

**MINUTES** for a meeting of the Waters Governance Board of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 28 NOVEMBER 2023** commencing at **10.00AM**.

**Present:**

Mr D Wright (Chairperson)  
Mr GJ Ion (Chief Executive, Waikato District Council)  
Mr G Dibley  
Ms J Colliar (Intern) – *via audio visual link*

**Attending:**

Cr E Patterson  
Mr R Bax (R Bax Consulting Ltd)  
Mr K Martin (Waters Manager)  
Mr D Sharma (Three Waters Reform Project Manager)  
Mr J Baldwin (Waters Engineering Manager)  
Mr M Curtis (Three Waters Support Engineer)  
Mrs S Bolt (Waters Contract Support Coordinator)  
Mrs H Coalter (Growth & Analytics Manager)  
Mr M Bourne (Chief Operations Officer - Watercare)  
Mr M Telfer (Operations Manager Waikato – Watercare)  
Mr J Turner (Watercare)

Ms E Saunders (Senior Democracy Advisor)

The meeting was opened with a karakia.

## **APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Mr Ion/Mr Dibley)

THAT the apology for:

- a. non-attendance by Ms R Schaafhausen be received.

**CARRIED**

**WGB2311/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Mr Wright/Mr Ion)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Tuesday, 28 November 2023:

- a. be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded; and
- b. the following item(s) be discussed at an appropriate time during the course of the meeting:
  - i. *Watercare Contract Discussion at the conclusion of Item PEX3.7 [Waikato District Reservoirs]*

**CARRIED**

**WGB2311/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

Resolved: (Mr Dibley/Mr Ion)

THAT the minutes for a meeting of the Waters Governance Board Meeting held on Tuesday, 10 October 2023 be confirmed as a true and correct record of that meeting.

**CARRIED**

**WGB2311/03**

## **ACTIONS REGISTER**

### Agenda Item 5

The Waters Manager spoke to the report which was taken as read and highlighted the following key points:

- No response to date to the letter sent three to four weeks ago to the Department of Conservation (DOC).

**ACTION:** Waters Team to follow up with the Department of Conservation (DOC) for a response to the letter sent regarding the safety of the reservoir.

- The Three Waters Reform Manager provided an update on the New Resource Management Act (RMA) legislation with Ms Colliar providing an update stating that Councils are exempt from the 10 year maximum consent requirement (for Water Supply only – not discharge) but Councils need to apply for that exemption.

**ACTION:** Action to stay on the Register and an update to be provided in the New Year if the Act is appealed.

- A question was raised in relation Taupiri water supply and the increasing pressure it was noted that the pipe is going to be replaced which will help to mitigate the issue.

**ACTION:** Watercare to advise the Fire Service of the pipe replacement in the Taupiri area and to liaise with them to ensure all parties are aware of the water level.

**Resolved: (Mr Dibley/Mr Wright)**

**THAT the Waters Governance Board receives the Actions Register to October 2023.**

**CARRIED**

**WGB2311/04**

## **REPORTS**

### Three Waters Governance Report – October 2023

#### Agenda Item 6.1

Mr Telfer spoke to the report which was taken as read and further discussion was held.

#### Key Highlights:

- It was noted that response times to Wastewater events continue to be a challenge within 60 minutes framework.
- There is a meeting onsite of the Te Akau Bore with negotiations ongoing with the Property Owner on the location. It was noted that there is no development happening in the area.

- An update on the Rural Quality of the River was provided and Mr Telfer gave an overview on the regular sampling that is being done and the steps being undertaken. It was noted that detailed analysis has not been completed on the turbidity and an extensive discussion ensued on the detail that is required.

**ACTION:** Detailed analysis required on what is causing the turbidity (River Water Quality) along with a report back to the Board in early 2024.

- Health & Safety events are logged throughout the month and it was noted that Watercare have an iCare system. The Health & Safety event noted in the report was caused by not following process. There is no permanent damage to the eye.
- A public community meeting was attended in relation to the Raglan discharge event.

Questions/Discussion:

- It was noted that in relation to the Raglan discharge event that some of the contamination came from other sources and it was further noted that Waikato Regional Council (WRC) do seasonal testing which was due to start now and Watercare have had a subsequent meeting with WRC.
- It was noted that from the Raglan Communities perspective they are expecting a better outcome than this and it was further noted that there is a reputational risk for Council when it comes to Raglan discharge and further testing along with solid Communications are required.

**ACTION:** Some further testing to be undertaken on the other potential sources of contamination for the Raglan Discharge (under the museum).

- The false/positive result of alcali in Huntly which was briefly outlined by Mr Telfer.
- A query was raised in relation to reviewing type data (Raglan discharge event) and the validation period. It was noted that the data has been validated out until the end of February 2024.
- A query was raised in regards to Lake Hakanoa and the ownership of assets between WRC and Waikato District Council (WDC). It was noted that WRC are approaching WDC to take on assets that are currently owned by them. There is no clear answer in relation to the risk for flood and stormwater but no immediate risk.

**Resolved: (Mr Wright/Mr Ion)**

**THAT the Waters Governance Board receives the Three Waters Governance report for October 2023.**

**CARRIED**

**WGB2311/05**

## Port Waikato Flood Resilience Fund

### Agenda Item 6.2

The Waters Engineering Manager spoke to the report which was taken and the following discussion was held:

#### Key Highlights:

- There was a discrepancy on the figures included in the report which was outlined by The Waters Engineering Manager.
- It was noted that the pump station needs an upgrade and this has been identified.
- There is a community meeting happening within the first two weeks of December 2023 and this information will be presented at that time.
- A discussion was held in relation to the \$2.35M figure and the concern that this is not going to be enough. A concern was raised that the \$500,000 for project management seems rather excessive and it was queried whether the majority of those costs could be covered with the funding available.
- Further clarification was provided by the Waters Engineering Manager and it was confirmed that the funding is as follows:
  - i. \$2.35M from the Government on the basis that Waikato District Council put in \$500,000 towards Project Management costs which can be in our own time.

**Resolved: (Mr Wright/Mr Dibley)**

**THAT the Waters Governance Board recommends that Council:**

- a. approve the reallocation of funds from account codes 104670.1700.0000.00.25407 and 102623.1700.0000.00.25407 to be used towards the Port Waikato Three-Waters Resilience Fund; and
- b. supports the Council funding obligations to this project.

**CARRIED**

**WGB2311/06**

Schedule of Meetings - 2024

Agenda Item 6.3

The report was taken and the following discussion was held:

- Updated Tuesday, 2 May to Tuesday, 7 May 2024.

**Resolved: (Mr Wright/Mr Ion)**

**THAT the Waters Governance Board approves the schedule of Board meetings for 2023 as follows:**

- **Wednesday, 14 February,**
- **Tuesday, 26 March,**
- **Tuesday, 7 May,**
- **Wednesday, 19 June,**
- **Tuesday, 30 July,**
- **Tuesday, 10 September,**
- **Tuesday, 22 October, and**
- **Tuesday, 26 November,**

noting that each meeting will be scheduled to commence at 10.00am.

**CARRIED**

**WGB2311/07**

Te Kauwhata Water Association Resource Consent Renewal Update

Agenda Item 6.4

Mr R Bax (R Bax Consulting) spoke to the report which was taken and the following discussion was held:

Key Highlights:

- It was noted that a Resource Consent application has been made to Waikato Regional Council (WRC).
- It was noted that the consent application has reduced the original Council portion of the new take slightly (current consent is for 22,900m<sup>3</sup> per day – new application is 22,450m<sup>3</sup> per day).
- A brief discussion was held in relation to providing water to 5x local area marae at no cost and how this is going to be made possible with 5x water stations throughout the district.

Questions/Discussion:

- Ms Colliar declared her conflict of interest with this paper and abstained from any conversation.

**Resolved: (Mr Dibley/Mr Wright)**

**THAT the Waters Governance Board:**

- a. receives this report, and
- b. notes that the Chief Executive will arrange that tankered potable water delivered by TKWA to Nga Muka Development Trust five marae during summer, is not charged up to 120m<sup>3</sup>/year and for a period of three years.
- c. meets the requirement of Te Mata Arowai for a water carrier with regards to water cartage

**CARRIED**

**WGB2311/08**

## **EXCLUSION OF THE PUBLIC**

Agenda Item 7

**Resolved: (Mr Wright/Mr Ion)**

**THAT** the public be excluded from the following parts of the proceedings of this meeting; and

- a. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>Item PEX 1 Confirmation of Minutes</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>
<b>Item number PEX 2 Action Register</b>		
<b>Item PEX 3.1 Te Kauwhata Wastewater Treatment Plant Resource Consent Update</b>		
<b>Item PEX 3.2 Waikato Waters Contract Financial Report – October 2023</b>		
<b>Item PEX 3.3 Capital Delivery Programme Overview – October 2023</b>		
<b>Item PEX 3.4 Ngaaruawaahia Wastewater Network Extensions</b>		
<b>Item PEX 3.5 Pookeno Water Supply Reservoir Reticulation Extensions</b>		
<b>Item PEX 3.6 Te Kauwhata Network Upgrades</b>		



<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>Item PEX 3.7 Reservoir Programme of Works</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>

- b. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<b>Item No.</b>	<b>Section</b>	<b>Interest</b>
<b>Item PEX 1 Confirmation of Minutes</b>  <b>Item number PEX 2 Action Register</b>	<b>Refer to the previous Public Excluded reason in the agenda for this meeting.</b>	
<b>Item PEX 3.1 Te Kauwhata Wastewater Treatment Plant Resource Consent Update</b>	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 3.2 Waikato Waters Contract Financial Report – October 2023</b>	<b>7(2)(b)(ii)</b>	<b>To protect information that would otherwise unreasonably prejudice a person’s commercial position.</b>
	<b>7(2)(h)</b>	<b>To enable commercial activities to be carried out without prejudice or disadvantage.</b>
<b>Item PEX 3.3 Capital Delivery Programme Overview – October 2023</b>	<b>7(2)(h)</b>	<b>To enable commercial activities to be carried out without prejudice or disadvantage.</b>
	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>

Item No.	Section	Interest
<b>Item PEX 3.4</b> <b>Ngaaruawaahia Wastewater Network Extensions</b>	7(2)(b)(ii)  7(2)(h)  7(2)(j)	To protect information that would otherwise unreasonably prejudice a person's commercial position.  To enable commercial activities to be carried out without prejudice or disadvantage.  To prevent use of the information for improper gain or advantage.
<b>Item PEX 3.5</b> <b>Pookeno Water Supply Reservoir Reticulation Extensions</b>	7(2)(b)(ii)  7(2)(h)  7(2)(j)	To protect information that would otherwise unreasonably prejudice a person's commercial position.  To enable commercial activities to be carried out without prejudice or disadvantage.  To prevent use of the information for improper gain or advantage.
<b>Item PEX 3.6</b> <b>Te Kauwhata Network Upgrades</b>	7(2)(b)(ii)  7(2)(h)  7(2)(j)	To protect information that would otherwise unreasonably prejudice a person's commercial position.  To enable commercial activities to be carried out without prejudice or disadvantage.  To prevent use of the information for improper gain or advantage.

Item No.	Section	Interest
Item PEX 3.7 Reservoir Programme of Works	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a person's commercial position.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	48(1)(d)	To enable deliberations in private on a decision or recommendation in any applicable proceeding.

- c. **Mr R Bax (Richard Bax Consulting)** be permitted to remain at this meeting, after the public has been excluded to discuss Item PEX3.1 – Te Kauwhata Wastewater Treatment Plant Resource Consent Update because of his knowledge and work on this Item and the assistance being provided.

**CARRIED**

**WGB2311/09**

The meeting adjourned at 11.05am for morning tea and resumed at 11.20am.

Resolutions WGB2311/10 - WGB2311/19 are contained in the public excluded section of these minutes.

It was resolved [Resolution No. WGB2311/12] during the public excluded section of the meeting that the following resolution be released into open meeting along with the report and attachments which are at the conclusion of the Open Minutes.

Te Kauwhata Wastewater Treatment Plant Resource Consent Update  
Agenda Item PEX 3.1

Resolved: (Mr Dibley/Mr Ion)

That the Waters Governance Board:

- a. receives the report, and
- b. resolves to release the resolution, report and attachments into the open meeting.

**CARRIED**

There being no further business the meeting was declared closed at .....pm.

Minutes approved and confirmed this                      day of                      2023.





David Wright  
**CHAIRPERSON**

*Attachment 1: Te Kauwhata Wastewater Treatment Plant Resource Consent Update Report*

*Attachment 2: Te Kauwhata Wastewater Consent Agreement (2013)*

*Attachment 3: Partner and Key Stakeholder Engagement Plan*

*Attachment 4: Resource Consent Timeline*

     
PEX3.1 Te Kauwhata Wastewater Treatment Plant Resource Consent Update Report  
PEX3.1A Te Kauwhata Wastewater Consent Agreement (2013)  
PEX3.1B DRAFT Partner and Key Stakeholder Engagement Plan  
PEX3.1C DRAFT Resource Consent Timeline

Unconfirmed