

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 6 MARCH 2024** commencing at **7.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Wednesday, 7 February 2024 2

**5. PUBLIC FORUM**

**6. REPORTS**

**Council Reports**

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| 6.1 | Discretionary Fund Report                           | 10     |
|     | a.    Accountability – Te Kauwhata Events Committee | 13     |
| 6.2 | Te Kauwhata Works and Issues Report                 | 19     |
| 6.3 | 2024 -2034 Long-Term Plan (LTP) Update              | Verbal |

**Community Reports**

- |     |                     |        |
|-----|---------------------|--------|
| 6.4 | Chairpersons Report | Verbal |
| 6.5 | Councillors Report  | 36     |

**7. OTHER BUSINESS**

Gj Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	20 February 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 7 February 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee:**

- a. confirms the minutes for a meeting held on Wednesday, 6 February 2024 as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – 240207 TKCC Unconfirmed Minutes.

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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 7 FEBRUARY 2024** commencing at **7.00pm**.

**Present:**

John Cunningham (Chair)  
Tim Hinton  
Angela van de Munckhof  
Courtney Howells  
Ian Wrigley  
Estelle Jonathan  
Jo Gurnell  
Liz Tupuhi

**Apologies:**

Cr Marlene Raumati

**Not present:**

Whitney Totorewa

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council  
Jobanjeet Singh – Roading Corridor Engineer

**1. APOLOGIES AND LEAVE OF ABSENCE**

**RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)**

**1.1. THAT apologies from Cr Marlene Raumati and Liz Tupuhi be received.**

**CARRIED**

TKCC2402/1

**2. CONFIRMATION OF STATUS OF AGENDA ITEMS****RESOLVED: (TIM HINTON/ ANGELA VAN DE MUNCKHOF)**

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 7 February 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

**CARRIED**

TKCC2402/2

**3. DISCLOSURES OF INTEREST****RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)**

- Tim Hinton (as per disclosure of interest form)
- John Cunningham is also Chairperson of the Te Kauwhata Water Association.

**CARRIED**

TKCC2402/3

**4. CONFIRMATION OF MINUTES****RESOLVED: (JO GURNELL / COURTNEY HOWELLS)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday 6 December 2023 be confirmed as a true and correct record.**

**CARRIED**

TKCC2402/4

## **5. PUBLIC FORUM**

No members of the public were present.

## **6. REPORTS**

### **6.1. Proposed Road Names under Subdivision Number SUB0054/23**

**RESOLVED: (JOHN CUNNINGHAM/ANGELA VAN DE MUNCKHOF)**

**6.1.1. THAT the Te Kauwhata Community Committee:**

**a. recommends to the Infrastructure Committee the following proposed road names submitted by the developer for SUB0054/23 at 43 Scott Road Te Kauwhata:**

- **Road 1 (Proposed Road B) – Riverine Road**
- **Road 2 (Proposed Road C) - Haahi Crescent**
- **Road 3 (Proposed Road D) - Maniapare Road**
- **Road 4 (Proposed Road E) - Parerangi Rise**

**CARRIED**

**TKCC2402/5**

Discussion:

- Staff provided an overview of the report and Estelle Jonathan elaborated on the engagement that took place with mana whenua. Mana whenua has endorsed the road names being put forward.
- Staff to check on Council approved list of Te Kauwhata road names.

### **6.2. Discretionary Fund Report**

**RESOLVED: (TIM HINTON/JO GURNELL)**

**6.1.1. THAT the Discretionary Fund report be received.**

Discussion:

- Staff to check with Council's management accountant whether expenditure of \$2,173.91 on 5 December 2023 is indeed GST excluded as the one made on 2 December 2023 for \$1723.50 is GST included.

**CARRIED**

**TKCC2402/6**

**6.3. Discretionary Fund Report**

**RESOLVED: (IAN WRIGLEY/COURTNEY HOWELLS)**

**6.3.1. THAT the Works and Issues report be received**

**6.3.2. THAT the Te Kauwhata Community Committee approves an allocation of \$900.00 (plus GST if any) from its Discretionary Funding account to the Te Kauwhata Community House Children's Day Splash n Dash.**

**CARRIED**

**TKCC2402/7**

**6.4. Te Kauwhata Works and Issues Report**

**RESOLVED: (ANGELA VAN DE MUNCKHOF/TIM HINTON)**

**6.4.1. THAT the Works and Issues report be received**

Discussion:

- Dog park project
  - Tim Hinton advised that the installation of the equipment for Phase One is on track to happen in February/March 2024.
  - Progress of the project will be socialized on social media (Facebook)
- Saleyard Road Walkway project

- John Cunningham advised that a site visit with Cr Marlene Raumati, Estelle Jonathan and Tim Hinton took place on 5 January 2024 and it was agreed that the project was a reasonable and should be supported.
- Estelle Jonathan expressed her appreciation in being involved in this assessment.
- Community Identity project
  - Courtney Howells advised that the project team is meeting on 8 February so an appropriate update will be provided after this meeting.
- Te Kauwhata Domain
  - It was noted that the contract with the preferred supplier has been awarded and that works are expected to start on 12<sup>th</sup> February 2024.
  - Works to start adjacent to the Rugby Club along the main fields.
- Security cameras
  - It was noted that the next step is the development of a memorandum of understanding is being developed by Waikato District Council with Hamilton City Council.
- Rongoa Garden project
  - Tim Hinton advised that the next window of opportunity for planting is Autumn 2024.

**CARRIED**

**TKCC2402/8**

### **6.5. Te Kauwhata Community Committee Plans**

**RESOLVED: (JOHN CUNNINGHAM/JO GURNELL)**

**6.5.1. THAT the Te Kauwhata Community Committee receives the update regarding the Community Committee Plan**

Discussion:

- John Cunningham advised that Dominique Thurlow (Council's Community-led Development Advisor) will be facilitating a workshop with the Community Committee on 14 February 2024.

**CARRIED**

**TKCC2402/9**

### **6.6. 2024-2034 Long Term Plan Update**

**RESOLVED: (TIM HINTON/IAN WRIGLEY)**

**6.6.1. THAT the verbal update from John Cunningham be received.**

**CARRIED**

**TKCC2402/10**

### **6.7. Chairpersons Report**

**RESOLVED: (ANGELA VAN DE MUNCKHOF/TIM HINTON)**

**6.7.1. THAT the verbal update from John Cunningham be received.**

Discussion:

John Cunninham advised of the following:

- His participation in Council's Long Term Plan 2024-2034 workshops.
- That he has established a good rapport with the chairpersons of the other community boards/committees through Council's Long Term Plan workshops.
- That the security camera on top of the library has been removed and refitted to a more appropriate position on the building at a cost of \$1500.00.
- That the hearing for the alcohol licence for the application for a proposed liquor store on Main Road is taking place on 8 and 9 February 2024.

**CARRIED**

**TKCC2402/11**



## **6.8. Councillors Report**

**RESOLVED: (ANGELA VAN DE MUNCKHOF/TIM HINTON)**

**6.8.1. THAT the report from Cr Marlene Raumati for the December 2023 to January 2024 period be received.**

**CARRIED**

**TKCC2402/12**

## **7.2. ANY OTHER BUSINESS**

Discussion:

- Courtney Howells spoke about the solar farm proposal for the Waerenga valley and raised the need to mitigate the effects of a potential localized 'heat island' caused by the reflection of the solar panels. He further advised that NIWA expects a 2 degree Celsius increase in temperature in the valley due to the proposed solar farm. He noted that the Council may be asked to consider mitigating this negative consequential effect of locating this farm in the valley.
- Estelle Jonathan indicated that Ngaa Muka has not signed this proposal off. She raised the concern that the rise in the local temperature may have effects on the Whangamarino Wetland.

**CARRIED**

**TKCC2402/13**

With no further business the meeting was declared closed at 8:20 pm.

Minutes confirmed by the Chairperson this 12<sup>th</sup> day of February 2024 for approval at the next Committee meeting.

**JOHN CUNNINGHAM  
CHAIRPERSON**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 26 February 2024</b>
Date:	06 March 2024
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 26 February 2024

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report (showing as a separate attachment), to 26 February 2024.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 26 February 2024

Attachment 2 – North Waikato Development Fund report to 26 February 2024

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## TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 26-Feb-2024

GL

10-2070-0000-00-25904

<b>2023/24 Annual Plan</b>				4,198.00
<b>Carry forward from 2022/23</b>				23,380.00
<b>Total Funding</b>				<b>27,578.00</b>
<b>Income</b>				
<b>Total Income</b>				-
<b>Expenditure</b>				<b>excl GST</b>
05-Dec-23	Payment of \$2,173.91 (excl GST) to Te Kauwhata Rugby Sports Club Inc invoice 2023-26 towards the cost of the kitchen extension project	TKCC2311/6		2,173.91
02-Dec-23	Payment of \$1,723.50 (incl GST) to Te Kauwhata Events Committee inv 114 towards the cost of the Te Kauwhata Christmas Parade	TKCC2311/6		1,723.50
<b>Total Expenditure</b>				<b>3,897.41</b>
<b>Net Funding Remaining (excluding commitments)</b>				<b>23,680.59</b>
<b>Commitments</b>				<b>excl GST</b>
13-Feb-19	Further development of playgrounds, Re-allocate the \$5,000 which was initially allocated for the further development of playgrounds (as passed by resolution TKCC1902/04) for the development of the destination playground at the Te Kauwhata Domain	TKCC1902/04 TKCC2303/05		5,000.00
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway - walkway extending from Saleyard Road to Council Reserve at Blunt Road'	TKCC2012/03	10,000.00	
24-Feb-23	Less Payment \$6,931.00 made to Frame Group invoice 11542 31/07/2022	TKCC2012/03	(6,931.00)	3,069.00
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Community House towards Childrens Day Splash n Dash	TKCC2402/7		900.00
<b>Total Commitments</b>				<b>8,969.00</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>14,711.59</b>

**NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)**
**Te Kauwhata Allocation**
**As at Date: 26-Feb-2024**

	RS	18356	
<b>Resolutions from TKCC Committee Meeting Minutes &amp; Other Information</b>			
<b>2023/24 Annual Plan</b>			
Reserve Opening Balance		363,990.54	
<b>Total Funding</b>		<b>363,990.54</b>	
<b>Income</b>			
Interest July 2023-January 2024		8,219.32	
<b>Total Income</b>		<b>8,219.32</b>	
<b>Expenditure</b>			
<b>Total Expenditure</b>		-	
<b>Net Funding Remaining (excluding commitments)</b>		<b>372,209.86</b>	
<b>Commitments</b>			
<i>Date</i>	<i>Description</i>	<i>Resolution no</i>	<i>Amount</i>
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the <b>Te Kauwhata Blunt Road Walkway</b> ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00
	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding <b>Te Kauwhata Domain lighting project and footpaths within the Domain</b> .	TKCC2102/03	150,000.00
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) <b>adjusted</b> this commitment to <b>\$100,000</b> as part of a discussion the Works and Issues report).		(50,000.00)
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets	TKCC2208/03	25,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00
<b>Total Commitments</b>			<b>282,738.00</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>89,471.86</b>

# Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

**Name of Board/ Committee:** Te Kauwhata Community Events Committee

**Organisation/ Initiative name:** Te Kauwhata Christmas Parade

**Postal address:** c/o Esther Pilbrow, 54 Scott Rd, Te Kauwhata

**Physical address:** as above

**Contact details:**

**Name:** Esther Pilbrow

**Email:** estherpilbrow@gmail.com

**Amount of funding you received from Waikato District Council** \$ 1,723.50

**How the funding received was spent**

To help pay for the traffic control for the parade.

**NOTE:**

- Provide receipts or bank statements for all associated costs.
- Tax invoices not acceptable.
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

**When did your event/project take place?**

15th December 2023

**Comment on the success of your project and describe the benefits to the community**

*(Please provide photo documentation of project undertaken)*

Thank you so much to the WDC for helping us with funding for the Te Kauwhata Christmas Parade. The funds you provided helped us to pay for the traffic control on parade day. The parade was a fantastic success this year, we had great support from the community and local businesses. There was a great collection of floats this year, and the groups had put a lot of effort into them. Our fundraising raffle was well subscribed with local businesses donating and ticket sales helping for next years parade. The Lions supported the event with cooking sausages on their barbecues and helping with crowd control. The supermarket supported with donations of sausages and bread, the tavern supported by hosting the band in front of the tavern. We had great feedback from the community that attended and no health and safety issues

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

**Name** Esther Pilbrow

**Position in organisation** Treasurer

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



TE KAUWHATA COMMUNITY EVENTS INC  
54 SCOTT ROAD  
TE KAUWHATA

0459

## Account information

<b>Account type</b>	Business Premium Current Account	<b>Account number</b>	[REDACTED]
<b>Statement number</b>	00177	<b>Opening balance</b>	5,716.88
<b>Statement period</b>	31 Dec 2023 - 31 Jan 2024	<b>Closing balance</b>	3,324.30

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## Business Premium Current Account

**Account name** TE KAUWHATA COMMUNITY CHRISTMAS PARADE COMMITTEE  
**Account number** 06-0329-0722703-00

**Statement number** 00177  
**Statement period** 31 Dec 2023 - 31 Jan 2024

Date	Transaction type and details					Withdrawals	Deposits	Balance	
<b>31 Dec</b>	<b>Opening balance</b>							<b>5,716.88</b>	
03 Jan	BP	Fletch's cover and t	Fletch's cov	Inv 0170		591.10		5,125.78	
03 Jan	BP	Cornerstone security	Cornerstone	09615		1,674.88		3,450.90	
08 Jan	DC	0329-0072270320	TRANSFER				2,265.98	5,716.88	
18 Jan	BP	Waerenga School PTA	2ndSchool	Christmas	Parade	100.00		5,616.88	
18 Jan	BP	New World Te Kauwhat	NewWorld	IceBlocks	Parade	348.18		5,268.70	
23 Jan	BP	Independent Traffic	ITraffic	Parade	10000102851	1,955.00		3,313.70	
31 Jan		GROSS CREDIT INTEREST PAID						10.60	3,324.30
<b>Totals at end of page</b>						<b>\$4,669.16</b>	<b>\$2,276.58</b>	<b>\$3,324.30</b>	
<b>Totals at end of period</b>						<b>\$4,669.16</b>	<b>\$2,276.58</b>	<b>\$3,324.30</b>	

Your available credit is **\$3,324.30** as at the closing date of this statement.

**AP** Automatic Payment  
**AT** Automatic Teller Machine

**BP** Bill Payment  
**CQ** Cheque/Withdrawal

**DC** Direct Credit  
**DD** Direct Debit

**ED** Electronic Dishonour  
**EP** EFTPOS Transaction

**FX** Foreign Exchange  
**IA** International Money Machine

**IP** International EFTPOS Transaction  
**VT** Visa Transaction

**IF** International Payment





# TAX INVOICE

Te Kauwhata Community Events Inc  
 Attention: Esther Pilbrow Treasurer  
 54 Scott Road  
 RD 2  
 Te Kauwhata 3782  
 NEW ZEALAND

**Invoice Date**  
15 Dec 2023

**Invoice Number**  
INV-10000102851

**Reference**  
Christmas Parade

**GST Number**  
100974576

Independent Traffic  
 Control Ltd  
 PO BOX 14419  
 Panmure  
 Auckland  
 1741  
 NEW ZEALAND  
 0508 487 233

Description	Quantity	Unit Price	Amount NZD
Te Kauwhata Christmas Parade Friday the 15th of December 2023 <ul style="list-style-type: none"> <li>• TMP developed and submitted to Waikato District Council for approval</li> <li>• Meetings as required (NO CHARGE)</li> <li>• L1 Event STMS+ 2 Traffic Controllers</li> <li>• 2 L1 TTM Truck for install of TTM and Removal</li> </ul>	1.00	1,700.00	1,700.00
		Subtotal	1,700.00
		TOTAL GST 15%	255.00
		<b>TOTAL NZD</b>	<b>1,955.00</b>

## Due Date: 20 Jan 2024

Thank you for choosing Independent Traffic Control. We value your custom and take pride in ensuring you receive a professional service.

We would appreciate payment within 14 days of this invoice as per Independent Traffic Control Ltd's current Terms and Conditions.

Late payment could incur further costs for administration and interest on outstanding balances.

Please pay directly to our bank quoting the invoice number to Independent Traffic Control Ltd, Bank of New Zealand a/c :02-0108-0168665-000, or, alternatively by cheque accompanied by the cut off slip on the invoice.



[View and pay online now](#)



## PAYMENT ADVICE

To: Independent Traffic Control Ltd  
PO BOX 14419  
Panmure  
Auckland  
1741  
NEW ZEALAND  
0508 487 233

<b>Customer</b>	Te Kauwhata Community Events Inc
<b>Invoice Number</b>	INV-10000102851
<b>Amount Due</b>	<b>1,955.00</b>
<b>Due Date</b>	20 Jan 2024
<b>Amount Enclosed</b>	_____

Enter the amount you are paying above

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**To** | **Te Kauwhata Community Committee**

**Report title** | **Works and Issues Report**

Date: | 6 March 2024

Authorised by: | Vishal Ramduny, Strategic Initiatives and Partnerships Manager

## 1. Purpose of the report

### Te Take moo te puurongo

To update the Committee on projects contained in the Works and Issues report.

## 2. Executive summary

### Whakaraapopototanga matua

The Works and Issues update contained in the attachment relate to the following projects identified by the Community Committee:

<b>Te Kauwhata Works &amp; Issues Projects</b>	<b>Project Manager/Key Contact</b>
Project 1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Te Kauwhata Domain – Security cameras	Asanka Meththa
Project 6: Te Kauwhata Domain – Rongoa Garden	Whitney Totorewa and Tim Hinton

An update from Council's Technical Delivery Manager (in the Enterprise Project Management Office) on capital projects relevant to Te Kauwhata is included in the report.

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### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Committee receives the Works and Issues Report for 6 March 2024.**

### **4. Attachments** **Ngaa taapirihanga**

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Attachment – Works and Issues for Te Kauwhata Community Committee of 6 March 2024




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# ATTACHMENT

## Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 6 March 2024

### Key:

Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

# 1. Project Name: Development of the dog park exercise area

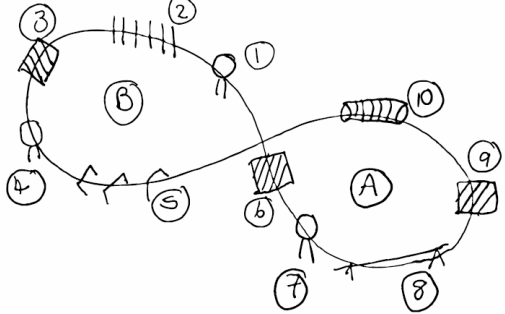
<b>Project Goal:</b>	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
<b>Project Manager:</b>	TBC
<b>Project Members:</b>	Tim Hinton and Ian Wrigley
<b>Council Staff Advisor:</b>	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
<b>Status update:</b>	 <p>-Tim Hinton has advised that the installation of the equipment for Phase One is on track to happen in February/March 2024. -Progress of the project will be socialized on social media (Facebook).</p>
<b>Funding:</b>	Budgetted for phase 1 and phase 2 stages 1 and II
<b>Likely Completion</b>	March 2024


## Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families.

Please note that parking for overflow of the rugby club events has been fully considered.



Status update of actions from last 3 months	Support needed	Next steps	By When?
<b>PHASE 1: Dog Agility Area</b>			
<p>Dog agility equipment were cleaned in a working bee on Saturday 29<sup>th</sup> April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p>	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Tim Hinton advised that the installation of the equipment will now happen in February 2024.</p>
	<p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p>		
<ul style="list-style-type: none"> <li>□□ Dog Tyre Hoops</li> <li>□ Dog Tunnel</li> <li>□ Dog Weaving Posts</li> <li>□ Dog Hurdles</li> <li>□□□ Dog Jump Platforms</li> <li>□ Dog Seesaw</li> </ul>	<p>10) Working bee to paint and finish the equipment in November/December 2023</p>		
<p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> <li>• The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height</li> <li>• All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the straight line centre-to-centre method to ensure dog jump safety</li> <li>• The height of all obstacles will be knee height catering for midi dogs</li> </ul> <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			

Status update of actions from last 3 months	Support needed	Next steps	By When?
<b>PHASE 2: Picnic areas 1 and 2</b>			
<p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><b>Specifications as follows:</b></p>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	February 2024
<p><b>PROJECT INSTALLATION STAGE 1</b></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> <li>8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps</li> <li>Excavator and auger drill at \$115per hour</li> <li>Concrete 1.8m3</li> </ul> <p>Anticipated timeframe = 1-2 working days</p> <p>Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 è \$3,565.80 incl. GST</p>	<p><b>STAGE 1 AND II</b></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><b>STAGE III</b></p> <p>Picnic tables have been completed.</p>		
<p><b>PROJECT INSTALLATION STAGE 11</b></p> <ul style="list-style-type: none"> <li>Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m2 for each area.</li> <li>He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade</li> </ul>  <ul style="list-style-type: none"> <li>He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready.</li> </ul> <p>Anticipated timeframe = 2 working weeks to make and install</p> <p>Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p>			




Status update of actions from last 3 months	Support needed	Next steps	By When?
<p><b>PROJECT INSTALLATION STAGE II1</b></p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area – effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed – effort TBD</p>			
<p><b>PHASE 3: Small dog fenced-off area</b></p> <ul style="list-style-type: none"> <li>• We mapped out a small dog area in position J above measuring about 40 x 10m<sup>2</sup></li> <li>• We will look into fencing options for this area with a gate so mowing the lawn is still straightforward</li> <li>• We need to feed back once we have explored fencing with Barakat Fencing</li> </ul>	Fencing companies willing to assist	Tim and Adele exploring fencing options	TBD
<p><b>PHASE 4: Picnic area 3 explored</b></p> <ul style="list-style-type: none"> <li>• Walkway installed</li> <li>• Gate to dog park to link to walking track installed</li> <li>• Clearing of drain</li> <li>• Removal of trees on the bank so the mural can be viewed</li> <li>• Planting of trees at the far end by the squash court, so mural not obscured</li> </ul>	TBD	TBD	TBD

## 2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	 <p>A site visit involving John Cunningham, Cr Marlene Raumati, Estelle Jonathan and Tim Hinton took place on 5 January 2024, and it was agreed that the proposal to terminate the walkway with a cul-de-sac adjacent to the wetland was reasonable and should be supported. Based on a cost assessment undertaken by Ed Mc Vicar, the project is expected to cost about \$40,000. Tim Hinton to initiate the project with Ed McVicar.</p>
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

### 3. Project Name: Community Identity Strategy

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Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>Community engagement is scheduled to take place in May 2024. Further update to be provided at the 6 March 2024 Committee meeting from the project team meeting which took place on 8 February 2024.</p>
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

## Project Status

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars – our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
  - 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation
-

are as follows. We welcome the Community Committee's addition of anyone we may have neglected:

- Te Kauwhata Community Committee
- Meremere Community Committee – as courtesy
- Ngaa Muka
- Rangiriri Paa
- Schools in the defined area
- Businesses in the defined area
- Community organisations in the defined area
- Aparangi
- The general public

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
- CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
- ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
- PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
- CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

Please scroll down for updated Plan. New additions/amedments are in red.

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## UPDATED PROJECT PLAN – OCT 2023

# Project Name: The Identity Project

**Project Goal:** The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

**Project Managers:** Courtney Howells and Estelle Johnson

**Project Members:** Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell

**Council Staff Advisor:** Jason Marconi, Community Led Development Advisor

**External Partner:** Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

### Status:

**Funding:** Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

**Phase 2:** Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

### Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. **The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that it connects, protects and celebrates those central pillars:**
    - Our unique environment (wetlands, waterways and associated wildlife)
    - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
  - The Strategy will be a guiding document stating a 50 year vision and the associated social, economic, environmental and cultural outcomes sought for Te Kauwhata over the next 50 years. **It will also include the short, medium and long term projects and goals required to achieve that vision.**
  - The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and connection between Rangiriri and Meremere may require a flexible, inclusive approach.
-

- The Strategy will record aspirational, community led, long term goals for our region that will be used to:
  - Advocate and inform the planning of other stakeholders in our region including local and regional council
  - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally
  - Provide a strategic focus for the development of other community led amenities
- Prior to the writing of the strategy the Project Team will lead community and stakeholder consultation. The team would like to commission a video as visual tool to engage the community in the visioning process. **If there are insufficient funds to acheive this they will create their own visual aid in the form of a slide show. For consistency and efficacy it is vital that the project team use the same information and tools when speaking to each stakeholder group.**
- The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified the team will write, or commission the writing of the draft Strategy.
- The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
- The final Strategy will include mechanisms for how it will be implemented, monitored and used. The Project Team will continue to take a key role in these matters and up date this document to detail Phase 2 in due course.

Phase 1				
Action	Support / Resources needed	By Who	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Complete	Meet 4-6 weekly
Option 1 Video Commissioned	Filming brief & \$10K budget for videographer – suggested Nimbus media OR partnership with Ngaa Muka videographer	Courtney to lead	Nov 2023	Meet with potential contractors and obtain quotes
OR Option 2 Slide show completed	Slide show	Lauren to create using information from Estelle, Liz and team	Nov 2023	Identify key ecological and historical features to include in slide show Create slide show
Consultation events	Communication plan, venues, representation	Project Team	Mar-May 2024	Book venues Invite stakeholders Promote to the public Facilitate events
<i>Activity forecast but not timelined or finalised...</i>				
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Draft document written	Competent, strategic writer	TBC		

Action	Support / Resources needed	By Who	By When	Next Steps
Consultation events	Communication plan, venues, representation	Project Team		
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Final document written	Competent, strategic writer	TBC		
Final document launched	Communication plan, venues, representation	Project Team		

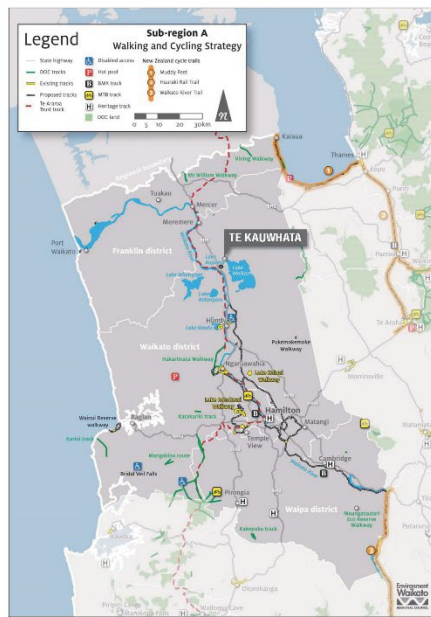
### Supporting documents

Connectivity is a core consideration of the project and as such we have gathered these maps developed by related projects such as Te Araroa Trail, WDCs Te Kauwhata Identity Strategy: Connectivity through Tracks and Trail and The Te Kauwhata Rangiriri Heritage Trail. We will develop our own maps but attach these as reference tools in the interim.

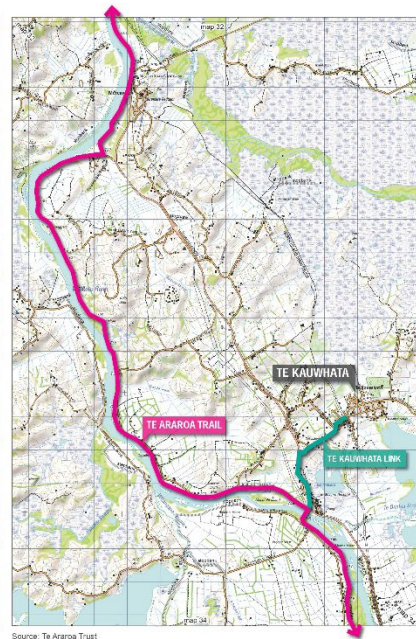
#### REGIONAL CONTEXT

The development of a walking/cycling network in and around Te Kauwhata creates an opportunity to connect to a wider regional cycling and walking network.

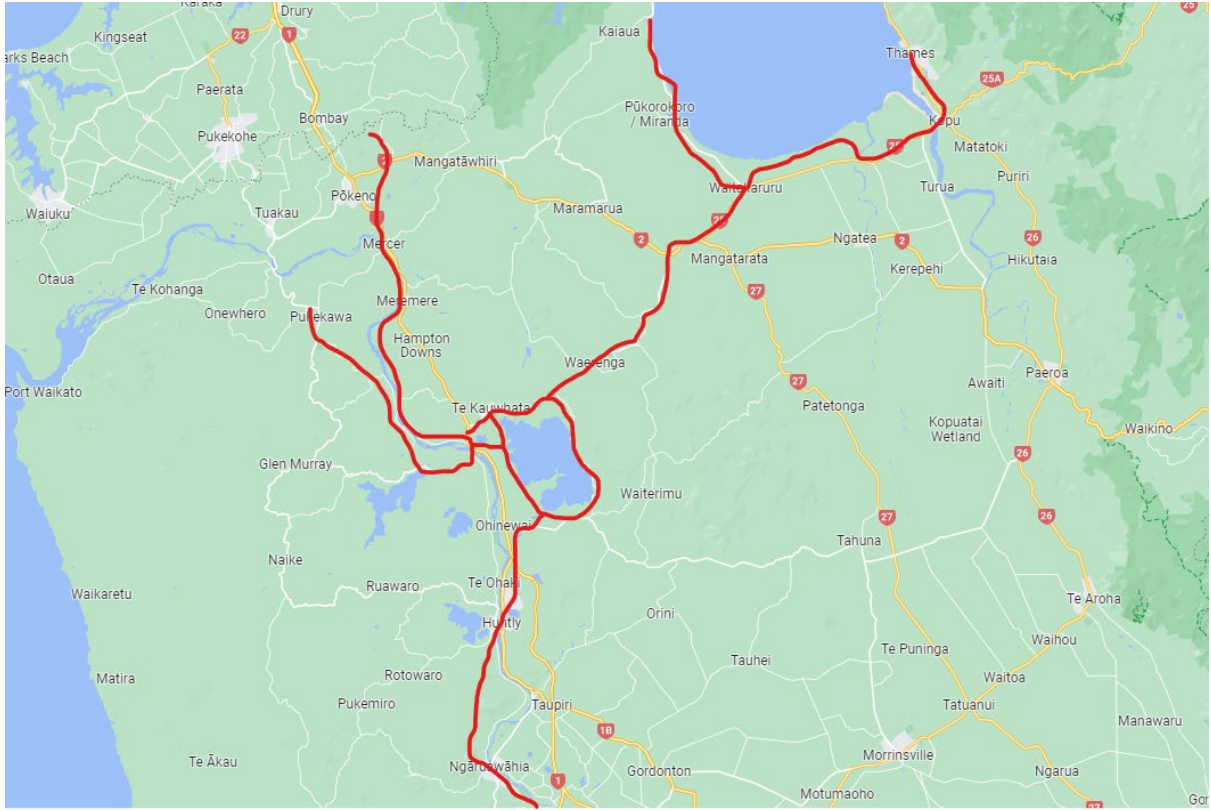
A future connection to the Te Araroa River trail will provide a link for river trail users to access Te Kauwhata encouraging visitors into the town centre and raising the profile of the area.



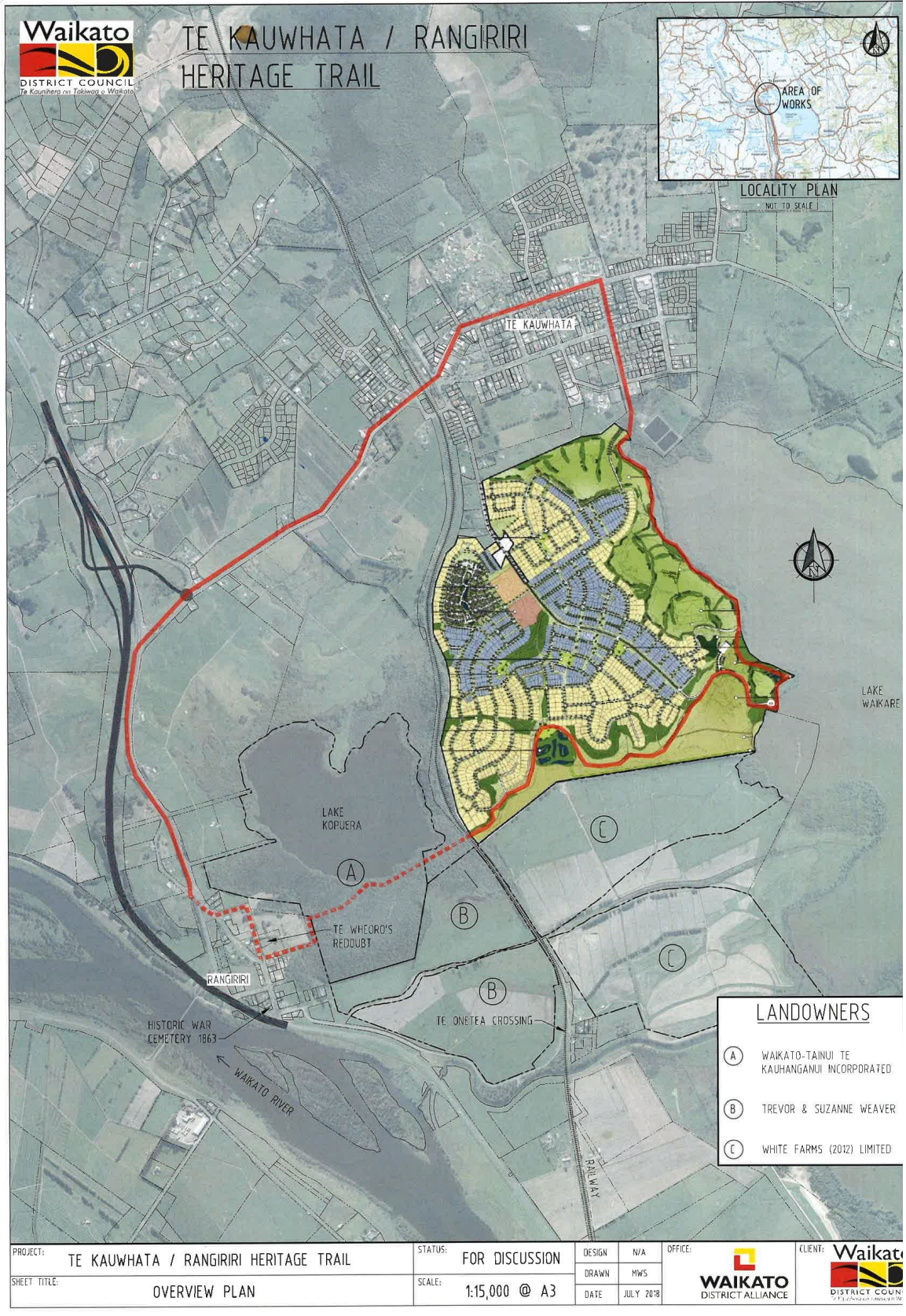
Source: Environment Waikato Walking and Cycling Strategy



Source: Te Araroa Trust









LANDOWNERS	
(A)	WAIKATO-TAINUI TE KAUHANGANUI INCORPORATED
(B)	TREVOR & SUZANNE WEAVER
(C)	WHITE FARMS (2012) LIMITED

PROJECT:	TE KAUWHATA / RANGIRIRI HERITAGE TRAIL	STATUS:	FOR DISCUSSION	DESIGN:	N/A	OFFICE:		CLIENT:	
SHEET TITLE:	OVERVIEW PLAN	SCALE:	1:15,000 @ A3	DRAWN:	MWS	DATE:	JULY 2018		

## 4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	 A blessing ceremony on the site has been conducted and works have commenced.
Funding:	Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows: Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50  and in accordance with the available Council LTP budget of \$518,603.62.
Likely Completion	TBC

## 5. Project Name: Te Kauwhata Domain – Security cameras

Project Goal:	Security cameras covering the car park, the freedom camping area, scout den and the destination playground thus providing a safe environment for users.
Project Manager:	Megan May (Acting General Manager – Service Delivery)
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	 (no change from previous meeting)  Funding commitment from the TKCC Discretionary Fund for \$5,000.00 has been released back into the Discretionary Fund. Asanka Meththa, Infrastructure Project Manager at the Waikato District Council, was present at the TKCC meeting of 6 December to engage with the Committee on its thoughts on where these new CCTV cameras should be installed. A memorandum of understanding with Hamilton City Council will need to be drawn up.
Funding:	<ul style="list-style-type: none"> <li>▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere.</li> <li>▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.</li> </ul>
Likely Completion	TBC

## 6. Project Name: Te Kauwhata Domain – Rongoa Garden

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Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <p>Tim Hinton has advised that the next window of opportunity for planting is Autumn 2024.</p>
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation.
Likely Completion	TBC

## Council Capital Projects Update

### Te Kauwhata Domain Walkway and Fitness Trail

A blessing ceremony on the site has been conducted and works have commenced.

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<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Councillor’s Report</b>
Date:	Wednesday, 06 March 2024
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

## 1. Purpose of the report

### Te Take moo te puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee 07 February 2024 meeting.

## 2. Executive summary

### Whakaraapopotanga matua

### 2.1 Council Meeting February 2024

#### Zero Harm Strategic Plan YR23/24

Councils’ zero harm culture is supported by a health and safety management system of policies, standards, requirements, and guidelines that are designed to support the elimination or management of risk and enable good practice.

Zero Harm staff continue to progress and remain on track to deliver the improvement activities detailed in our Zero Harm Strategic Improvement Plan for FY23/24. Additionally, the Zero Harm team is currently focused on successfully delivering our annual organisation wide Work Safe Home Safe event.

#### Risk and Assurance Committee

As per section 41 of the Local Government Act the Mayor set a governance structure and memberships for committees and subcommittees, which was confirmed at the Council meeting held on 9 November 2022.

I advised the Risk & Assurance Committee Chairperson, Mr Peter Stubbs and Her Worship the Mayor, of my resignation due to other commitments.

### Alterations to Annual Schedule of Meetings 2024

In December 2023, Council adopted a meeting schedule for 2024. This schedule enables Council to advertise monthly meetings in newspapers as well as on the website. At times extraordinary meetings are called but these need to have the decisions from those meetings advertised in the local paper. To avoid this additional cost to the ratepayers, changes need to be made to the schedule. Council staff will prepare a report to alter meetings to the adopted meeting schedule.

### **Council Committees February 2024**

#### Performance and Strategy

Elected members were provided with an overview of the Local Government Act (LGA) planning and reporting process, and the requirements and work programme for the 2024 - 2034 Long Term Plan, at the Performance and Strategy Committee meeting on 27 March 2023.

Members have continued to receive updates at each meeting on the building blocks progress. The key project management objectives for the 2024-2034 LTP project are:

- to create, and effectively consult on, an LTP Consultation Document;
- to deliver a final 2024-2034 Long Term Plan by 30 June 2024 that meets statutory requirements and receives an unmodified audit opinion; and
- to ensure that the final LTP is a document that has buy-in from, and can be relied upon, by staff, elected members and the community.

Council is legally required to adopt a Long-Term Plan no later than June 2024. Waikato District Residents and Ratepayers can expect to be consulted between March – April 2024, with LTP Hearings scheduled for the week beginning May 6 – 9 and Deliberations set for the week beginning May 20 – 23.

More information will follow within the coming weeks

### **Community Engagements February 2024**

#### Taniwha Marae Poukai

This year the Ngaati Mahuta whaanau of Taniwha Marae, celebrated their 60<sup>th</sup> Poukai. Poukai was, as a kaupapa (objective) instituted by the second Maaori King, Kiingi Taawhio. Despite the weather, Kiingi Tuuheitia Pootatau Te Whero Whero VII, attended the Poukai with his companion Makau Ariki, Te Atawhai and their entourage.

#### Te Kauwhata Community Response Group

The group's incredible team of community volunteers, from Meremere, Rangiriri, Te Kauwhata, Waerenga, and FENZ, have come a long way, in just under 10 months.

From evaluating existing resources, reviewing local facilities for emergency response purposes, relationship and network building, and securing financial resources, to a strategically focused, driven and managed education campaign, an emergency safety

collaboration campaign with the local fire brigade, information sharing with local marae, securing local emergency accommodation, group management and operational development planning, and a local social media campaign, the group are leading the way in throughout the district.

#### Council Meetings February 2024

Council Meeting	12 February 9:30am – 12:30pm
Performance & Strategy Committee	19 February 9:30am – 12:30pm
Policy & Regulatory Committee	27 February 9:30am – 12:30pm
Sustainability & Wellbeing Committee	28 February 9:30am – 12:30pm
Council Meeting	29 February 1:00pm – 5:00pm

#### Workshops and Other Meetings

LTP Budget Workshop	07 February 9:30am – 4:00pm
WRC School Buses Online Workshop	13 February 8:30am – 10:30am
Keeping of Animals Bylaw Workshop	13 February 1:00pm – 4:00pm
Proposed Rangiriri Closures	22 February 12:00pm – 12:45pm
Sustainable Development Goals Workshop	27 February 1:30pm – 3:00pm

#### Community and Constituency Engagements

Te Kauwhata Community Response Group	12 February 6:00pm
Woodlands Trust and WDC	23 February 10:30am – 12:00pm
Te Kauwhata Wastewater Treatment Plant	29 February 9:00am – 12:00pm

### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee receives the report from Councillor Raumati for the January – March 2024 period.**

### **4. Attachments** **Ngaa taapirihanga**

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There are no attachments.