council and other key stakeholders.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		√	Internal
		√	Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

6. CONCLUSION

The Whatawhata Community Association have formally requested that the budget allocated to build a boat ramp at Whatawhata in the current financial year be re-allocated to build a playground. Council approval is required to progress this proposal. If supported, location options will be investigated and communicated to key stakeholders.

7. ATTACHMENTS

- Email received from Davina Crouch, on behalf of the Whatawhata Community Association requesting reallocation of budget.

From: [Secretary WRRRA](#)
To: [Megan May](#)
Cc: [Noel Smith](#); [McLennan, Glenn](#); [Davina Crouch](#)
Subject: Whatawhata Community Funding
Date: Tuesday, 3 November 2020 11:11:02 pm

03 November 2020

Re: Whatawhata Community Playground Funding - Request to reallocate Boat Ramp Funding.

Tena koe Megan,

I am writing to confirm that at the Whatawhata Community Association (Whatawhata Residents and Ratepayers Association Inc) monthly committee meeting held on 09 September 2020 the following resolution was passed with unanimous support;

That the Whatawhata Community Association, on behalf of the Whatawhata community, would prioritise a community playground ahead of the currently funded boat ramp and ask that Waikato District Council transfer the funds from a boat ramp reserve to a Whatawhata community playground reserve fund.

I would therefore like to formally request, on behalf of the Whatawhata Community Association, that the funds currently allocated by Waikato District Council for a boat ramp in Whatawhata, be reallocated to a Whatawhata community playground reserve fund, with the express purpose of achieving a community playground project for Whatawhata.

If you have any queries relating to this resolution please do not hesitate to get in touch.

We look forward to continuing to work together with you and your staff to achieve a community playground in Whatawhata.

Nga mihi,

Davina Crouch

Secretary

Whatawhata Community Association

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Ross Bayer Roading Team Leader
Chief Executive Approved	Y
DWS Document Set #	INF2020
Report Title	Elmwood Lane Project

I. EXECUTIVE SUMMARY

The purpose of this report is to obtain approval to progress the Elmwood Lane project which is the construction of a new public road on land currently in private ownership jointly by eight parties.

Agreement of the parties (owners) will be required for the change of ownership to Council legal road reserve from a private Right of Way.

To date there has been only limited consultation with the landowners and the level of support for the proposal is unclear.

This project is deemed necessary to allow development within 5-6 of the properties which are joint owners of the ROW. Under the original scheme for this area development of these properties was contingent on access via Redwood Grove. In fact, a Development Contribution Catchment was put in place for the purpose of these properties contributing to the cost of building Redwood Grove. It is considered this option was lost when development of one of the properties bounding Redwood Grove was approved without Council preserving the potential road corridor off Redwood Grove. The owner of the property which retains ownership of the potential road corridor is unlikely to allow development even through acquisition via the Public Works Act (PWA).

There will likely be financial consequences for Council should the full costs of the proposal (including recovery of the historical costs of building Redwood Grove) not be able to be recovered from those who wish to develop using the proposed new road.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee provides guidance to staff on the next steps in regard to this Elmwood Lane project.

3. CONCEPT

The owners of some of the properties who access Newell Road via Elmwood Lane, a private ROW, wish to develop their properties (subdivide) but are prevented from doing this as they have no direct access to a public road for any newly created lots.

The background to this issue is provided in Attachment 1.

The plan in Attachment 2 is a concept for the conversion of an existing private jointly owned ROW to public road. The plan shows there will be unequal distribution of the loss of land across the current owners and the benefit will also be unevenly allocated as this is directly related to the number of lots that can potentially be created from each existing lot.

The cost of this project is estimated at between \$1.0m and \$1.5m depending on acquisition costs and planning and legal fees associated with the project.

It is possible that not all parties will agree to the conversion of a privately owned ROW to public road and this means there is a possibility the Council may have to advance this project through application of the Public Works Act 1981.

4. PLANNING ISSUES

A submission to the District Plan Review has been received which is relevant to the discussion on this project. The submission is supported by the owners of fourteen properties on Redwood Grove and 256 Newell Road, and seeks to remove the provision of access via Redwood Grove, for development purposes, on the basis that a viable alternative is the construction of a public road on Elmwood Lane. The scope provided by the Proposed District Plan and the submissions is only to retain or delete all or part of the indicative road off Redwood Grove. The actual forming of the road and changes to the landowners' titles is a process which sits outside the District Plan.

The submission was discussed in the recent section 42A report on infrastructure, where the author recommended rejecting the submission, unless the road access can be agreed before the Hearings Panel make their decision on the Proposed District Plan. The independent hearings panel who are hearing and deciding the Proposed District Plan is required to make a decision on this submission (and all other submissions) by 18 September 2021.

5. RISKS

The risks associated with this project are as follows:

- Not all landowners of the ROW agree to the proposal
- The recovery of Development Contributions does not meet the capital cost
- The project is delayed by legal action
- Reputational risk if compulsory acquisition of land is required
- Financial cost if remedy is sought by landowners who have lost development rights

6. ATTACHMENTS

Attachment 1 – Background Information

Attachment 2 - Elmwood Lane Land Requirement Plan

Redwood Grove / Elmwood Lane / Ryvington Lane subdivision Issue

There have been a number of issues raised through the submission process relating to Elmwood Lane and Redwood Grove. These submissions largely relate to the following issues:

- Elmwood Lane is shown as an indicative road location and intent important on the District Plan maps, but some properties that currently have access via Elmwood Lane are within the Tamahere sub-catchment A area which requires that any future subdivision of land be subject to development contributions associated with the cost recovery for the construction of Redwood Grove.
- A total of 25 properties currently have interests over Elmwood Lane and only seven of these have physical access to Elmwood Lane, while 18 properties have easement rights over Ryvington Lane, Newell Road or Redwood Grove. The surplus interests are the result of an oversight where existing easements were not surrendered when subdivisions were being undertaken.
- Potential access to properties adjacent to Elmwood Lane has been secured via an indicative road from Redwood Grove. The land owners affected by the location of the indicative road object to this.
- Some affected land owners want Council to designate Elmwood Lane and construct it as a public road.
- Elmwood Lane is only 12.6m wide and the District Plan requires an approximately 20m wide road reserve for a public road. Compliance cannot be achieved as a standard Country Living Road cross section but in the event of an application being lodged an alternative can be considered at time of consenting.

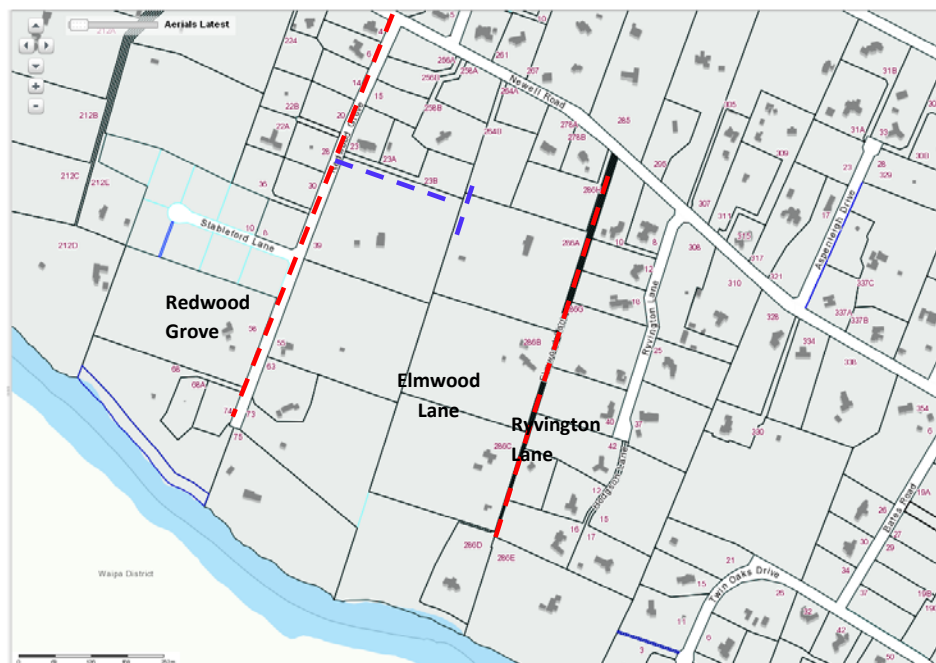


Figure 1: District Plan Map showing the location of Redwood Grove, Elmwood Lane and Ryvington Lane. The blue dashed line shows the location of the indicative road that can provide access to land adjacent to Elmwood Lane.

Indicative Roads

Elmwood Lane (a 12.6m wide private right of way) and Redwood Grove (public road constructed by Council) are both no exit roads located off the southwestern side of Newell Road in the Tamahere Country Living Zone (see figure 1 above) and are both currently shown as indicative roads (location and intent important) on District Plan policy maps 19, 22 and 24. (Redwood Gr indicative road was removed through PC3)

The indicative road notation over Redwood Grove will be removed under Plan Change 3 as it has now been constructed as a public road. There is no intention to remove the indicative road notation over Elmwood Lane as this indicates where the road would be required if it is constructed as a road sometime in the future. In addition, there is an indicative road alignment from Redwood Grove that secures future access to properties adjacent to the western side of Elmwood Lane.

Construction of Elmwood Lane as a Public Road

Should land owners along Elmwood Lane wish to have Elmwood Lane constructed as a road, this could be undertaken through a subdivision process. In order to achieve this, all land owners with an interest over Elmwood Lane would need to be a party to the subdivision and agree to surrender their easement interests over Elmwood Lane to allow it to be constructed as a road. Relevant land owners would also need to agree to surrender their Right of Way strips and to transfer additional land to provide for a full 20m wide road reserve. Although some of the properties on the western side of Elmwood Lane are within the Tamahere sub-catchment A area (Redwood Grove development contribution area), the development contributions that apply to Redwood Grove would not apply to any new subdivision where access is provided via Elmwood Lane.

If land owners adjacent to the western side of Elmwood Lane choose to subdivide their land utilising access through the indicative road from Redwood Grove they would need to construct the road as part of the subdivision process and would be subject to payment of the Tamahere sub-catchment A area development contributions.

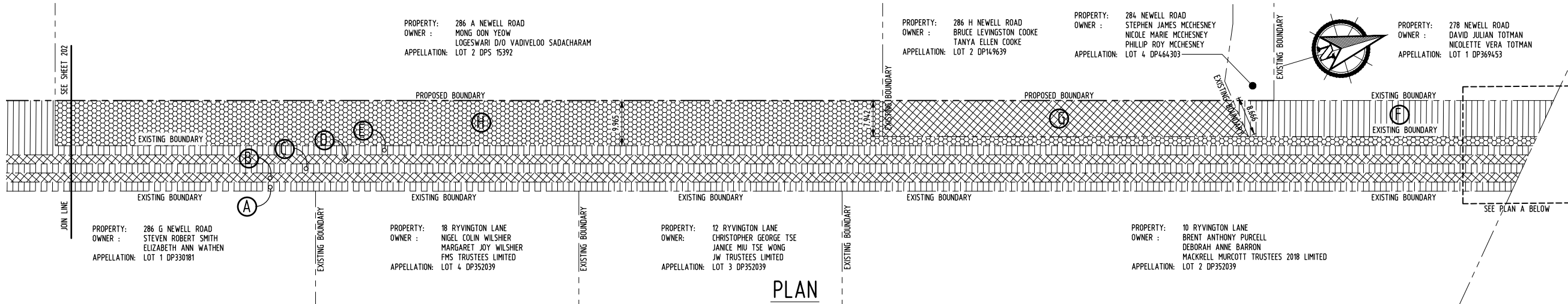
It is acknowledged that obtaining agreement from 25 land owners with easement interests over Elmwood Lane will most likely be a significant task and for this reason the indicative road that secures alternative access to land adjacent to the western side of Elmwood Lane via Redwood Grove should not be removed. Access to these properties via Redwood Grove currently provides the best access solution, given the current situation.

Council acquiring Elmwood Lane for Public Road under the Public Works Act 1981

If Elmwood Lane land owners wish Council to acquire Elmwood Lane through the Public Works Act 1981 and construct it as a public road they would need to lodge the request through the Long Term Plan (LTP) process. All 25 land owners would need to agree to surrender their various interests over the lane by entering into an agreement with Council to transfer land and easement interests to Council for the formation of a road.

Acquiring the road through the Public Works Act cannot be resolved through the plan change process under the RMA. The issues would involve the Land Transfer Act 1952, the Local Government Act 2002 and the Public Works Act 1981, and are therefore outside of the scope of Plan Change 3.

K:\PROGRAMME DELIVERY PROJECTS\1819 INFO\PROF SERVICES\TEMP PROJECTS\ELMWOOD LANE LAND REQUIREMENT PLAN\05 CAD\ACAD\ELMWOOD LANE LAND REQUIREMENT PLAN.DWG PLOT DATE: 2 Mar 2020 PLOTTED BY: PETER CLARK



PLAN
SCALE 1:500

DENOTED	LAND DESCRIPTION	OWNER	AREA
A	LOT 8 DP352039, CT 213465	JAMES DEAN LIVINGSTON ANDREA HAZEL LIVINGSTON	1,161
B	LOT 6 DPS15392, CT SA14B/303	PINENUI FARMS LIMITED	1,542
C	LOT 11 DP410843, CT 450670	GRAHAM WALLACE RAY VICKI MARIE POINTON MCCAW LEWIS CHAPMAN TRUSTEES LIMITED	1,902
D	LOT 4 DPS15392, CT SA14C/1453	FULTON COLE	3,555
TOTAL			8,160m ²

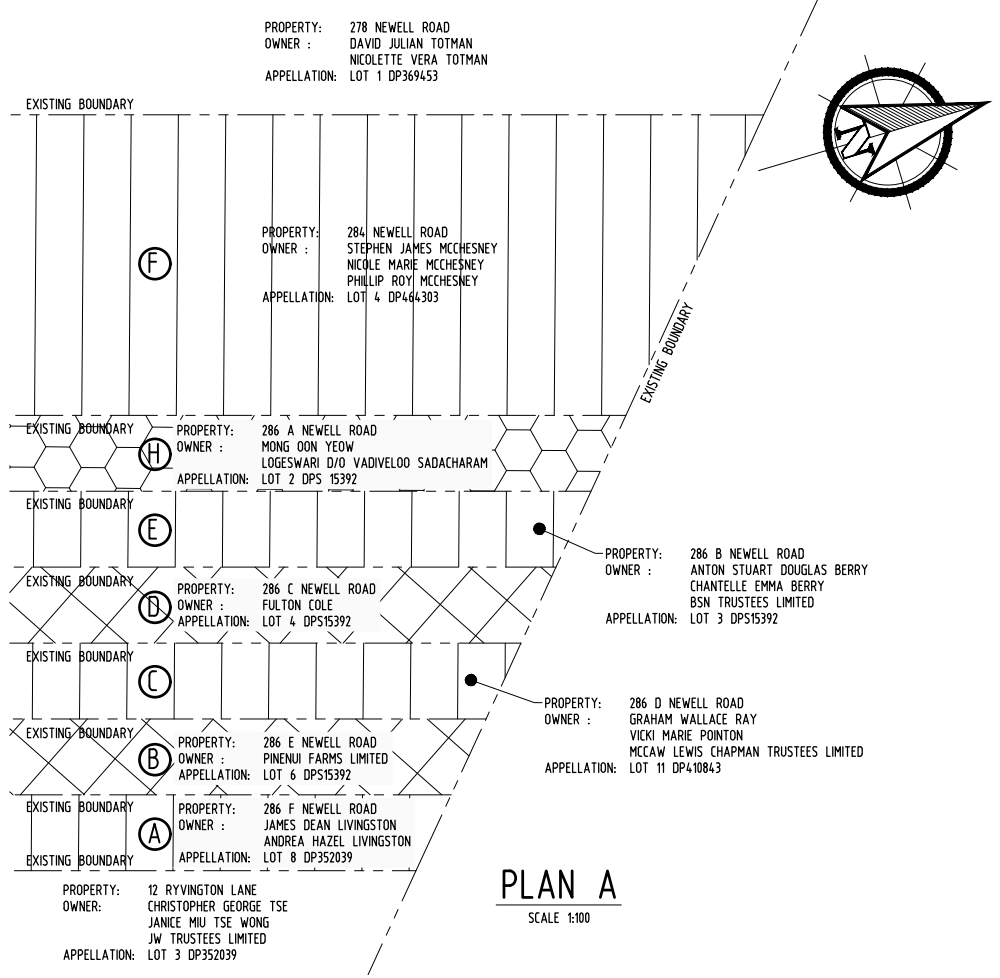
DENOTED	LAND DESCRIPTION	OWNER	AREA
E	LOT 3 DPS15392, CT SA15D/1052	ANTON STUART DOUGLAS BERRY CHANTELLE EMMA BERRY BSN TRUSTEES LIMITED	2,829
F	LOT 4 DP464303, CT 616406	STEPHEN JAMES MCCHESNEY NICOLE MARIE MCCHESNEY PHILLIP ROY MCCHESNEY	534
G	LOT 2 DP149639, CT 616407	BRUCE LEVINGSTON COOKE TANYA ELLEN COOKE	627
H	LOT 2 DPS 15392, CT SA16B/1233	MONG OON YEOW LOGESWARI D/O VADIVELOO SADACHARAM	2,104
TOTAL			6,094m ²

NOTES

AREAS SHOWN ARE APPROXIMATE ONLY AND SUBJECT TO SURVEY FOLLOWING COMPLETION OF WORKS.

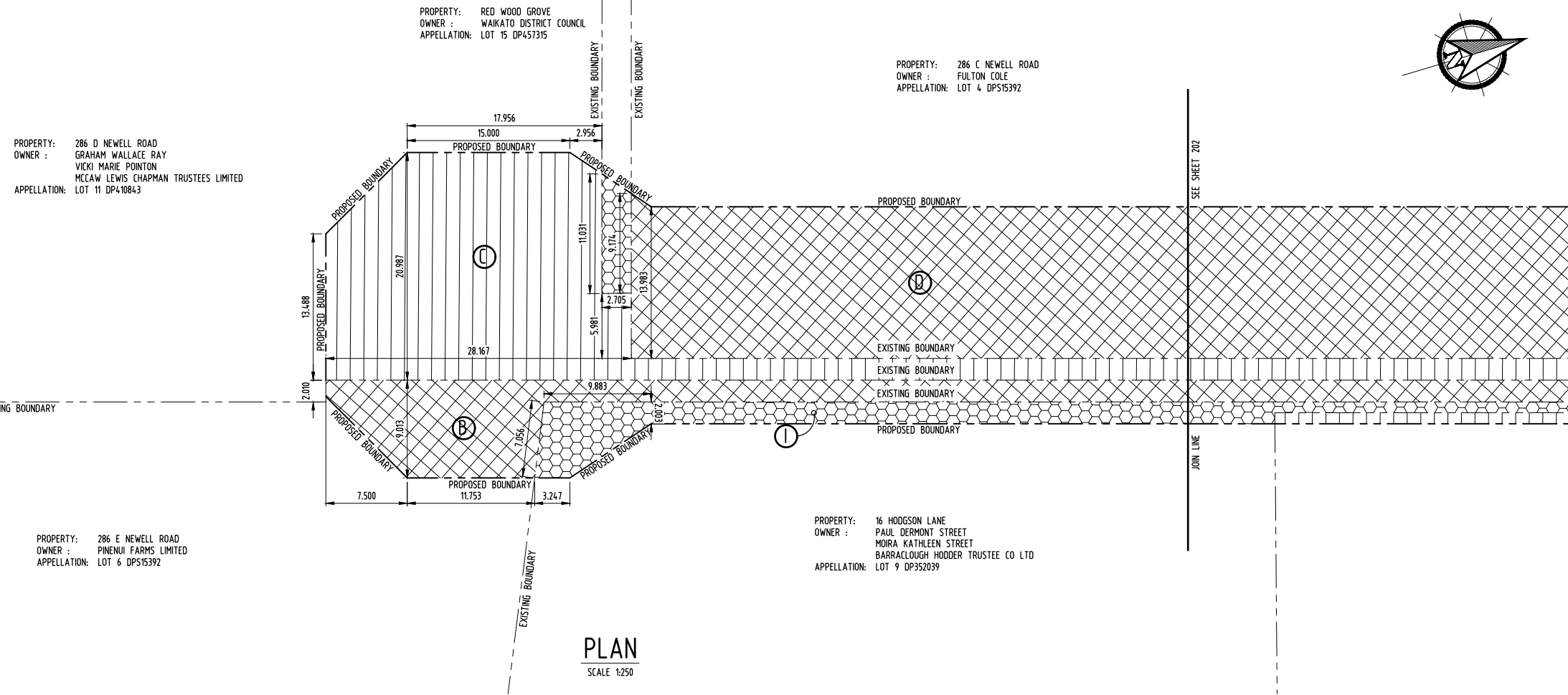
LEGEND
- - - - - EXISTING BOUNDARY
- - - - - PROPOSED BOUNDARY

	BY	SIGNED	DATE
DESIGN	PJC		
DRAWN	PJC		
REVIEWED BY			
P. CLARK - PROJECT DESIGN TEAM LEADER			// /
APPROVED			// /
REVISION			APP'D DATE
OFFICE:	PROJECT DESIGN COMMUNITY PROJECTS SERVICE DELIVERY DISTRICT OFFICE 15 GALILEO STREET PRIVATE BAG 544 NGARUAWAHIA PH 07 824 8633 WWW.WAIKATODISTRICT.GOV.TZ		
CLIENT:	Waikato DISTRICT COUNCIL Te Kaunihera aa Takiwaa o Waikato		
PROJECT	ELMWOOD LANE LAND REQUIREMENT PLAN		
SHEET TITLE	CONSTRUCTION DRAWINGS: PLAN SHEET 1		
STATUS	CONSULTATION		
CONTRACT NUMBER		DATE	FEBRUARY 2020
SCALE	AS SHOWN AT A1	SHEET	201
PROJECT NUMBER		REVISION	



PLAN A
SCALE 1:100

K:\PROGRAMME DELIVERY PROJECTS\1819 INFO\PROF SERVICES\TEMP PROJECTS\ELMWOOD LANE LAND REQUIREMENT PLAN\05 CAD\ACAD\ELMWOOD LANE LAND REQUIREMENT PLAN.DWG PLOT DATE: 2 Mar 2020 PLOTTED BY: PETER CLARK



LAND REQUIRED FOR ROAD			
DENOTED	LAND DESCRIPTION	OWNER	AREA
(B)	LOT 6 DPS15392, CT SA14B/303	PINENUI FARMS LIMITED	1,542
(C)	LOT 11 DP410843, CT 450670	GRAHAM WALLACE RAY VICKI MARIE PONTON MCCAW LEWIS CHAPMAN TRUSTEES LIMITED	1,902
(D)	LOT 4 DPS15392, CT SA14C/1453	FULTON COLE	3,555
(I)	LOT 9 DP352039, CT 213466	PAUL DERMONT STREET MOIRA KATHLEEN STREET BARRACLOUGH HODDER TRUSTEE CO LTD	262
TOTAL			7,261m²

NOTES

AREAS SHOWN ARE APPROXIMATE ONLY AND SUBJECT TO SURVEY FOLLOWING COMPLETION OF WORKS.

LEGEND

----- EXISTING BOUNDARY
----- PROPOSED BOUNDARY

	BY	SIGNED	DATE
DESIGN	PJC		
DRAWN	PJC		
REVIEWED BY			
P. CLARK - PROJECT DESIGN TEAM LEADER			/ / DATE
APPROVED			/ / DATE
REVISION			APP'D DATE
OFFICE:			

PROJECT DESIGN
COMMUNITY PROJECTS
SERVICE DELIVERY

DISTRICT OFFICE
15 GALILEO STREET
PRIVATE BAG 544
NGARUAWAHIA
PH 07 824 8633

WWW.WAIKATODISTRICT.GOV.TZ

CLIENT:

Waikato
DISTRICT COUNCIL
Te Kaunihera aa Takiwaa o Waikato

PROJECT
**ELMWOOD LANE
LAND REQUIREMENT PLAN**

SHEET TITLE
**CONSTRUCTION DRAWINGS:
PLAN 3**

STATUS	
CONTRACT NUMBER	CONSULTATION DATE
-	FEBRUARY 2020
SCALE	SHEET
AS SHOWN AT A1	203
PROJECT NUMBER	REVISION

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Prepared by	Phil Ellis Solid Waste Team Leader
Chief Executive Approved	Y
Reference #	INF2020; GOV1318
Report Title	Inorganic Kerbside Collection

I. EXECUTIVE SUMMARY

Council currently offers an annual inorganic kerbside collection service to its urban residents.

The service has a number of issues associated with its delivery which are detailed further in the report.

The purpose of this report is to seek feedback from Council on whether to continue offering the inorganics service in the future.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee agrees that Council consults with the public, as part of the Long Term Plan 2021-31, on whether to continue to deliver the Inorganic Kerbside Collection service after July 2021 (Option 2 in the staff report).

3. BACKGROUND

Cost of Service

In the current Long Term Plan an inorganic collection has been budgeted for all ten years (2018-28), allowing \$331,000 in 2021/22, increasing over the period to \$384,000 in 2027/28. An inorganic collection was not delivered in 2018 and as a result rates were remitted to those who would have normally received the service.

Due to operational reasons (Covid-19) the 2019/20 collection was completed in 2020/21 (commenced July 2020 and completed mid-September 2020). A budget of \$330,000 was included in the current LTP for year 2019/20, however the cost to deliver the service was \$395,000. We anticipate the 2021/22 collection will take place in the second quarter of 2021.

Issues with Service

Although staff acknowledge the service is popular with residents, a number of issues are associated with the delivery of the service.

1. Inconsistent with Waste Management and Minimisation Plan (WMMP)

The WMMP has a target to reduce waste to landfill by 10% per capita by 2024. The inorganic collection is inconsistent with this target as it encourages waste to landfill. As the service is currently delivered, there is no separate collection of potentially re-usable items.

2. Health and Safety

The manual handling of heavy and bulky items poses a significant risk to contractors. In addition to this, working on the roadside in adverse conditions introduces the critical risk of vehicle vs pedestrian, including the contractors. Recent changes to the Code of Temporary Traffic Management have increased costs due to the need for a trailing vehicle on certain roads.

3. Scavengers

Material being placed on roadside tends to attract scavengers who sort through the waste looking for items of value, often leaving a mess, however it does result in some diversion of material that would otherwise go to landfill.

4. Illegal Dumping

Material piled up on kerbside encourages illegal dumping. Reports have been received (particularly in the northern areas) of people from outside of the District dumping trailer loads of waste on roadside.

5. Compliance with Rules

Although the service is for domestic waste, there are many items that are unable to be collected through the service. Examples include but are not limited to glass, garden waste, bricks and concrete, asbestos, e-waste, fridges, tyres etc. Despite information stating this being included in the promotional material, many people still put out items such as these for collection. Although this then technically becomes illegal dumping, the issues these items create still need to be actioned usually resulting in items being collected anyway, increasing costs.

In addition to this, the rules state that the collection pile must be no more than 2m long, 1m wide and 1m high however its not uncommon for piles of waste larger than this to be put out for collection. Although this again is technically illegal dumping, action must be taken to remedy the non-compliance.

Residents are asked to put out their inorganic material for collection on the Sunday of the week before their collection is due. Despite this, it is not uncommon for items to be put out after the truck has been. This has resulted in instances where collection vehicles have visited some streets up to three times, incurring significant extra cost.

6. Communication

The service is promoted via Council's website, Facebook page, the Link newsletter and a pamphlet drop. Despite a range of communication methods being used, it appears as though many people did not see any of these notices resulting in numerous calls to the contact centre and requests for service, often after the service had taken place. This put additional strain on staff resourcing.

7. Delivery of Service

The number of contractors willing to take up the contract to deliver the service is becoming increasingly limited. Currently Metrowaste is the only contractor willing to deliver this service in the Waikato district.

8. Cost to Deliver Service

Due to increased landfill costs arising from the increase in the waste minimisation levy and traffic management costs (as mentioned in point 2) the cost to deliver this service is likely to increase substantially over the next funding period. Landfill costs will potentially increase from \$90,000 to \$150,000 and service costs to \$340,000, taking the total cost to approximately \$490,000 per annum by 2024.

9. Risk to the public during the time of the collection

The inorganic collection places items on the roadside that can cause harm to the public. While Council does issue guidelines around what can be placed on the roadside for inorganic collection in an attempt to manage/mitigate the risk, in practice it is very difficult to control.

What are other Councils doing?

WDC is the only Council that offer a full kerbside inorganic service.

The only other 'waste to landfill' inorganic kerbside model offered, is to a small settlement of Whiritoa beach community in the Hauraki district. The rest of the Hauraki district does not receive this service.

South Wairarapa District Council offered a kerbside service until June 2020, this has now been discontinued due to health and safety and non-compliance issues.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

As the current means of delivering the service is fraught with issues, alternative delivery methods have been considered.

Booking System

Under a booking system, residents would contact the call centre and effectively book in for an inorganic collection. Waste for collection is set aside within the property boundaries. Auckland Council currently use this method to deliver their inorganic collection service.

Pros	Cons
Avoids roadside clutter, unsightliness, illegal dumping and scavenging.	Considerably more expensive than existing method of delivery.
The collection can be spread out over a longer period of time.	Encourages waste to landfill and therefore doesn't align with WMMP. Service can still be abused.
Potential (although limited opportunity due lack of infrastructure) to recover re-usable items.	May require dedicated vehicles and team. Requires greater administrative support and will cause in increase in contact centre volumes. Very little interest from contractors to undertake the service.

Pros	Cons
	Requires greater administrative support and will cause in increase in contact centre volumes.
	Very little interest from contractors to undertake the service.

Consideration was given to a booking system in the last LTP consultation, but was not progressed due to projected high costs and potential issues with entering private properties.

Voucher System

Residents would receive a voucher for a free drop off at a transfer station.

Pros	Cons
Easy to administer	Poor infrastructure coverage across the district would mean unequal access to the service. Many residents would have to travel considerable distances to a transfer station. May be possible to reach agreement with neighbouring councils to access a facility.
Potentially lower cost than current means of delivering service.	Residents who do not have access to a vehicle would not be able to utilise the service, disadvantaging people without trailer or vehicle access and possibly elderly and people with disabilities
No reliance on contractor to deliver service.	Voucher would be sent to property owner, therefore no guarantee the service would be available to the tenant (if applicable).
	Risk of people contacting call centre due to not receiving their vouchers or losing them, increasing pressure on existing staff resources.
	Delivery of service look different but encourages waste to landfill and therefore doesn't align with WMMP. Voucher system easily abused similar to stickers, voucher would have to be very secure to disable fraud

4.2 OPTIONS

Under the current LTP, there is one remaining collection which is scheduled to take place in mid-2021 before the new LTP takes effect.

Option 1: Discontinue the service in year 1 of the upcoming Long Term Plan (2021/22) without consulting the public.

Although there are no explicit legal requirements to consult, public views must be taken into consideration if Council wish to cease the service. A decision to cease the service without public consultation does not align with Council's Significance and Engagement Policy. See the 'Strategy, Plan, Policy and Partnership Alignment' section of this report for specific details on how this option conflicts with Council's Significance and Engagement Policy.

Under option 1, the service would cease as of year 1 of the 2021 Long Term Plan (financial year 2021/22) without public consultation.

Staff **do not** recommend this option.

Option 2: Consult on discontinuing the service

Under option 2 consultation with the public would take place. There would only be two options – to continue the service including a rate increase to cover the true cost of the service, or to discontinue the service, from year 1 of the 2021 Long Term Plan (financial year 2021/22). Consultation would likely take place during consultation on the Long Term Plan 2021-31.

Staff **would support** this option.

Option 3: Consult on alternative delivery methods in addition to consultation on the service as it is currently delivered, and to discontinue the service.

Under this option 4 options would be included for public consultation. These options would likely include:

1. Status Quo including a rate increase to cover true cost of service
2. Booking system as described in the 'discussion' section of this report
3. Voucher system as described in the 'discussion' section of this report
4. Discontinue to service as of year 1 of the Long Term Plan 2021-31 (financial year 2021/22).

Staff do not support this option for the following reasons:

- A booking system would be more expensive than the existing system because of the need for a permanent crew with a dedicated vehicle and administrative backup.
- There are difficulties with fair cost recovery, so residents who elect to not use the service aren't charged.
- The current contractor has expressed reluctance to offer a booking service.
- There is insufficient infrastructure to support a voucher system with many residents in the district without easy access to a vehicle or transfer station.

5. CONSIDERATION

5.1 FINANCIAL

The financial implications of the service moving forward must be taken into consideration as the cost of the service has, in recent years been considerably more than budgeted for and is likely to continue to increase.

5.2 LEGAL

The views of the public must be taken into consideration when determining the future of the services and we recommend that this occur through a formal consultation process in the upcoming Long Term Plan.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Waste Management and Minimisation Plan

The current method of delivering this service does not align with Council's WMMP which aims to reduce waste to landfill. Section 2.5 of the WMMP includes a target of a '10% reduction in per capita rubbish to landfill'.

Significance and Engagement Policy

A decision to cease the service without consultation does not align with Council's Significance and Engagement Policy. A decision to change the way the service is delivered or to cease the service triggers Council's Significance and Engagement Policy due the following clauses:

- Whether the proposal is a decision that will affect a large portion of the community
- Whether the proposal affects the level of service of a significant activity
- Whether community interest is high
- Whether the likely consequences are controversial

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

See the section above regarding alignment with Council's Significance and Engagement Policy.

6. CONCLUSION

Due to the issues associated with the inorganic kerbside collection, staff are requesting Council to consider the future of the service including possible alternative options to delivering the service, or to cease the service following consultation through the Long Term Plan 2021-31.

7. ATTACHMENTS

N/A

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	30 November 2020
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Service Delivery Projects Report - November 2020

I. EXECUTIVE SUMMARY

November 2020 has been a busy month for project managers and support staff involved in the delivery of the Capital Works Programme with ongoing development of the programme, project and procurement plan approvals, tendering / award of significant projects (e.g. Te Awa Cycle Trail), initiation of others (River Road roundabout, Ngaruawahia Cricket Nets, Centennial Park Toilets) and completion / close outs (e.g. Ngaruawahia Cemetery entrance upgrade, The Point Toilet Upgrade in Ngaruawahia, and Cliff St Jetty Repairs in Raglan). A full list of the projects being worked on and their status is attached.

From a project management framework perspective, Kirsty Wellington, our new Project Management Office (PMO) Manager, has settled in well and is working with relevant staff on the CAMMs upgrade (Council's project management software which is moving to a cloud based platform with greater functionality). Kirsty is also working closely with business owners, portfolio managers, programme managers and project managers to ensure consistent use of the systems in place, the quality of the data entered into the system, and projects are being managed appropriately.

With regard to reporting templates, format and content, there are several improvements we would like to make. However, until the new version of CAMMs has been rolled out in the new year, there is little point in investing time and effort into the old reporting system. In saying this, a new column has been added to the Project status report attached which clarifies the WDC / NZTA funding split for roading projects, as requested at the last Infrastructure Committee meeting.

If you have any questions about specific projects, please send them to the General Manager Service Delivery prior to the meeting – these will be responded to separately.

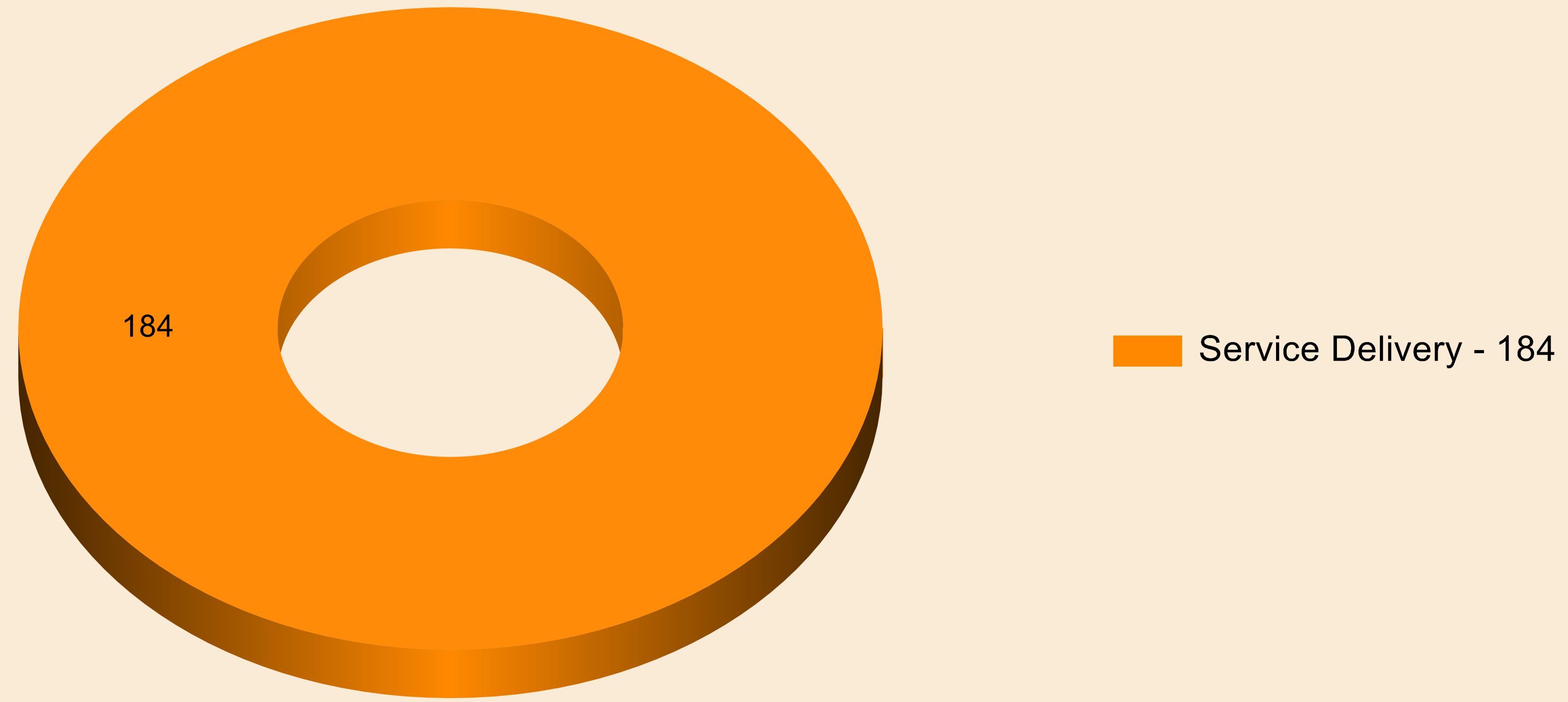
2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

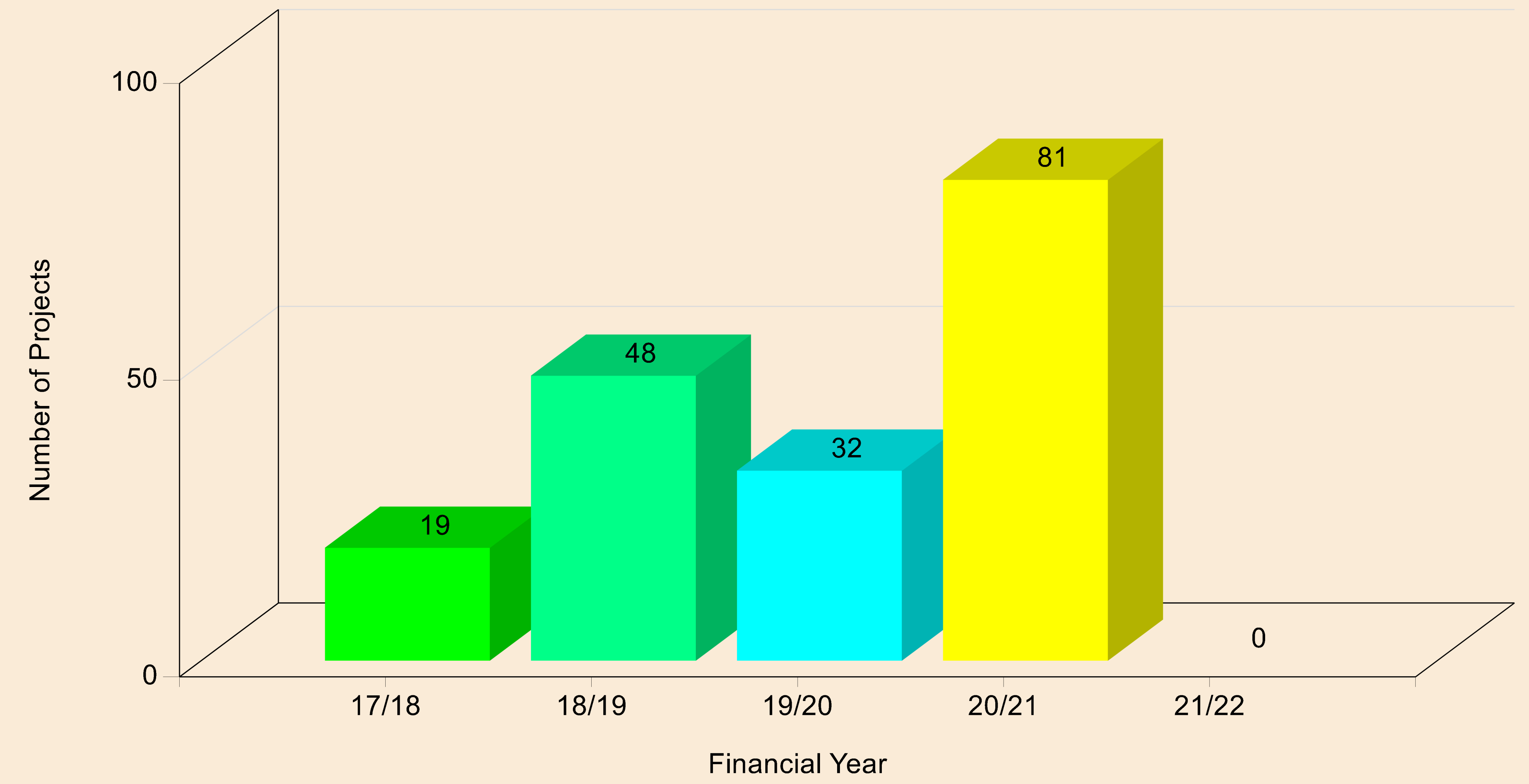
3. ATTACHMENTS

- Work Programme Dashboard
- Project Status Report
- Infrastructure Committee Actions Register – 19 October 2020

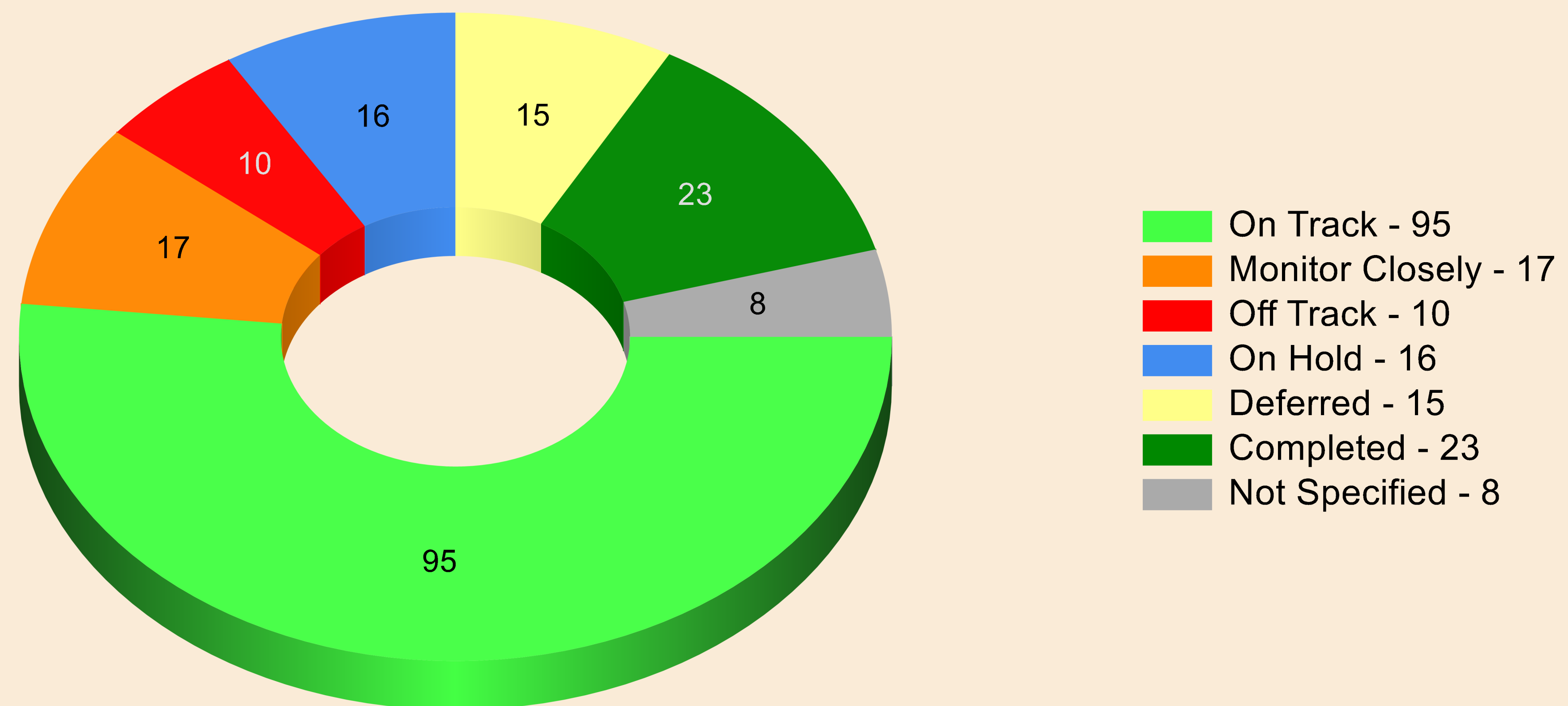
Projects per Portfolio



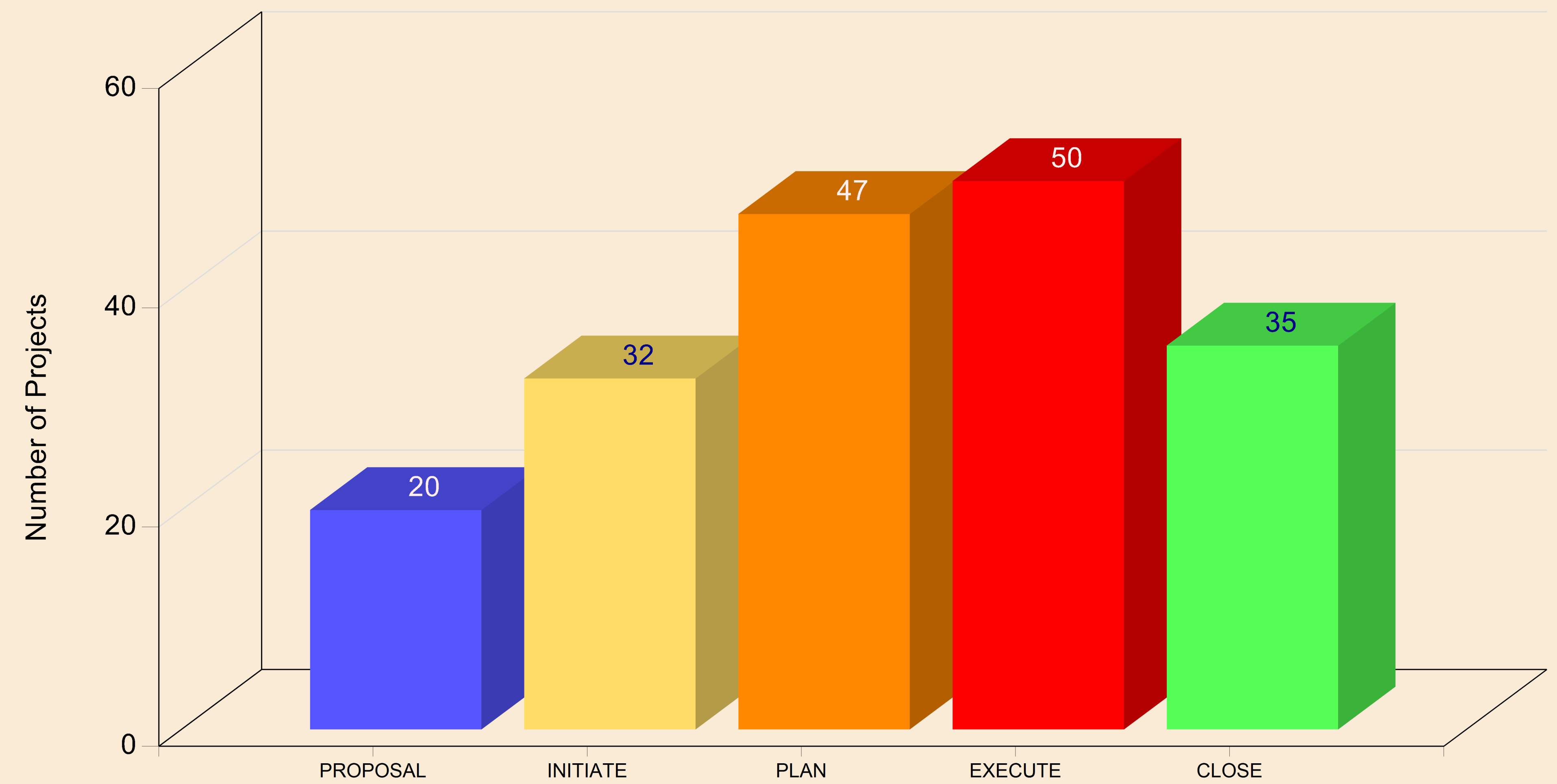
Project Pipeline - Number of Projects Scheduled



Project Status



Project Phases



Council Infrastructure Projects Status Report (19 November 2020)																				
Row	Category	Fin Year	IPM #	Project Name	Sponsor	Project Phase	Overall Status	STATUS Areas						Forecast Finish	% Compl	Approved Budget	Actuals YTD	NZTA funding (if any)	Comment	
								Schedule	Scope / Quality	Budget	Re-sources	Risk	Issues							Engagement
1	Co-design and Delivery	18/19	PR-1136	LTP2018 Mercer Community Facility	Megan May	PLAN	On Track	G	G	G	G	G	G	G	16-Feb-2021	16%	50,000	10,442	N/A	Draft feasibility investigation to be revisited as Mercer Community Committee rejected the preferred site and suggested other site options which the current resources are insufficient and acquiring the property has no certainty. WDC Funding Manager Nick Johnston in discussion with the local councillors and the Mercer Fire Station for options to purchase or lease the property or come up with an arrangement/agreement to preserve community use of the facility.
2	Co-design and Delivery	17/18	PR-1236	CF2017 Whatawhata Community Facility	Megan May	PLAN	On Track	G	G	G	G	G	G	G	13-Aug-2021	58%	0	32,258	N/A	Resource consent application granted 27/10/2020. Waiting on funding approval from Lotteries Commission. Preliminary drawings discussed with the steering group and presented at the community gala on 15/11/2020.
3	Co-design and Delivery	19/20	PR-1242	CF2017 Tuakau Library	Sue O'Gorman	PLAN	On Track	G	G	A	G	A	G	G	28-Jun-2021	66%	1,656,907	81,239	N/A	Tender has closed and we received 5 tenders which are currently being evaluated. The contract will be awarded to the successful tenderer in November. The Library moved to the hall and is offering all library services.
4	Co-design and Delivery	17/18	PR-1260	CF2017 Pokeno Sports ground Munro Block	Megan May	EXECUTE	On Track	A	G	G	G	G	G	G	24-Jun-2021	70%	0	156,204	N/A	The contract is approximately 30% complete. Extensive subsoil drainage areas now complete and the cut to fill crews are now able to include these areas in their operation which will speed productivity up.
5	Co-design and Delivery	19/20	PR-1358	LTP2019 District Wide Skateparks - Tuakau	Megan May	INITIATE	Monitor Closely	A	G	A	G	A	G	G	31-Jan-2022	81%	358,050	4,154	N/A	Steering Group and Onewhero Tuakau Community Board have approved the 2D design. The 3D design is due to be completed in December. Due to the time frame of getting the approved design back and going out to tender, the build will not take place until next summer. It is not possible to construct prior to next summer as the winter weather conditions prevent the contractors to carry out this type of works. Procurement, and Legal are currently working on the multi party funding agreement.
6	Co-design and Delivery	19/20	PR-1362	LTP2019 Raglan Walkways	Megan May	INITIATE	On Hold	A	G	G	G	G	A	G	24-Feb-2020	0%	51,150	0	N/A	Engagement with local Hapu underway to determine priorities for spend
7	Co-design and Delivery	19/20	PR-1517	Tamahere Fitness Trail	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	08-Apr-2021	20%	89,254	20,292	N/A	The project has been scoped and will be included in the playground contract, the estimated construction date is to be confirmed once a contractor has been engaged.
8	Co-design and Delivery	20/21	PR-1585	Pokeno Structure Plan - Bunds	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	346,380	0	Nil	Works being done by developer with cost share input from WDC (circa \$100k)
9	Co-design and Delivery	20/21	PR-1586	Pokeno Structure Plan - Intersection upgrade Helenslee/Pokeno	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	211,889	0	A component of the Pokeno Upgrade project includes roading rehab which will attract subsidy of 52%. Exact proportion is not yet known and is pending final design and pricing	Part of the Pokeno Urban Upgrade project to be completed this year. For the Pokeno upgrade project, a schedule will be issued to WDA for pricing in November. Construction will start in February of 2021. This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school. Detailed design will be delivered by the end of November. Negotiation with adjacent land owners will take place in November/December. Budget memo required to formalise the funding buckets. Budget for whole project is circa \$1.75m
10	Co-design and Delivery	20/21	PR-1588	Pokeno Structure Plan - Pokeno road	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	5%	868,852	7,253	A component of the Pokeno Upgrade project includes roading rehab which will attract subsidy of 52%. Exact proportion is not yet known and is pending final design and pricing	Part of the Pokeno upgrade project. 2020/21 budget - \$868,852. For the Pokeno upgrade project, a schedule will be issued to WDA for pricing in November. Construction will start in February of 2021. This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school. Detailed design will be delivered by the end of November. Negotiation with adjacent land owners will take place in November/December. Budget memo required to formalise the funding buckets. Budget for whole project is circa \$1.75m
11	Co-design and Delivery	20/21	PR-1616	Pokeno Structure Plan - Intersection upgrade Munro/Pokeno	Roger MacCulloch	PLAN	Deferred	G	G	G	G	G	G	G	30-Jun-2022	0%	155,188	0	Nil currently but NZTA have asked for this to be put up as a safety project which will then attract 76% subsidy funding.	NZTA have asked for this to be included in an SSI project with 76% FAR. Planning and design and land purchase spend this year (circa \$150k) with the balance and construction in next LTP. Budget - \$155,188
12	Co-design and Delivery	20/21	PR-1619	Pokeno Structure Plan - Helenslee road	Roger MacCulloch	PLAN	Deferred	G	G	G	G	G	G	G	30-Jun-2022	0%	865,000	0	Nil	Project has been delayed until plan change is implemented, expected potentially beyond 2022/23. There are some minor works to be completed by the developer this FY.
13	Co-design and Delivery	20/21	PR-1620	Pokeno Structure Plan - Munro Road	Roger MacCulloch	PLAN	Deferred	G	G	G	G	G	G	G	30-Jun-2022	0%	825,990	0	Nil	New culvert/bridge and road widening. Planning spend this year circa \$100k, but bulk of spend for construction is 2021/22.
14	Co-design and Delivery	20/21	PR-1621	Pokeno Structure Plan - Great south road	Roger MacCulloch	PLAN	On Hold	G	G	G	G	G	G	G	30-Jun-2022	0%	744,015	2,505	Nil	Rephased to future years and LTP. Not intending to spend this year, and whilst Countdown supermarket site works are occurring. Pending confirmation with developer.
15	Co-design and Delivery	19/20	PR-1625	Lake Hakanoa Playground	Megan May	PROPOSAL	On Track	A	G	G	G	A	G	G	30-Apr-2021	26%	0	-1,492	N/A	An engagement day was held on the 22nd October, this saw the engagement team go to schools, early childhoods and the Huntly Library for the evening, this was to get feedback on the two concept designs. Engagement day went well and feedback has been collated and provided to the designer. Project Manager will receive final design by mid November. The final co-designed concept will be used to form part of the District Wide contract.
16	Co-design and Delivery	20/21	PR-1632	Tamahere Performance Platform	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	28-Jun-2021	0%	0	0	N/A	Steering Group and Project Manager's first meeting will take place the beginning of November. The objective is to understand where the project is at and what has been communicated to the Tamahere Community, this will help form part of the engagement plan. Project team to hold an engagement day to understand the communities wants and desires around the stage design. The feedback will be collated and this will help form part of the concept design.
17	Co-design and Delivery	20/21	PR-1640	Raglan playgrounds - Lorenzen Bay Raglan	Megan May	INITIATE	Off Track	R	G	G	G	G	G	G	30-Jun-2021	0%	104,755	0	N/A	Lorenzen Bay Playground - to be incorporated into the playground contract
18	Co-design and Delivery	20/21	PR-1641	District Wide Skate Parks - Raglan Skatepark Path Connection	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	24-Nov-2020	0%	41,902	0	N/A	Projected has been scoped and incorporated into the schedules of the Playgrounds and Minor Works Contract. Construction date planned for June
19	Community Led and Delivered	19/20	PR-1478	Huntly Memorial Hall Stage 2	Megan May	PLAN	On Track	G	G	G	A	G	G	G	20-Nov-2020	87%	0	0	N/A	Hand basin installations, painting of door architraves, additional railings on the roof, tinting of windows and other minor tasks still to be completed. Project is slowly progressing due to resource constraints. A soft target date for completion is the end of October.
20	Community Led and Delivered	20/21	PR-1552	Raglan Wharf 2020	Roger MacCulloch	PROPOSAL	On Track	G	G	G	G	G	G	G	18-Aug-2020	0%	0	0	N/A	Project Manager engaged. Community workshops complete and PM will begin preparing the project brief based on feedback. Minor works due to commence week beginning 24 August 2020 to replace fenders and undertake pile repair investigations.
21	Core Services-BAU	18/19	PR-1131	LTP2018 Lake Puketirini ROW Access	Nicolas Wells	PLAN	On Track	G	G	G	G	G	G	G	13-Dec-2018	0%	0	0	N/A	
22	Core Services-BAU	18/19	PR-1138	LTP2018 Jackson Street Cemetery	Megan May	CLOSE	On Track	G	G	G	G	G	G	G	06-Nov-2020	100%	175,000	219,048	N/A	Contract 18/153 was awarded to Dempsey Wood Civil for \$194,494.03 All project works are complete. This project provided the opportunity to undertake the essential rehabilitation and upgrade of the existing Jackson Street cemetery access road, including kerb/edging to alleviate the current edge break and widen to allow dual access in/out of the cemetery, which offered a proactive response to the ageing, undersized and poor condition of the existing cemetery entrance and access road. With an upgrade to the access road, there is opportunity to provide a dual entry and exits for visitors, increase performance in drainage, a quality pavement condition for use and overall improvement for all users.
23	Core Services-BAU	18/19	PR-1150	LTP2018 Recladding of Ngaruawahia Office	Megan May	PLAN	On Track	G	G	G	G	G	G	G	13-Dec-2018	0%	150,000	0	N/A	Inspection of exterior cladding has now been completed and awaiting the report. This report will detail the condition of the current cladding as well as recommendations of replacement/repair
24	Core Services-BAU	17/18	PR-1245	CF2017 Tuakau Land Purchase - neighbourhood park	Nicolas Wells	INITIATE	Completed	G	G	G	G	G	G	G	13-Dec-2018	0%	0	0	N/A	Currently in due diligence period for land purchase
25	Core Services-BAU	17/18	PR-1267	Toilet Refurbishments - Pokeno & The Point	Megan May	EXECUTE	On Track	G	G	G	G	G	A	G	13-May-2021	98%	83,185	251,294	N/A	Ngaruawahia Toilets at The Point are now open as of 13th November, after staff worked to resolve all issues (quality related to workmanship by ESN and also water flow issues) Code of Compliance Certificate was issued on 13/11/2020. Pokeno Toilet is now known to not be suitable for refurbishment due to the existing structure being constructed untreated (non-structural) timber. Interim public toilets have been organised while the existing public toilet demolition is undertaken, and design and procurement of the new toilet facility occurs. Pokeno Toilet is now removed from this Refurbishment Package.
26	Core Services-BAU	19/20	PR-1360	LTP2019 Centennial park public toilet manufacture	Megan May	CLOSE	On Track	A	G	G	G	G	G	G	22-Feb-2021	100%			N/A	Following a lengthy tender period and further design negotiation, Permaloo Ltd have been awarded Contract 18/010 Centennial park Toilet manufacture for \$100,000.00 The toilet manufacture is complete with delivery set for November 23rd A separate contract are in place for the installation works (Allens United Earthworks & Drainage Ltd)
27	Core Services-BAU	20/21	PR-1361	LTP2018 District Wide Walkways - Rotokauri	Megan May	PLAN	On Track	G	G	A	G	A	G	G	07-May-2021	0%	214,431	0	N/A	Engineered design of proposed walkway is now complete. Engagement with Ngaati Maahanga currently underway. Awaiting formal response from Iwi before proceeding but it is unlikely that this project will progress in the current financial year.

28	Core Services-BAU	19/20	PR-1394	Huntly Railway Facility - Park & Ride	Vishal Ramduny	EXECUTE	On Track	G	G	G	G	G	G	G	02-Dec-2020	84%	267,902	160,707	Project includes 100% NZTA subsidy for some below track opex infrastructure costs which will become KiwiRail assets (\$1.9m) as WDC is just a pass-through conduit for KiwiRail funding. Other infrastructure above track of \$817k is funded at 76% subsidy (value \$621k). NB this CAMMs project does not seem to pick up the full breakdown of costing applied to this project and requires reconciliation. Reuben Rink is the PM.	Construction is on track for an End of November completion. With just some minor works planned for December. Blessing of the Station by local Iwi is planned for 10th December. The Start of the Train Service will likely be delayed till February 2021, with a tentative date for an Opening Ceremony of 13/14 February 2021. WDC staff are working closely with WDA to monitor construction scope and cost to ensure we come in under budget. Funding is via roading budget as a conduit only.
29	Core Services-BAU	20/21	PR-1480	Horsham Downs Link Road	Jackie Bishop	PLAN	Monitor Closely	A	G	A	G	A	A	G	29-Nov-2021	15%	2,917,883	-10,410	NZTA proportion is \$1.5m currently based on a \$2.9m budget. However new project costs have recently been agreed and approved with NZTA, taking budget to \$4.15m. NZTA proportion of this is expected to be \$2.1m.	NZTA funding has been approved subject to sign off by Tainui for the first right of refusal which is planned for the Tainui Board at end of November. Budget is expected to be \$4.15m in total which will require additional local share circa \$500k - Council paper to 14th December meeting. Detailed design and value engineering has been completed but not yet finalised. WSP has been engaged to formalise agreement in principle with adjacent land owner for fill for earthworks, in consultation with WDC legal. Construction is planned to be completed by end of 2021, but this will be updated once bulk earthworks are underway. Project is being externally procured by Community Projects team on behalf of roading with a two stage procurement - ROI followed by RFT. ROI will be issued in November.
30	Core Services-BAU	19/20	PR-1484	Mangawara Stream Bridge	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	24-Dec-2020	99%	116,182	22,602	52% or \$60,415	Construction is complete and project is in close out phase
31	Core Services-BAU	19/20	PR-1485	Te Awa Cycleway - Hamilton to Cambridge section	Jackie Bishop	EXECUTE	Monitor Closely	A	G	G	G	A	A	G	30-Jun-2021	15%	4,258,515	112,935	52% or \$2.4m. NB remaining local share component is being funded via Provincial Growth Fund.	Design and associated property agreements for route security are completed and the project is in the procurement phase - separate procurements for gully and road sections. Gully section ROI completed and shortlisted with RFT issued. RFT for the road section has been issued and is closing mid November. Provincial growth fund has funded the local share - funding agreement pending finalisation and side agreement with Waipa and Hamilton - giving us a saving of \$2m. Some residual issues with Hamilton works interface requiring resolution.
32	Core Services-BAU	20/21	PR-1558	WEX - NZTA vesting of old state highway to WDC - Rangiriri, Huntly and SH1B	Jackie Bishop	EXECUTE	Monitor Closely	G	G	A	G	G	G	G	30-Jun-2022	5%	0	0	Nil. Capital value of NZTA ex-SH assets coming to WDC only.	NZTA driven process and business case. Expectation is Rangiriri section (\$2,450,000) and Huntly section (\$10,800,000) will vest this financial year and SH1B (\$26,839,500) in 2021/22 financial year. Staff are involved in a number of workshops working through the extent of construction to be done by NZTA before handover. There are some key milestones including the reconfiguration of the Huntly Main Street which will require input from the community. *NB Budget valuation has come in from NZTA value of revocation is approx double for what has been allowed in our budget. Huntly expected to be circa \$24m; and SH1B circa \$54m
33	Core Services-BAU	20/21	PR-1559	Huntly Central Interchange local road	Roger MacCulloch	PLAN	Deferred	G	G	R	G	G	G	G	30-Jun-2025	0%	2,088,968	0	Nil. Funding not yet agreed with NZTA.	This has been discussed with the NZTA and the Mayor at a walkover in July 2020. This project will now intersect with McVie Road. NZTA does not currently support capital spend, but does support future proofing (i.e. hold as land so don't build out ability to do later). To be firmed up for LTP. Capex spend will NOT be spent this year. Budget - \$3,306,568
34	Core Services-BAU	20/21	PR-1562	Sealed Road Re-surfacing	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	35%	6,148,859	2,328,263	52% or \$3.2m	This is the annual resurfacing program managed by the WDA. Work commenced in September and is currently on plan.
35	Core Services-BAU	20/21	PR-1563	Drainage Renewals	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	20%	1,256,300	256,459	52% or \$653k	This is the annual drainage renewal program managed by the WDA. Forward program determined by network need and agreed between WDC and WDA
36	Core Services-BAU	20/21	PR-1564	Pavement Rehabilitation WDA managed	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	30%	6,550,041	1,610,531	52% or \$3.4m	*This is the annual pavement rehabilitation program managed by the WDA. Forward program determined by network need and agreed between WDC and WDA. Work started in August and is currently on plan. Related project PR-1565
37	Core Services-BAU	20/21	PR-1565	Pavement Rehabilitation WDC Managed	Roger MacCulloch	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	2%	375,043	15,062	52% or \$195k	This is part the annual pavement rehabilitation program managed by the WDA. This budget allocation has been retained by WDC until the December program review with WDA as to network need * related project PR-1564.
38	Core Services-BAU	20/21	PR-1566	Mercy Ferry Road Bridges	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	24-Dec-2020	10%	50,000	11,462	52% or \$26k	This is the Kopukopu bridge repair which is being done as a variation to the original Mercer Ferry Bridge Contract. Expected to be completed before Christmas.
39	Core Services-BAU	20/21	PR-1567	Bridge renewals	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	25%	1,016,278	227,539	52% or \$528k	This is the annual bridge component replacement work which include culverts and guardrail replacements as well as bridge renewals. Typically delivered by WDA. Forward program being agreed between WDC and WDA. Good progress has been made on the programme year to date.
40	Core Services-BAU	20/21	PR-1568	Traffic services capital	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	30%	466,677	132,269	52% or \$242k	This is the annual traffic services capital program delivered by the WDA (e.g. signage). Its a combination of planned and unplanned works. Work is progressing.
41	Core Services-BAU	20/21	PR-1569	Harrisville Road Bridge Replacements	Jackie Bishop	PLAN	Monitor Closely	A	G	G	G	G	A	G	30-Jun-2021	0%	2,216,484	0	52% or \$1.15m	Project was originally re-phased to 2020/2021 due to HPMV route reassessment and in conjunction with review of the transportation layout for Pokeno and Tuakau for LTP and in light of Waikato 2070. Beca engaged to finalise this and is occurring now. Two bridges need to be replaced and design and build documentation is being developed. Timing currently being reviewed including whether it proceeds this year and whether both bridges or just one.
42	Core Services-BAU	20/21	PR-1570	Low Cost/Low Risk projects WDA Managed	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	25%	2,170,687	528,868	66% or \$1.4m	Suite of LCLR projects, including safety projects. Budget has been split this financial year between WDA delivery (PR-1570) and a portion to go out for procurement and market testing (PR-1571). WDA been given a programme and is on plan. Related project PR-1571
43	Core Services-BAU	20/21	PR-1571	Low Cost/Low Risk projects WDC Managed	Jackie Bishop	PLAN	Monitor Closely	A	G	G	G	G	G	G	30-Jun-2021	5%	1,269,161	0	66% or \$843k	Suite of LCLR projects, including safety projects. Budget has been split this financial year between WDA delivery (PR-1570) and a portion to go out for procurement and market testing (PR-1571). Detailed design is currently being finalised procurement will follow this. Related project PR-1570
44	Core Services-BAU	20/21	PR-1572	Travers road minor improvements	Jackie Bishop	EXECUTE	Monitor Closely	A	A	G	G	G	A	G	30-Sep-2020	0%	128,758		66% or \$85k	Travers Rd Shared Walkway / Cycleway Project - Stage 2. Previous Stage was PR-1262 (CF2017 Te Kawhata Walkways (Stage 1 Travers Rd)) of Travers Rd Path was completed by WDA. This project is the Residual Budget following Stage 1 and has been transferred from WDA managed budget back to WDC Roading for the Community Projects, to progress further design and construction of the Path along Travers Rd, between Moorfield Rd and Wayside Rd. 2020/21 budget - \$128,758
45	Core Services-BAU		PR-1573	Emergency works - future events WDC Managed	Jackie Bishop	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	10%	685,587	0	52% or \$356k	This is the annual allocation for responding to storm events/repairs. Spent as needed. Any works are typically undertaken by WDA. Of this budget, Koheroa Road slip is committed with design and estimate complete (circa \$450k) and pending procurement. Some repairs also required on SH22.
46	Core Services-BAU	20/21	PR-1574	Emergency works - future events WDA Managed	Jackie Bishop	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	80%	150,000	139,296	52% or \$78k	Annual allocation to WDA for emergency response - Budget subject to a budget review memo \$150k linked to PR-1573
47	Core Services-BAU	20/21	PR-1575	Planning for Whangarata/Pokeno/Buckland	Jackie Bishop	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	309,973	0	52% or \$161k	Planning and concept design related to works required to service growth and industrial development in Pokeno/Tuakau. 2020/21 budget - \$309,973. Unlikely to spend whole amount with any residual carried over for works component.
48	Core Services-BAU	20/21	PR-1576	Te Kawhata road upgrade	Jackie Bishop	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	30,660	0	52% or \$16k	Budget allocated to investigating options for upgrade of main street. Future construction cost not yet known.
49	Core Services-BAU	20/21	PR-1578	Minor maintenance upgrade works	Roger MacCulloch	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	20%	42,170	23,624	Nil	Budget allocation for design and works required to address any ad hoc legal issues arising during the year. Allocation reassessed each year as part of carry forwards.
50	Core Services-BAU	20/21	PR-1579	Fraser Road Footpath	Jackie Bishop	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	55,000	0	Nil	Footpath required to connect to new subdivision in Pokeno. A short section will be built this year. Yet to be designed. Works expected to be delivered by WDA.
51	Core Services-BAU	20/21	PR-1580	New Footpaths	Roger MacCulloch	EXECUTE	Monitor Closely	A	A	G	G	G	G	G	30-Jun-2021	3%	522,242	36,750	Nil	Construction of new footpaths with program agreed between WDC and WDA, and works delivered by WDA. Programme is finalised, detailed design is lagging.
52	Core Services-BAU	20/21	PR-1581	Bus Shelters	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	5%	26,115	1,621	Nil	Installation of new bus shelters across the district. Works undertaken by WDA. Program yet to be agreed between WDC and WDA 2020/21 budget - \$26,115
53	Core Services-BAU	20/21	PR-1582	Tamahere Structure plan - Extension of Annebrook road due to closure of SH	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	12%	362,472	41,910	Nil currently, but now being funded from LCLR so will receive 52% subsidy or \$338k. Pending budget review memo.	Design is being finalised November. Will be delivered by WDA as a variation with construction starting in early 2021 to fit in with completion of WEX project and NZTA works around Tamahere. TCE is being negotiated with WDA in December. Funding Shortfall of \$300k has been resolved by applying NZTA subsidy to the project via LCLR. Total budget will be circa \$650k. Budget memo required to formalise this.

54	Core Services-BAU	20/21	PR-1583	Pokeno structure plan Hitchen road 2 (upgrade)	Jackie Bishop	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	90,149	0	A component of the Pokeno Upgrade project includes roading rehab which will attract subsidy of 52%. Exact proportion is not yet known and is pending final design and pricing	Value left on Hitchen Rd intersection and will be used toward the Pokeno Rd rehab and upgrade. Budget - \$90,149. For the Pokeno upgrade project, a schedule will be issued to WDA for pricing in November. Construction will start in February of 2021. This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school. Detailed design will be delivered by the end of November. Negotiation with adjacent land owners will take place in November/December. Budget memo required to formalise the funding buckets. Budget for whole project is circa \$1.75m
55	Core Services-BAU	20/21	PR-1584	Pokeno Structure Plan - Intersections	Roger MacCulloch	PLAN	On Hold	G	G	G	A	A	G	G	30-Jun-2022	0%	1,280,587	0	Nil	Future Pokeno Structure Plan works including Pokeno Rd bridge; new Bridge Rd intersection and land, and Dean Road off-ramp. Not intending to spend this year - re-phased to 2021/22. Pending confirmation with the developer.
56	Core Services-BAU		PR-1587	Pokeno Structure Plan - Helenslee/Munro intersection upgrade	Roger MacCulloch	PROPOSAL	On Hold	G	G	G	G	G	G	G	30-Jun-2022	0%	216,525	0	Nil	Not intending to spend this year - re-phased to 2021/22. Pending confirmation with developer.
57	Core Services-BAU	20/21	PR-1591	River/Horotiu Bridge Road intersection - construction	Jackie Bishop	EXECUTE	On Track	G	G	A	G	G	G	G	29-Jan-2021	20%	1,150,000 (TBC)	0	76% or \$870k	Construction (WDA delivering) commenced in November and expected to be operational by Christmas, with final completion in January. Funding is via enhanced FAR 76% approved by NZTA. Circa \$990,000 build cost; and \$1.15m overall. Budget review memo required to formalise funding which is why budget is amber.
58	Core Services-BAU	20/21	PR-1594	Raglan Structure Plan - Oporoturu bay road	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	30-Dec-2020	0%	2,727,090	0	Nil	* Vested Assets final timing to be agreed with the developer. Need to seek guidance from Land developer Engineers re the timing
59	Core Services-BAU	20/21	PR-1595	Raglan Structure Plan - Raglan bridge and causeway	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	30-Dec-2020	0%	3,333,110	0	Nil.	* Vested Assets final timing to be agreed with the developer. Need to seek guidance from Land developer Engineers re the timing
60	Core Services-BAU	20/21	PR-1596	DW closed landfill renewals	Roger MacCulloch	EXECUTE	Monitor Closely	G	G	G	G	G	G	G	30-Jun-2021	11%	53,279	0	N/A	*Closed Landfill leachate pumping stations and telemetry. Allocation is for replacement as needed as they typically run to fail and costs can be significant. Having pumps in situ is a condition of Resource Consents.
61	Core Services-BAU	20/21	PR-1597	Replacement litter bins	Roger MacCulloch	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	15,667	0	N/A	*Replacement of old/damaged public litter bins as budget allows
62	Core Services-BAU	20/21	PR-1598	DW transfer stations capital work	Roger MacCulloch	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	62,288	0	N/A	Capex works for transfer stations. This year it will include upgrade of Te Uku Recycling drop-off; asset renewal and reconfiguration of Huntly traffic flow.
63	Core Services-BAU	20/21	PR-1599	Huntly resource recovery centre upgrade	Roger MacCulloch	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	103,324	0	N/A	Upgrade of Huntly transfer station to a resource recovery centre. LTP commitment is in FY22. Prep work required including concept, resource consent and design and reconfiguring site to improve resource recovery.
64	Core Services-BAU	20/21	PR-1600	Te Kauwhata Structure Plan	Roger MacCulloch	EXECUTE	Monitor Closely	A	A	A	A	A	A	A	30-Jun-2021	0%	451,041	0	Nil	Final costs being negotiated with developer (negotiations finalised by December) partial payment has been made to developer for lowering Travers Road.
65	Core Services-BAU	20/21	PR-1601	Te Kauwhata Structure Plan - Scott road upgrade (HIF) Vested	Roger MacCulloch	PLAN	Monitor Closely	A	A	G	G	G	A	A	30-Jun-2022	0%	1,239,581	0	Nil	Works associated with Lakeside development. Although spend is not expected this year it is pending confirmation with developer. Scoping exercise to be carried out with the developer as they have plans for upgrade of Scott Road intersection this financial year.
66	Core Services-BAU	20/21	PR-1602	Horotiu Structure Plan RD2A (stage b)	Roger MacCulloch	EXECUTE	Off Track	A	A	R	A	R	A	A	30-Jun-2021	0%	12,879	0	Nil	Final cost to be confirmed with developer who is building, but expected to be overbudget circa \$1m compared to budget model. Project is near completion. Related - PR-1610; PR-1612
67	Core Services-BAU	20/21	PR-1603	Horotiu Structure RD2B construction cost	Roger MacCulloch	EXECUTE	Off Track	A	A	R	A	R	A	A	30-Jun-2021	0%	110,000	0	Nil	Ross Bayer waiting on confirmation of completion date and costs from developers. Budget may not be sufficient. Related PR-1612.
68	Core Services-BAU	20/21	PR-1604	Horotiu Structure Plan - RD2A (stage b) land purchase	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	520,000	0	Nil	Related to PR-1602. Land purchase cost is expected to be close to this budget. Near to completion.
69	Core Services-BAU		PR-1605	Horotiu Structure Plan - RD3 (stage a) construction cost	Roger MacCulloch	PROPOSAL	Monitor Closely	G	A	A	G	A	G	G	29-Jan-2021	0%	500,000	0	Nil	Road is at the roundabout and links north parallel to railway. The final decision on construction on this road will depend on pump station design. Needs to be worked through with POAL and Northgate.
70	Core Services-BAU	20/21	PR-1606	Horotiu Structure Plan - RD3 (stage b) construction cost	Roger MacCulloch	PLAN	Deferred	G	G	R	G	A	A	G	30-Jun-2022	0%	1,200,000	0	Nil	The road is the link to Horotiu Road which crosses private property. To be worked through with Northgate. Land purchase and construction cost will exceed budget. Won't be occurring this year.
71	Core Services-BAU	20/21	PR-1607	Horotiu Structure Plan - RD3 (stage a) land purchase	Roger MacCulloch	PLAN	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	175,000	0	Nil	Road is at the roundabout and link north parallel to railway. This required to be completed for construction of the pump station. To be worked through with POAL and Northgate. Related to PR-1605.
72	Core Services-BAU	20/21	PR-1608	Horotiu Structure Plan - RD3 (stage b) land purchase	Roger MacCulloch	PLAN	Monitor Closely	A	G	G	G	G	G	G	30-Jun-2022	0%	400,000	0	Nil	Land purchase related to road link to Horotiu Road which crosses private property. To be worked through with Northgate. Expected to be at or close to this budget, but spend may be this year if need for pump station.
73	Core Services-BAU	20/21	PR-1609	Horotiu Structure Plan - RD1C - land purchase	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	30-Dec-2020	0%	90,000	0	Nil	Dependent on the developer for the timing of the vesting - but we have paid for the road
74	Core Services-BAU	20/21	PR-1610	Horotiu Structure Plan - RD2A (stage a) construction cost	Roger MacCulloch	EXECUTE	Off Track	G	G	R	G	G	G	G	30-Jun-2021	0%	575,000	0	Nil	Partial payment made. Awaiting final costing and vesting likely to be above budget.
75	Core Services-BAU	20/21	PR-1611	Horotiu Structure Plan - RD2A (stage a) land purchase	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	31-Dec-2020	0%	210,000	0	Nil	Dependent on the developer for the timing of the vesting - but we have paid for the road
76	Core Services-BAU	20/21	PR-1612	Horotiu Structure Plan - RD2B residual land purchase	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G	31-Dec-2020	0%	230,000	0	Nil	Land has been paid for just waiting on vesting process.
77	Core Services-BAU	20/21	PR-1613	Horotiu Industrial Park Vested Assets (Northgate)	Roger MacCulloch	EXECUTE	Monitor Closely	A	A	A	A	A	A	A	31-Dec-2020	0%	7,531,000	0	Nil	Vesting yet to formally occur. Costs remain until vesting complete. Some issues still resolving for safety audit. Cost over-run of underpass changing to overbridge has been funded out of DW roading reserve by virtue of council resolution.
78	Core Services-BAU	20/21	PR-1614	Pokeno Structure Plan - Level crossing road	Roger MacCulloch	PLAN	Monitor Closely	A	A	A	A	A	A	A	30-Jun-2021	0%	440,000	0	Nil	This is cost of land vesting. This is an LTP project planned for 2020/21 FY and includes \$20k for land (Dean Martin land) from Great South Road up MacDonald Road. Vesting value is still to be agreed with developer. Section of road currently owned by Hynds, currently in dispute.
79	Core Services-BAU	20/21	PR-1615	Pokeno Structure Plan - Intersection upgrade dean road off ramp	Roger MacCulloch	PLAN	On Hold	G	G	G	G	G	G	G	30-Jun-2022	0%	107,582	0	Nil	Related to PR-1584. Not intending to spend this year. Pending confirmation with developer.
80	Core Services-BAU	20/21	PR-1617	Pokeno Structure Plan - Intersection upgrade Pokeno/great south road	Roger MacCulloch	PLAN	On Hold	G	G	G	G	G	G	G	30-Jun-2022	0%	417,794	0	Nil	Not intending to spend this year. Pending confirmation with developer and community Budget \$417,794
81	Core Services-BAU	20/21	PR-1618	Pokeno Structure Plan - Pokeno market square development	Roger MacCulloch	PLAN	On Hold	G	G	G	G	G	G	G	30-Jun-2022	0%	1,493,979	0	Nil	Not intending to spend this year. Pending confirmation with developer and community. Will include rehab. Budget - \$1,493,979
82	Core Services-BAU	20/21	PR-1623	DW transfer stations capital work - Facility Maintenance	Roger MacCulloch	PLAN	G	G	G	G	G	G	G	G	30-Jun-2021	0%	52,224	0	N/A	Budget allocation is for renewal/replacement of transfer station assets as needed.
83	Core Services-BAU	20/21	PR-1627	Ngaruawahia aquatic centre	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	26-Aug-2020	0%	30,010	0	N/A	Annual renewal programme Ngaruawahia Aquatic Centre
84	Core Services-BAU	20/21	PR-1630	Renewal of parks and reserves carparks, park furniture and walkways	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	5,326,763	1,157,410	N/A	Total renewal budget is made up of numerous projects - carpark renewals, general park renewals, furniture replacements etc. Carpark renewals are managed by Projects team, Park renewals being delivered by a number of suppliers including citycare and other suppliers. \$200k of quotes received for work and will be awarded in the coming month.
85	Core Services-BAU	20/21	PR-1631	District Wide sports grounds -Court renewals	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	446,967	0	N/A	Sports Courts renewals - districtwide. Locations to be confirmed. Possibly Dr Lightbody, Kainui tennis Courts, Huntly East Tennis Courts
86	Core Services-BAU	20/21	PR-1633	Entrance way Te Mata Cemetery	Megan May	CLOSE									26-Aug-2020	0%	0	0	N/A	
87	Core Services-BAU	20/21	PR-1635	Renewal of parks and reserves carparks, park furniture and walkways - Ngaruawahia	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	366,643	0	N/A	\$100k allocated to various renewals of park assets. May not require full budget
88	Core Services-BAU	20/21	PR-1636	Pokeno walkways DC funded	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	27-Aug-2020	0%	0	0	N/A	*Pokeno structural plan - Fully committed for Reserve Paths (see Pokeno Parks developer schedule) For development related costs*
89	Core Services-BAU	20/21	PR-1637	Pokeno parks and reserves - Developer contribution costs.	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	27-Aug-2020	0%	0	365,761	N/A	Already Committed \$100,805 to pay Pokeno DFH Invoice '7-2020' For development related costs Development Contribution \$105k spend approved 25/06/2020 from budget code RG10090 C000 0121. \$26k deficit from that budget which can be shifted to this budget*
90	Core Services-BAU	20/21	PR-1642	Raglan parks and reserves - Resurfacing Whale Bay Scenic Res. Carpark	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	0	0	N/A	Variation Order provided to Alliance. Budget already committed to complete the project.

91	Core Services-BAU	20/21	PR-1643	Ohinewai parks and reserves - Rivercare partnership project	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	0	0	N/A	This is a staged project and match funding will be provided to Rivercare to assist with work once completed. Consultation on project was completed through the Natural Reserves Management Plan engagement/ submission process. Since then, further engagement has occurred with the Ohinewai Hall Committee and a site visit is planned to provide more detail to those parties.
92	Core Services-BAU	18/19	PR-1652	Rangiriri Cemetery	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	09-Jul-2021	5%	0	185,253	N/A	The project has just been initiated. Te Kauwhata Community Board have been advised that the works that is being undertaken at the Rangiriri cemetery on Te Wheoro Road is operational (extending the two driveways to connect to each other and creating new car parks). Iwi have been engaged with, advising them that works is going to be undertaken in 2021. Iwi and WDC will work together closer to the time to hold a Karakia before earthworks begins.
93	Council Led with Engagement	18/19	PR-1105	LTP2018 Tuakau Playground	Megan May	INITIATE	Deferred	A	G	G	G	G	G	G	30-Jun-2021	0%	208,191	2,376	N/A	Project delayed due to lack of suitable land available to build in the right place. Land has now been purchased. Development and playground project to be completed in future years. Current budget identified as surplus in current financial year. Additional budget requested in upcoming LTP to complete playground once site is developed.
94	Council Led with Engagement	18/19	PR-1107	LTP2018 Huntly Grandstand Roof Replacement	Megan May	PLAN	On Hold	G	G	G	G	G	G	G	26-Jan-2021	61%	14,474,252	9,163,072	N/A	Project commencement date is delayed. Awaiting on Transpower engineers to provide approval and methodology for WDC contractors to work within the safe working distances from overhead transmission lines. Transpower has been made aware of the urgency and the impacts caused from the transmission lines. Transpower have indicated a response plan will be provided by the 20th of November.
95	Council Led with Engagement	18/19	PR-1129	LTP2018 CCTV	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	60,000	25,233	N/A	Strategy in development to best use multi-year funding. Also see PR-1340.
96	Council Led with Engagement	19/20	PR-1316	Elbow Boat Ramp Upgrades	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	28-May-2021	41%	351,202	2,300	N/A	Aka Aka Community consultation meeting set for 11 November, present boat ramp findings, costings and design options. Detailing set to be completed end of November. T+T engaged for detail designs and engineer to oversee construction. Procurement planning scheduled for end of November.
97	Council Led with Engagement	19/20	PR-1317	LTP2019 District Wide Halls - Earthquake Strengthening	Megan May	INITIATE	On Hold	R	R	A	G	A	A	G	15-Jan-2021	0%	9,621	8,839	N/A	This is a capital budget for strengthening works on hall identified as earthquake prone. As the seismic assessment work is not yet complete, Council has not yet agreed a policy for dealing with earthquake prone buildings. There is insufficient resources or funding to do every building, therefore will require prioritization. Project currently on hold until further scoping is received. Handed back to Facilities Team until budget can be provided. Strategy in development to best use multi-year funding. Also see PR-1129
98	Council Led with Engagement	19/20	PR-1340	LTP2019 - CCTV	Megan May	INITIATE	Off Track	G	R	G	G	G	R	G	13-Jul-2018	9%			N/A	Awaiting Project team direction from Focus Digital Report. All costs and actions included. 28/8/2020 - Niall to touch base with Sponsor & Owner as Gavin B was tasked with investigating an independent audit of our existing system to create a starting point. 5/11/2020 - project handed back to Facilities Team until a project brief can be prepared.
99	Council Led with Engagement	19/20	PR-1479	LTP2019 Playground Renewals	Megan May	INITIATE	On Track	G	G	G	G	A	G	G	24-Mar-2021	59%	302,808	-1,492	N/A	Project Manager is working on the contract documentation. The final concept design will come out of the Lake Hakanoa playground Detail design. The tender will be advertised in December with award time in February. The budget will be reviewed annually, to include each additional year's worth of installation work which will be detailed as a schedule to the contractor. During the contract term it is anticipated that the contract value may need to be altered to allow for changes in budgets and potentially to allow for any external funding/grants that communities may contribute to each project.
100	Council Led with Engagement	19/20	PR-1497	Woodlands Fence Upgrade	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	16-Jan-2020	0%	114,065	6,000	N/A	*Project Underway - Design being developed for the Music Lawn and Wall. Going to tender in Early FY2020/21 This is for the existing Huntly Brick fence project. Quotes required to determine budget needed. Remaining funds to support RMP development
101	Council Led with Engagement	20/21	PR-1557	Pokeno Tennis Refurbishment 20/20	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	30-Jun-2021	0%	0	0	N/A	Beginning of procurement and project planning.
102	Council Led with Engagement	20/21	PR-1622	Tuakau Structure Plan - E1 Collector	Jackie Bishop	PLAN	Deferred	G	G	G	G	G	G	G	30-Jun-2022	0%	1,939,200	0	Nil	It is expected that some concept planning may occur this year (circa \$100k), but bulk of spend/construction has been re-phased to future years.
103	Council Led with Engagement	20/21	PR-1628	Tuakau aquatic centre	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	26-Aug-2020	0%	200,000	0	N/A	Tuakau Aquatic renewal programme Improve entrance to facility to make it more inviting and for security reasons. Replace roof of plant room and office/changing rooms. Investigate option to replace starter blocks.
104	Council Led with Engagement		PR-1629	Tuakau Memorial Hall - Earthquake Strengthening	Megan May	INITIATE	Off Track	A	R	G	G	G	R	G	26-Aug-2020	0%	208,897	0	N/A	The Steel framed windows of the Hall have been identified as a risk, a Detailed Seismic Assessment is about to be undertaken at which stage seismic strengthening will be identified.
105	Council Led with Engagement	20/21	PR-1634	District Wide toilets - Te Kowhai	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	28-Aug-2020	0%	1,026,854	132,150	N/A	Scoping study to be completed to identify water source and waste water treatment options.
106	None	18/19	PR-1106	LTP2018 Tamahere Sports Ground Car Park	Megan May	CLOSE	Completed	G	G	G	G	G	G	G	15-Nov-2019	100%	550,000	518,674	N/A	Car park is 100% complete. Linked to PR-1258 now 100% complete. Awaiting as-built and completing asset data forms.
107	None	18/19	PR-1109	LTP2018 Asbestos Register	Megan May	PLAN	On Track	G	G	G	G	G	G	G	28-Feb-2022	3%	150,000	5,220	N/A	Remaining identified buildings have been surveyed and results have been forward to Asset Team. Project now handed back to Community Connections for rescoping.
108	None	18/19	PR-1115	LTP2018 Lake Waikare Reserve and Walkways	Megan May	CLOSE	Completed	G	G	G	G	G	G	G	04-Mar-2019	100%	238,496	119,985	N/A	
109	None	18/19	PR-1119	LTP2018 Whangarata Cemetery	Megan May	EXECUTE	On Track	G	G	G	G	G	G	G	16-Jun-2021	77%			N/A	Contract Planning is underway, for procuring contractors as soon as possible and commence construction early in 2021. Staff are investigating innovative procurement solutions to deliver the project in the 20/21 financial year. Resource consent has been granted. ELT have requested further consultation with funeral director regarding crematorium. Final construction drawings are complete with technical specifications. Documentation will be included in a contract development. Intersection still needs minor upgrade as part of physical works following WDA rehabilitation and alignment improvements.
110	None	18/19	PR-1121	LTP2018 District Wide Skateparks	Megan May	CLOSE	Completed	G	G	G	G	G	G	G	08-Oct-2019	100%	36,000	39,074	N/A	Raglan project completed and As-builds supplied
111	None	18/19	PR-1123	LTP2018 Ngaruawahia Library Fitout	Megan May	PLAN	Deferred	R	A	A	G	R	G	G	30-Jun-2021	8%	750,000	26,767	N/A	Project transferred from Community Projects back to Community Facilities as Projects cannot progress this until library location and scope of works can be provided. This is following extended discussions around the format and location of the library, and linked to the Ngaruawahia Hall project - rebuild or replace. Councillor engagement required to progress This project is on hold and requires funding.
112	None	18/19	PR-1126	LTP2018 District Wide Community Centres Seismic Works	Megan May	PLAN	On Hold	A	G	R	G	A	G	G	01-Jul-2020	19%	100,000	299	N/A	This is Capital - can be used for strengthening work that can be completed as part of renewal works. Awaiting funding from LTP.
113	None	18/19	PR-1128	LTP2018 Tuakau Dog Pound Property	Nicolas Wells	PLAN	Deferred	R	G	G	G	A	G	G	10-Sep-2021	3%	350,000	0	N/A	With Parks & Facilities for land options. Paul W starting initial discussions around potential designers. Procurement Manager has advised not to progress design until land requirements have been purchased to determine any restrictions for the designer t meet. Place project on hold till land is meet or decision made to progress with obtaining design.
114	None	18/19	PR-1130	LTP2018 Strategic Land Purchases	Nicolas Wells	INITIATE	On Track	G	G	G	G	G	G	G	13-Dec-2018	0%	0	0	N/A	
115	None	18/19	PR-1134	LTP2018 Huntly Memorial Hall	Megan May	CLOSE	On Track	G	G	G	G	G	G	G	22-Jun-2020	100%	273,679	132,983	N/A	All works associated to the first schedule have been completed.
116	None	18/19	PR-1135	LTP2018 Ngaruawahia Memorial Hall Earthquake Strengthening	Megan May	PLAN	Deferred	R	G	G	G	A	G	G	30-Jun-2021	2%	20,000	1,085	N/A	External bricks are not tied into the structure. No further work can be carried out until a decision is made on the future of the hall. This project is linked to the Ngaruawahia Library project as there may be a common solution to both projects.
117	None	18/19	PR-1137	LTP2018 Cemetery Renewals District Wide	Megan May	PLAN	Completed	G	G	G	G	G	G	G	13-Dec-2018	0%	115,491	64,381	N/A	2018/19 Cemeteries Renewals Project completed Additional berms completed as required. This Project comprises of two projects
118	None	18/19	PR-1140	LTP2018 Playground Renewals	Megan May	CLOSE	On Track	G	G	G	G	G	G	G	22-Nov-2019	100%	331,000	275,257	N/A	1) The Point playground which has been complete and As-built supplied. 2) Opuatia and Naikē playground contract has been awarded. off site construction is underway with on site construction starting mid October. Completion Date November.

119	None	18/19	PR-1146	Toilet Installations - Centennial Park, Ngaruawahia	Megan May	EXECUTE	On Track	G	G	G	G	G	G	G	G	05-Feb-2021	83%	2,515,635	1,130,857	N/A	<p>Allens United have completed out 90% of all contract works (Tuakau toilet, Tuakau WW disposal point, Tuakau Library WW reroute and enabling works at Centennial Park) with the exception of re-establishing to undertake the installation of the ablation block at Centennial Park, Ngaruawahia. The installation of the ablation block will take place in November 2020, due to a delay in funding approval along with a long lead manufacture period. Allens United have submitted and have had accepted a quote to re-establish and undertake the works at a later date.</p> <p>[COVID-19 Civil Emergency Lock-down]: Following the circumstances associated with the COVID-19 virus and the level 4 isolation requirements imposed by the NZ government Allens united have managed to undertake enabling works within the road corridor in preparation for the ablation block to be installed in July 2020. Footpaths, pipeline installation and trenches (road and berm) have been reinstated in full prior to shut-down and fully destabilising from site on Tuesday 24th March.</p> <p>The final project works are suspended until the toilet manufacture is complete and ready to be delivered to site.</p>
120	None	18/19	PR-1163	LTP2018 Raglan Wharf	Megan May	PLAN	On Hold	G	G	G	G	G	G	G	G	09-Sep-2020	57%	112,601	49,345	N/A	<p>Project to be consolidated with Raglan Wharf PGF project .</p>
121	None	17/18	PR-1223	Ngaruawahia Memorial Hall Refurbishment	Megan May	INITIATE	On Hold	A	A	A	G	A	A	G		26-Jul-2018	0%			N/A	<p>Also see PR-1239. Projects transferred back to Community Connections for guidance on how to progress this project, due to increase in budget requirements for remedial earthquake strengthening work required and the impact (increased of \$750k costs) on the Library budget.</p> <p>Asbestos removal completed.</p> <p>Destructive assessment undertaken to identify seismic integrity. Identified the lack of presence of brick ties and not all brick ties were connected to the framing. Assessment of the buildings structural integrity in the event of a moderate earthquake to be revised. Taking a very conservative measure building is unlikely to meet the minimum requirements. Suggested solutions are for the connection of ties to the framing, either by removal of the inner linings, removal of the external brick cladding. Both options will have positive and negatives. Given the age of the building and energy performance and current building code requirement to look at lining with building paper, upgrade of electrical and insulating the building whilst working within the cavity would be a viable option. Will have an impact on scope and cost and time for the contract. Initial ROC to complete the work are at \$700,000 for the entire building, almost double the initial budget. Has the impact of reducing the overall spend on the library as both facilities a sharing a budget.</p> <p>The project has been placed on hold while a Ngaruawahia Hall and Library Steering Group is formed to develop an options report for the hall and library.</p>
122	None	18/19	PR-1225	Acoustic Panel Installation Call Centre	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		02-Nov-2018	100%	592,978	543,030	N/A	<p>Acoustic panels have been installed in call centre works complete</p>
123	None	17/18	PR-1234	CF2017 District wide boatramps	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		01-Jun-2020	100%	128,347	45,586	N/A	<p>Minor works to Mercer boat ramp to be completed end of May. Discussions with developer on going for new Mercer boat ramp. Les Batkin is complete. Manu Bay minor works are complete. Narrows is complete. Project completed</p>
124	None	17/18	PR-1238	CF2017 - Front office upgrade	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		28-Jun-2019	100%	168,840	169,285	N/A	<p>All works are complete.</p>
125	None	17/18	PR-1239	CF2017 Ngaruawahia Library & Hall	Megan May	PLAN	On Hold	R	R	R	A	A	A	A		30-Jun-2021	16%	1,901,280	99,099	N/A	<p>Also see PR-1223. Projects transferred back to Community Connections for guidance on how to progress this project, due to increase in budget requirements for remedial earthquake strengthening work required and the impact (increased of \$750k costs) on the Library budget.</p> <p>Registrations of Interest are complete. 4 successful ROI's have been notified. 2 unsuccessful have been notified. Asbestos report received confirming sub floor asbestos present. Waiting to find out decontamination / removal options.</p> <p>Asbestos removal undertaken and completed received. Destructive assessment undertaken to identify seismic integrity. Identified the lack of presence of brick ties and not all brick ties were connected to the framing. Assessment of the buildings structural integrity in the event of a moderate earthquake to be revised. Taking a very conservative measure building is unlikely to meet the minimum requirements. Suggested solutions are for the connection of ties to the framing, either by removal of the inner linings, removal of the external brick cladding. Both options will have positive and negatives. Given the age of the building and energy performance and current building code requirement to look at lining with building paper, upgrade of electrical and insulating the building whilst working within the cavity would be a viable option. Will have an impact on scope and cost and time for the contract. Initial ROC to complete the work are at \$700,000 for the entire building, almost double the initial budget. Has the impact of reducing the overall spend on the library as both facilities a sharing a budget.</p> <p>The project has been placed on hold while discussions are held by WDC Property team with developer to investigate options for combined library/hall facility.</p>
126	None	17/18	PR-1241	CF2017 Meremere Library new build	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		30-Oct-2019	87%	481,367	511,873	N/A	<p>Physical building works & capitalisation complete. Submitted to Megan May for Sign Off</p>
127	None	17/18	PR-1243	TIF Raglan - Main Beach Toilet	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		31-Oct-2019	99%	134,561	1,083,277	N/A	<p>All complete.</p>
127	None	17/18	PR-1252	CF2017 Seismic Assessments	Megan May	CLOSE	Deferred	G	G	G	G	G	G	G		24-Jan-2020	3%	554,809	103,134	N/A	<p>Asbestos testing has been done for the remaining identified buildings.</p> <p>Project handed back to Facilities (Gavin B) 17/08/2020 as no budget was allocated for the next phase of work (Detailed Seismic Assessments).</p>
128	None	17/18	PR-1255	CF2017 District Wide Playgrounds	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		10-Dec-2019	100%	196,852	61,829	N/A	
129	None	17/18	PR-1258	CF2017 Tamahere Rec Reserve including waste water treatment system for future toilet	Megan May	CLOSE	On Track	G	G	G	G	G	G	G		10-Oct-2019	100%	3,702,137	4,554,314	N/A	<p>Complete</p>
130	None	17/18	PR-1262	CF2017 Te Kauwhata Walkways (Stage 1 Travers Rd)	Megan May	CLOSE	On Track	G	G	G	G	G	G	G		12-Dec-2019	100%	36,929	51,251	N/A	<p>Stage 1 Travers Rd Works with Alliance are completed. The Stage 1 section is from Te Kauwhata Road to Moorefield Rd has been completed.</p> <p>Variation with WDA will be ended. (\$456k spend for 563m of path constructed)</p> <p>\$126k still available for this project but insufficient to complete under the current design. Alternative design will be sought and further funding will need to be allocated through the LTP to complete this project. Then construction to Wayside Road and restart.</p>
131	None	17/18	PR-1263	CF2017 Kingitanga Lights	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		13-Dec-2018	100%	59,306	41,029	N/A	
132	None	17/18	PR-1264	CF2017 Upgrade of accessway in Kopua Reserve (under C17-155)	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		12-Oct-2018	96%	62,482	203,596	N/A	<p>NOV: Construction Complete, Waiting on Fulton Hogan to submit As-built for Kopua Carpark Upgrade (Contract 17 155 East St Raglan Cemetery)</p> <p>SEPT: Construction complete, discussions to be had around where savings could be used.</p>
133	None	17/18	PR-1271	CF2017 Tamahere & DW P&R ETC/ER bundle	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		20-Dec-2018	100%	559,407	491,676	N/A	<p>All works complete including defects.</p>
134	None	18/19	PR-1294	LTP 2018 - Parks and Reserve Car Park Renewals	Megan May	CLOSE	Completed	G	G	G	G	G	G	G		13-Dec-2018	100%	5,075,225	4,077,245	N/A	<p>Project completed.</p>
135	None	18/19	PR-1300	LTP2018 Onewhere - Responsible Camping upgrades - WW Temporary Staging	Megan May	EXECUTE	On Track	G	G	G	G	G	G	G		22-Oct-2020	93%	159,480	232,878	N/A	<p>Construction of the final stage has been complete. Some defects have been raised and rectified with system fully operating. Final documentation including Producer Statement 4 is being provided to allow final Code of Compliance.</p>
136	None	18/19	PR-1300	LTP2018 Onewhere - Responsible Camping upgrades - WW Temporary Staging	Megan May	EXECUTE	On Track	G	G	G	G	G	G	G		22-Oct-2020	93%	159,480	232,878	N/A	<p>Construction of the final stage has been complete. Some defects have been raised and rectified with system fully operating. Final documentation including Producer Statement 4 is being provided to allow final Code of Compliance.</p>
137	None	18/19	PR-1306	Raglan Kopua Holiday Park Stormwater Management	Pam Ryan	CLOSE	On Track	G	G	G	G	G	G	G		12-Nov-2019	48%	0	0	N/A	<p>Following budget review the project has been deferred indefinitely.</p> <p>- detailed engineering design is complete</p> <p>- resource consent remains in place for five years</p>
138	None	19/20	PR-1331	LTP2019 Reroofing of Ngaruawahia Office	Megan May	INITIATE	On Track	G	G	G	G	G	G	G		30-Jun-2021	0%	153,300	0	N/A	<p>Budget has been reallocated to office refurbishment. Roof repairs will be funded from PR-1150</p>
139	None	19/20	PR-1342	LTP2018 Saulbery Road Roundabout	Nicolas Wells	EXECUTE	Completed	G	G	G	G	G	G	G		02-Jul-2019	100%	0	0	N/A	<p>Land purchase completed</p>
140	None	18/19	PR-1352	Raglan Coastal Reserves Management Plan	Roger MacCulloch	EXECUTE	On Track	G	G	G	G	G	G	G		18-Mar-2021	40%	0	0	N/A	<p>Second round of consultation delayed due to Covid. Due to start consultation in October.</p>
141	None	19/20	PR-1353	Woodlands Reserve Management Plan	Ian Cathcart	EXECUTE	On Track	G	G	G	G	G	G	G		25-Jun-2020	95%	0	0	N/A	<p>Progress delayed due to Covid 19</p>
142	None	19/20	PR-1356	LTP2019 Sports Grounds Lighting - Dr John Lightbody	Megan May	CLOSE	On Track	G	G	G	G	G	G	G		20-Jul-2020	100%	314,553	100,366	N/A	<p>Project now complete</p> <p>Waikato District Alliance has commissioned the sportsfield lights as at 2 July 2020.</p> <p>7/10/2020</p>
143	None	19/20	PR-1435	Huntly Community CCTV	Sarah Quinn	INITIATE	Monitor Closely	G	G	G	G	G	G	G		30-Jul-2019	0%	0	0	N/A	<p>Cameras have been installed in a majority of the locations through the Huntly CBD & Huntly West. SaferCities working with NZ Police to get the Recorder installed in the Huntly Police Station, other outstanding items is the commissioning of cameras on a couple private buildings and final configuration (in addition to testing end to end once Recorder is installed). Physical Works will be complete when install contractor comes back to Huntly to install at the rail station in 4 weeks, Recorder install & configuration tbc but around the same time hopefully</p>
144	None	20/21	PR-1503	Perry Bridge - Off Grid Power System Replacement	Jackie Bishop	PROPOSAL	On Track	A	G	G	G	G	G	G		10-Feb-2020	0%			N/A	<p>28/8/20 - WDC have accepted Neo Consultings 'Offer of Service' to explore the requirements and costings of a grid tied solution</p> <p>29/10/20 - Awaiting WEL Networks to provide Fee Offer to design POS connection</p>

145	None	19/20	PR-1508	District Tree Maintenance Contract 2021	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	15-Mar-2021	0%	0	0	N/A	Asset capture/cleanse underway to provide accurate information for procurement - Procurement plan now complete
146	None	20/21	PR-1509	Rotokauri Area Speed Amendments 2020	Gareth Bellamy	PROPOSAL									10-Mar-2020	0%	0	0	N/A	
147	None	19/20	PR-1511	Huntly Property Works	Nicolas Wells	PROPOSAL									16-Mar-2020	0%	0	0	N/A	
148	None	17/18	PR-1514	Manu Bay Breakwater	Megan May	PROPOSAL	On Track	G	G	G	G	G	G	G	19-Oct-2020	80%	247,685	39,829	N/A	Physical works completed. Monitoring systems in full operation measuring and recording changes. Regular checks and rock maintenance of the boat ramp from monthly to weekly. Next progress report planned for early February.
149	None	19/20	PR-1553	Hukanui Park Playground	Megan May	PROPOSAL	On Hold	G	G	G	G	G	G	G	27-May-2021	1%	302,808	-1,492	N/A	Topological survey has been completed to assist with concept plans. The survey has identified that services run through the proposed location for the playground. In order for this project to proceed an overall concept plan for Hukanui Park needs to be completed.
150	None	20/21	PR-1654	District Wide Carpark Renewals	Megan May	EXECUTE	On Track	G	G	G	G	G	G	G	30-Jun-2021	5%	0	0	N/A	Project planning is underway with staff currently focused on scope and design of the Carpark Renewal site, in accordance with project brief and discussions with the Project Sponsor. The sites consist of Hoods Landing Carpark Renewal, The Elbow Carpark-Access Renewals, Ngaruawahia Dog Exercise Area Carpark, Pokeno Recreation Reserve Carpark, Te Akau Community Centre Carpark Renewal, and Waipa Esplanade South Carpark Redesign and Upgrade. (Subject to funds availability) Contract Planning is also underway to combine the works with ready-to-go designs for Papahua Walkway and Tamahere – Wiremu Tamahana Dr Upgrade.
151	Stalled Projects	18/19	PR-1120	LTP2018 Fairfield Park Basketball Court	Megan May	PLAN	On Hold	R	A	R	G	A	A	A	14-Jun-2019	63%	30,000	0	N/A	Tender and contract documents prepared, waiting for Strategic Property to confirm land status. Negotiations are progressing with Land Information New Zealand (LINZ) in order to resolve legacy ownership issues (which stem back in time to when the Power station development commenced) and finalise the cadastral survey of the property boundaries. Ideally this work should be completed before the construction tender can be let (to ensure that the project does not inadvertently encroach onto Crown owned/crown administered land); Project has been handed back to Open Spaces team until land ownership issues are resolved.
152	Stalled Projects	19/20	PR-1330	LTP2019 Tuakau Dog Pound Extension	Megan May	INITIATE	On Hold	R	R	A	G	A	G	A	28-Nov-2019	0%	1,462,278	0	N/A	Awaiting decision on centralized or distributed animal pounds. If distributed, then need to confirm location and carry out land purchase. Project handed back to Facilities Team until land purchase is complete.
153	Stalled Projects	19/20	PR-1357	LTP2019 Raglan Sports Ground	Megan May	INITIATE	On Track	G	G	G	G	G	G	G	08-Jul-2019	0%	447,563	0	N/A	Sports field utilisation study complete which shows that there are adequate sports field available in Raglan. Upgrade to existing assets may be beneficial to allow for maximum use. Project handed back to Open Spaces until brief can be developed.

	Action	To Action	Update/Response
1.	<p>Earthquake – Prone Building and Asbestos Assessment Update</p> <ul style="list-style-type: none"> ▪ Staff to provide information to elected members on any perceived risk of earthquake damage. ▪ Staff to provide information to Maraes to help them understand implications for their buildings. 	Megan May	<p>See detailed report “Earthquake-Prone Building and Asbestos Assessment Update” and attachments in the 19 October 2020 Infrastructure Committee Agenda.</p> <p>The Building Quality Manager advised against providing information to maraes. This information is on the Ministry of Business, Innovation and Employment (MBIE) website and is updated regularly.</p>
2.	<p>Rephasing of Roading Capex Expenditure</p> <p>Staff to provide information to elected members on the projects budget split between Waikato District Council and NZTA.</p>	Jackie Bishop	<p>Completed, see Service Delivery Capital Works Programme 2020/21 report which is included in the 30 November 2020 Infrastructure Agenda.</p>
3.	<p>Service Delivery Project Status Report – September 2020</p> <p>Staff to provide information to elected members on budget codes and the project name against that code.</p>	Roger MacCulloch	<p>Budget codes are not part of the WDC project management system and are only used for operational purposes.</p>

Open Meeting

To	Infrastructure Committee
From	Vishal Ramduny Acting General Manager Community Growth
Date	16 November 2020
Chief Executive Approved	Y
DWS Document Set #	GOV1318 / 2942904
Report Title	Minutes of the Waikato Regional Transport Committee held on 2 November 2020

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Infrastructure Committee with the (unconfirmed) minutes of the Waikato Regional Transport Committee (RTC) meeting held on 2 November 2020.

Cr Eugene Patterson is Council's representative on the RTC.

2. RECOMMENDATION

THAT the report from the Acting General Manager Community Growth be received.

3. ATTACHMENT

Unconfirmed Minutes of the Waikato Regional Transport Committee held on 2 November 2020

Waikato Regional Council
Regional Transport Committee
OPEN MINUTES

Date: Monday, 2 November, 2020, 9:30 am

Location: Council Chamber
Waikato Regional Council
401 Grey Street, Hamilton East

Members Present: Cr H Vercoe - Chair (Waikato Regional Council)
Cr A Strange - Deputy Chair (Waikato Regional Council)
Cr A O'Leary (Hamilton City Council)
Mayor T Adams (Hauraki District Council)
Mayor A Tanner (Matamata-Piako District Council)
Cr R Dow (Otorohanga District Council)
Cr K Taylor (Alternate - Taupō District Council)
Cr T Fox (Thames Coromandel District Council)
Cr E Patterson (Waikato District Council)
Cr G Webber (Waipā District Council)
Cr P Brodie (Waitomo District Council)
S Mutton (Waka Kotahi NZ Transport Agency)
Inspector J Penno - Waikato Region Road Policing Manager (non-voting advisor, non-member)

Staff Present: M Tamura - Manager Integration and Infrastructure (Waikato Regional Council)
N King – Team Leader, Transport and Infrastructure, Science and Strategy (Waikato Regional Council)
S McLeay - Democracy Services Team Lead (Waikato Regional Council)
N Hawtin - Democracy Advisor (Waikato Regional Council)
Mayor J Shattock (South Waikato District Council)

Meeting commenced at 9:30am**1. Apologies**

RTC20/41

Moved by: Cr H Vercoe**Seconded by:** Cr A Strange**Resolved (Section A under delegated authority)**

That the apologies of Cr B Machen (South Waikato District Council) and Mayor D Trewavas (Taupō District Council) be accepted.

The motion was put and carried

2. Confirmation of Agenda

RTC20/42

Moved by: Cr H Vercoe**Seconded by:** Cr A Strange**Resolved (Section A under delegated authority)**

That the agenda of the meeting of the Regional Transport Committee of 2 November 2020, as circulated, be confirmed as the business for the meeting.

The motion was put and carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Confirmation of Minutes

RTC20/43

Moved by: Cr A Strange**Seconded by:** Cr A O'Leary**Resolved (Section A under delegated authority)**

That the minutes of the Regional Transport Committee meeting held on 28 September 2020 be confirmed as a true and correct record.

The motion was put and carried

5. Waka Kotahi New Zealand Transport Agency – report

Waka Kotahi New Zealand Transport Agency Acting Director Regional Relationships (Upper North Island) (S Mutton), provided a verbal update on current Agency initiatives. The following was noted:

- a. A member requested an update regarding communication about a speed reduction surrounding the state highway and local schools.
- b. A member requested further updates and action on road issues relating to Taupō district which have resulted in near misses.
- c. Members noted several bridges required painting. They were looking dilapidated. It was suggested that there should be discussions on whether the painting of bridges could be a collaborative project with volunteers.
- d. Members noted that there had been a rise in road use in some rural areas due to Covid-19. The condition of some roads and infrastructure required review.
- e. A member questioned whether the connections and on-ramps for the Hamilton Expressway would be completed on the opening at the end of 2021.
- f. Staff noted that they did not have that information present at the meeting, however it was standard practice for highways to be fully completed when opened.

RTC20/44

Moved by: Cr E Patterson

Seconded by: Mayor A Tanner

Resolved (Section A under delegated authority)

1. **That the report Waka Kotahi New Zealand Transport Agency – report (Regional Transport Committee 2 November 2020) be received.**

The motion was put and carried

6. Update on Government Policy Statement on Land Transport 2021

Team Leader Transport and Infrastructure, Science and Strategy (N King) presented the report.

- a. Two members noted that they were unhappy and disappointed that there was \$100 million not going into local roads and especially state highways. Funding needed to be realistic.

RTC20/45

Moved by: Cr P Brodie

Seconded by: Mayor A Tanner

Resolved (Section A under delegated authority)

1. **That the report Update on Government Policy Statement on Land Transport 2021 (Regional Transport Committee 2 November 2020) be received.**

The motion was put and carried

7. Development of Waikato Regional Land Transport Plan 2021

Special Projects Advisor (B McMaster) presented the report. The following was noted:

- a. There was support for the draft headline targets for Strategic Corridors and Economic Development, and Climate Change and Environmental Sustainability.
- b. Members questioned the Access and Mobility target to increase public transport boarding by 4.24 percent per annum by 2030. Staff noted that this was based on draft corporate targets. Members also discussed the potential benefit of having a target for this area that is wider than public transport and regionally relevant. It was considered that the Regional Connections Committee would be well placed to recommend an appropriate target. Further detail would be provided at the next meeting.
- c. Members also questioned the draft Road Safety target. More detail was required as to how zero fatalities could be achieved. Staff noted road safety and the target to achieve zero fatalities was based on five key factors modelled to achieve the required change and that the Waka Kotahi Investment Programme is set out to make it clear which investments from the National Land Transport Fund are intended to contribute to road safety Targets would need to be amended as new information became available over time.
- d. A member questioned whether it was possible to alter the reference year for the road safety target given that 2018 was an especially bad year for road safety so a reduction against 2018 is less ambitious than if another year was taken as a baseline.
- e. Staff noted that there was alignment with national and regional road safety strategies but agreed that more could be done. It was agreed that more work would be done and brought back to the committee.

RTC20/46

Moved by: Mayor T Adams

Seconded by: Cr R Dow

Resolved (Section A under delegated authority)

1. **That the report Development of Waikato Regional Land Transport Plan 2021 (Regional Transport Committee 2 November 2020) be received.**
2. **That the Committee note the draft continuous improvement projects as submitted by Approved Organisations in the region.**
3. **That the Committee note the draft Headline targets for inclusion in the draft Regional Land Transport Plan. Further information will be provided to the Committee for adoption at the next meeting.**

- 4. That the Committee request advice from the Regional Connections Committee on a headline target to include in the Regional Land Transport Plan for Access and Mobility.**

The motion was put and carried

8. Regional Road Safety Report

Senior Policy Advisor - Transport Relationships (R Cook) and the New Zealand Police (J Penno) representative presented the report. The following was noted:

- a. A member suggested an increase in fines for speeding offences as a means of reducing road accidents and fatalities. Staff advised that a change in fines was an issue best raised with central government. It was noted that Waka Kotahi NZ Transport Agency was currently conducting a review of all transport fines.

The members were notified the R Cook had handed in her resignation. The members of the committee extended their appreciation to her significant contribution in both road safety and the regional cycle trails over the last four years.

RTC20/47

Moved by: Mayor A Tanner

Seconded by: Cr E Patterson

Resolved (Section A under delegated authority)

- 1. That the Regional Road Safety Report (Regional Transport Committee 2 November 2020) be received.**

The motion was put and carried

9. Transport Choices report

Senior Policy Advisor - Transport Relationships (R Cook) presented the report. The following was noted:

- a. Staff noted that there was discomfort about bringing the cycle projects under 'one roof'. The moved raised issues to be resolved such as how would the work on each trail be organised and what organisations would be involved. A coordinated approach may be challenging for organisations new to this type project.
- b. Members highlighted the benefits of receiving a sector overview including the impact of the increase in e-bike usage and the creation of more accessible transport options.
- c. The trail projects had brought forward remedial action on related work such as upgrading tracks and bridges in areas that may have been lower priority.
- d. Members noted that the trails bring benefit to the community. They support businesses and provide affordable activities for families. Safety is improved by keeping cyclists away from high speed traffic.

RTC20/48

Moved by: Mayor T Adams

Seconded by: Cr T Fox

Resolved (Section A under delegated authority)

That the Transport Choices report (Regional Transport Committee 2 November 2020) be received.

The motion was put and carried

RTC20/49

Moved by: Mayor A Tanner

Seconded by: Cr E Patterson

Resolved (Section A under delegated authority)

That the Committee extends the time before a break beyond the two-hour timeframe set by Standing Orders 4.2.

The motion was put and carried

10. Transport Planning and Projects Report update

The report was taken as read.

RTC20/50

Moved by: Mayor A Tanner

Seconded by: Cr P Brodie

Resolved (Section A under delegated authority)

That the Transport Planning and Projects Report update (Regional Transport Committee 2 November 2020) be received.

The motion was put and carried

11. Regional Public Transport Projects update

Senior Policy Advisor (V Kuo) presented the report. The following was noted:

- a. A member requested further information on the renegotiation of the Thames connect contract.
- b. Staff confirmed that there was additional funding budgeted in the coming Long-Term Plan for further service enhancement in Thames. More information could be provided to the next meeting.

RTC20/51

Moved by: Mayor A Tanner

Seconded by: Cr A Strange

Resolved (Section A under delegated authority)

That the Regional Public Transport Projects update (Regional Transport Committee 2 November 2020) be received.

The motion was put and carried

12. Regional transport issues forum

The Committee discussed local issues. Members discussed the need for further underpasses due to increasing traffic volumes. Members shared information on how their districts had enforced and assisted farmers in their construction.

RTC20/52

Resolved (Section A under delegated authority)

That the report Regional transport issues forum (Regional Transport Committee 2 November 2020) be received.

The motion was put and carried

Meeting closed at 12:02pm

Open Meeting

To	Infrastructure Committee
From	Clive Morgan General Manager Community Growth
Date	9 November 2020
Prepared by	Vishal Ramduny Strategic Projects Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 2942827
Report Title	Name of the railway station at Huntly

I. EXECUTIVE SUMMARY

At its meeting of 27 October 2020, the Huntly Community Board considered a proposal from the local Tangata Whenua Working Group to name the Huntly railway station 'Raahui Pookeka'.

Donald Turner, Waikato-Tainui's representative on the Hamilton to Auckland Rail Governance Working Group, attended the board meeting to speak to the proposal.

The proposal from the Huntly Tangata Whenua Working Group to name the station Raahui Pookeka was one of three options considered by the board. The other two names were:

- Option 2: Huntly station
- Option 3: Huntly | Raahui Pookeka station.

Option 3 is consistent with the naming convention (English name first and then Te Reo) proposed for the two Hamilton railway stations.

After deliberation on the matter the board resolved that 'Raahui Pookeka – Huntly' be the preferred name of the railway station at Huntly. This is a variation of the third option but with the Maori name of the town first followed by the European name.

The purpose of this report is for the Infrastructure Committee to consider the recommendation from the Huntly Community Board for the railway station at Huntly to be called Raahui Pookeka | Huntly station.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

AND THAT the **Infrastructure Committee** receive the recommendation from the **Huntly Community Board** that the name of the railway station at **Huntly** be **Raahui Pookeka | Huntly**.

AND THAT the **Infrastructure Committee** recommends to **Council** that the railway station at **Huntly** be named the _____ station.

3. BACKGROUND AND DISCUSSION

Donald Turner, Waikato-Tainui's representative on the Hamilton to Auckland Rail Governance Group, tabled a paper at the August 2020 meeting of the governance group for the name of the railway station at Huntly to be Raahui Pookeka. At that time, it was noted that Waikato District Council's position was for the name of the station to reflect the official name of the town ie Huntly.

However, at the Waikato-Tainui – Waikato District Council Joint Management Agreement meeting held on 14 October 2020 Donald Turner raised the matter of the name of the station at Huntly. Mayor Allan Sanson directed staff to take a paper to the Huntly Community Board on the matter and for Donald Turner to speak to the proposal (see attachment) from the Tangata Whenua Working Group. The proposal explains the rationale for local iwi wanting the name of the station to reflect the town's Maori history and heritage. Waikato-Tainui also issued a letter in support of local iwi's aspirations for the name of the station (attachment).

The proposal from the Tangata Whenua Working Group recommends the railway station be named 'Raahui Pookeka'. The staff report to the community board included this name as well as two other options for the board to consider:

- Option 2: Huntly
- Option 3: Huntly | Raahui Pookeka station.

Option 3 is consistent with the naming convention being used by Hamilton City Council for its two railway stations which are as follows:

- Hamilton | Kirikiriroa | Frankton
- Hamilton | Rotokauri.

After deliberating on the matter, the Huntly Community Board resolved that 'Raahui Pookeka - Huntly' be the preferred name of the station, as this name better reflects the town's; a) Maori and b) subsequent European heritage.

KiwiRail does not have a station naming policy but it is something which KiwiRail has acknowledged is needed. Staff understand that, in the meantime, the KiwiRail Executive will be meeting (on 17 November) with a view to provide direction on the station naming matter. KiwiRail has nevertheless indicated that its preference is for a consistent naming convention for stations servicing Te Huia where double barrel (English and Te Reo) names are used.

Council needs to decide on the name for the railway station at Huntly.

4. ASSESSEMENT OF SIGNIFICANCE AND ENGAGEMENT AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Local mana whenua was engaged, and the matter was also discussed at the Waikato-Tainui – Waikato District Council Joint Management Agreement meeting held on 14 October 2020. The proposal from the Huntly Mana Whenua Working Group was considered by the Huntly Community Board on 27 October 2020.

As far as the assessment of Council's Significance and Engagement Policy is concerned, the matter does not trigger any matters of significance contained in the policy.

5. CONCLUSION

The Infrastructure Committee is requested to consider the recommendation from the Huntly Community Board for the name of the railway station at Huntly.

6. ATTACHMENTS

1. Proposal from the Huntly Mana Whenua Working Group
2. Letter of support from Waikato-Tainui

HUNTLY STATION PLATFORM NAMING

RAAHUI POOKEKA

History

In the 1870's Raahui Pookeka had its name changed to Huntly after the first Postmaster James Henry arrived in town. Henry had a stamp from previous work he did in the Scottish Village of Huntly which he started to use. Apparently, Henry or his boss, the Postmaster General, did not like Raahui Pookeka, so they called it Huntly instead¹.

Raahui Pookeka relates to the story of Te Putu, a warrior chief. Eel or tuna was the significant food source and Te Putu put a stake or pookeka in the ground to protect the food stocks and declared a raahui over the resource. Everyday Te Putu came and struck the top of the stick moving it further into the ground. Once the stake was fully submerged, Te Putu^{2,3} told his people to perform a haka to free them from the bond not to fish for tuna⁴. After fishing the tuna, they placed their catch in equal shares on the ground to share and feed the community.

Raahui Pookeka is a story of kaitiakitanga, guardianship. It is a story of working together, of sharing and caring for the environment².

RECLAIMING RAAHUI POOKEKA

There are a number of marae in and around Raahui Pookeka. The Tangata Whenua Working Group have representatives from 6 of these marae. As a place rich in Maori history the Tangata Whenua Working Group support the aspiration of reclaiming the name Raahui Pookeka to make what was wrong, right².

With the focus more on Te Reo Maori in these current times it is another significant reason

¹ Waikato Coalfield Museum

² Stuff News 03 Jul 2020 "Call for Huntly..."

³ Stuff News 20 Mar 2018 "Westside Stories..."

⁴ 2012 KEIA – Raahui Pookeka Ki Taupiri – Huntly Section of The Waikato Expressway, Page 24

for reclaiming Raahui Pookeka. To give mana back to our whenua.

HUNTLY RAILWAY STATION PLATFORM NAMING

As representatives of our marae we recommend to the Huntly Community Board, Kiwi Rail and Waikato District Council to name the Huntly railway station platform as Raahui Pookeka.

SIGNATORIES

We the Chairperson/s for our respective marae-stakeholders agree to the information outlined above by the Tangata Whenua Working Group and its intent to name the Raahui Pookeka section of the Hamilton to Auckland Railway corridor.

Waahi Paa Chair



Kaitumutumu Chair



Te Ohaaki Chair



Matahuru Chair

K. NIKALI

Te Kauri Chair



Taupiri Chair



Waahi Whaanui Trust Chair



Hukanui Amuri Chair



Dated

19 October 2020

Huntly Community Board
By Email and Letter

HAMILTON – AUCKLAND RAIL STATION NAMING

He hoonore, he korooria, he maungaarongo ki te whenua, he whakaaro pai ki ngaa tangata katoa. Paimaarire.

Waikato Tainui support the positive work that has been progressed with regard to Hei Awarua ki te Ora Hamilton to Auckland Corridor, however the issue of the Rail Station naming has been brought to our attention.

Local Marae and tribal members have raised the issue through our Rail Governance Representative Donald Turner. We also raised the matter at our Waikato District Council Co-Governance meeting on 14 October 2020.

Waikato-Tainui support Iwi and Manawhenua involvement in decision-making. Our Marae and tribal members have worked with the Waikato-Tainui Rail Governance Representative and provided their support for the Tangata Whenua Working Group report, through the Chairs of:

- Waahi Paa
- Kaitumutumu
- Te Ohaaki
- Matahuru
- Te Kauri
- Taupiri ; and
- Waahi Whaanui Trust.

Our Marae are the heartbeat of the Iwi and our tribal members. We support their decision and recommendation.

Naaku noa, naa



Rukumoana Schaafhausen
CHAIR, TE ARATAURA

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Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	23 November 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
PEX Item 2.1 Purchase of Land – 128 Bollard Road, Tuakau		
PEX Item 2.2 Land Exchange under the Public Works Act 1981 – Further Information		
PEX Item 2.3 Solid Waste Contracts Renegotiation		
PEX Item 2.4 Tamahere Community Hub lease opportunity		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Item I Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 3.1 Purchase of Land – 128 Bollard Road, Tuakau	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
PEX Item 3.2 Land Exchange under the Public Works Act 1981 – Further Information	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
PEX Item 3.3 Solid Waste Contracts Renegotiation	7(2)(b)(i)	To protect information where the making available of the information would disclose a trade secret.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX Item 2.4 Tamahere Community Hub lease opportunity	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.