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Minutes for a meeting of the Tuakau Community Board held in the Supper Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 13 FEBRUARY 2024** commencing at **6.00pm**.

**Present:**

Mrs G Tema-Liapaneke (Chairperson)  
Mr D Henderson  
Mrs S Henderson  
Mr C Morgan  
Mr F Semau  
Cr V Reeve  
Cr P Matatahi-Poutapu (*from 6:10pm*)

**Attending:**

Mr T Whittaker (Chief Operating Officer)  
Mrs GJ Kanawa (Democracy Manager)  
Mr T Rowland (Democracy Advisor)  
Mr L Watson (Tuakau Community Patrol)  
Mr N Foster (New Zealand Police)  
Mr T Ngataki (Ngati Tamaoho)  
Ms O Black (Maaori Wardens)  
Ms S Pearson (Activate Church)

The meeting opened with a karakia at 6:00pm.

### **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Tema-Liapaneke/Mr Morgan)**

**THAT the Tuakau Community Board accepts the apology from:**

- a. Ms A Frame for non-attendance.

**CARRIED**

**TUCB2402/01**

### **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Tema-Liapaneke/Mrs S Henderson)**

**THAT the agenda for the meeting of the Tuakau Community Board held on Tuesday, 13 February 2024 be confirmed:**

- a. that all reports be received.
- b. that Cr Ngataki be granted speaking rights for the meeting.

**CARRIED**

**TUCB2402/02**

### **DISCLOSURES OF INTEREST**

The following declarations were made at the meeting:

- Mr Semau declared a conflict of interest with the Tuakau Youth Centre
- Cr Reeve declared a conflict with Madill's House (Agenda Item 6.2)
- Mrs Tema -Liapaneke declared a non-financial conflict of interest as Chairperson of the Tuakau Lions Clubs.

### **CONFIRMATION OF MINUTES**

**Resolved: (Mr Morgan/Mr Semau)**

**THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday, 28 November 2023 be confirmed as a true and correct record.**

**CARRIED**

**TUCB2402/03**

### **PUBLIC FORUM**

### Mr Lee Watson - Tuakau Community Patrol

- Provided an update on the funding received from the Community Board for the Community Patrol projects.
- Offered to the Community Board the opportunity to attend a ride along on patrol and CPR Training.
- Noted that the cameras that the Community Board had funded also assisted the organisation.

### Sergeant Noel Foster – NZ Police

- Tuakau Waitangi Day Celebrations went without issue for the police and credit to those attending.
- Provided an update on recent Police Operations in Tuakau and Port Waikato, noting recent roaming patrols in the area seemed to be going well.
- A particular issue being experienced in the area was with motorcycles riding around town dangerously. Examples included wheel stands and driving on the footpaths, down alleyways and through reserves. Police have reached out to community members to take photos and assist them with gathering evidence to assist them to proceed with prosecutions.
- A query was raised in regard to the Police pursuit policy. Sergeant Foster advised the Board and those present what the policy was and with these motorcycle events the determination was not to pursue due to public safety.
- Police have had an increased amount of success with the new cameras that were funded by the Community Board.

*Cr P Matatahi-Poutapu arrived at the meeting at 6:10pm during the update from the above item.*

**ACTION:** Cr Matatahi-Poutapu to contact Sergeant Foster for more information on crime statistics.

## **Ted Ngataki – Ngati Tamaoho**

- Provided an update on the repairs to the carvings commissioned by the Board and would endeavour to get them completed by the end of March. He expressed his appreciation with the Board's continued patience.

## **Ms Odesa Black – Chairperson of Maaori Wardens (Tuakau)**

- Spoke to the Board about current work being done to get the local Maaori Wardens operational again.
- Ms Black thanked Sally Clark from Waikato District Council for her assistance in getting their office space back in the Town Hall.
- The Maaori Wardens focus was keeping the elderly community safe, however noted that wardens were also being confronted and their safety was also important.
- Would like the Community Patrol, Police and Maaori Wardens to work together for the safety of our community.
- Needs assistance from the community in getting the message out that they are recruiting. A member of the public noted that conversations should be held with Tuakau College and attendance at one of their assemblies to discuss the role of Maaori Wardens to increase awareness.
- Ms Black providing the food herself to homeless people in the community with the small group of existing Maaori Wardens helping distribute.

**ACTION:** Cr Reeve and Chair to speak with Ms Black to find other ways to help Maaori Wardens either through recruiting or additional support in providing food.

**ACTION:** Chair to create a Facebook post on the Tuakau Community Board page to alert the community of recruitment for Maaori Wardens.

## **Ms Shannon Pearson – Activate Church**

- Requested an update on the progress with the community response plan (action 8 in Work, Issues and Action Report)

**ACTION:** Chief Operating Officer to follow up with Resilience Team how the plan is coming along.

## **REPORTS**

### Discretionary Fund Report to 22 January 2024

#### *Agenda Item 6.1*

The report was received [*TUCB2402/02 refers*] and no discussion was held:

- Mr D Henderson queried when items were removed from the report. The Chief Operating Officer advised that once expenditure had been made it was reported the following month and then removed from the report, unless there was a variance to the commitment when the Board would be requested for a resolution to return the balance to the pool of funds.
- Mrs S Henderson queried the progress with the 2022/23 Belgravia invoice for the subsidy to the Tuakau swimming pool.
- Democracy Manager said she would follow up with finance on the Tuakau Lion's Club Invoice being paid for the Christmas Parade.

**ACTION:** Request made for the fonts on Discretionary Funding reports to be larger.

**ACTION:** Democracy Manager to meet within Finance regarding the Discretionary Funding report and invoices that have been paid but not showing on the report.

### Discretionary Fund Applications

#### *Agenda Item 6.2*

The report was received [*TUCB2402/02 refers*] and the following discussion was held:

- The Chief Operating Officer advised that the Board would benefit from further detail of the status of financial position of the applicant, including an understanding of the status of rejuvenation of the bowling club. It was agreed that the application would be deferred to enable further information to be gained.

Cr Reeve requested to speak to the item, noting he had a conflict of interest due to his history with Madill House and the bowling club. The Chief Operating Officer (COO) advised it would be fine to advise the Board of the general background, however as the item as being deferred it was best to leave this to the Funding Representative and COO to liaise on this matter.

**ACTION:** Chief Operating Officer would schedule a meeting with Mr Morgan and provide more background on the matter and Democracy Advisor will let the applicant know the matter has been deferred to a future meeting once fully investigated.

## 2024-234 Long Term Plan Update

### *Agenda Item 6.3*

The Chief Operating Officer provided a verbal report which was received [TUCB2402/02 refers] and no further discussion was held.

## Works, Actions & Issues Report: Status of Items October 2023

### *Agenda Item 6.4*

The report was received [TUCB2402/02 refers] and discussion was held on the following matters:

- Discussion was held during the Works, Actions and Issues Report about the Tuakau Community Board becoming more visible in the community.
- Cr Reeve spoke about the importance of the feedback from the community and highlighted the recent success of the Waitangi Day Public Event that some of the Community Board members attended, and the survey the Chairperson ran on the development of a new playground.
- The Chief Operating Officer advised the Community Board could facilitate engagement with the public more regarding local projects to ensure Council are providing the projects in line with the community's aspirations/needs.
- Mrs Tema-Liapanek and Mr Semau advised that the public engagement on the playground was strong and was a great opportunity for members to be engaged with the community. However, confusion was caused as the gazebos are Waikato District Council gazebos.
- The Board queried if they could get collateral for community events that reflected the Board not Council? The Democracy Manager advised that Council did have the gazebos fully branded as Waikato District Council, but other Boards did have their own flags which they paid for from their Discretionary Funding account.

**ACTION:** Mrs Henderson advised she would discuss with a graphic designer and get a quote for the Board to consider.

- The Democracy Manager further outlined that the Board could also run a competition, similar to the one Huntly Community Board held for their welcome signs that would also engage with the community.

Carvings - Maintenance

- Mr T Ngataki provided an update for the Board on the carvings, noting these would be completed by the end of March and apologised for the delay in repairing these.

**ACTION:** No action – remains on report.

Buckland Road Reserve Project

**ACTION:** Remove from the report.

Request for Pedestrian crossing near the tennis courts (Goerge Street) to be repainted as that would increase safety.

**ACTION:** Remove from the report.

Community Website

**ACTION:** No action – remains on report

Waitangi Day Celebration

**ACTION:** Remove from the report.

Tuakau Business Association

**ACTION:** Remove from the report.

Lions Club of Tuakau

**ACTION:** Remove from the report.

Shannon Pearson – Activate Church

**ACTION:** Chief Operating Officer to get a further update as requested in public forum. Remain on the report.

2024-2034 LTP Update

**ACTION:** Remove off the report.

Speed Bend on Jellicoe Avenue, Tuakau, to be installed.

- Cr Reeve said what is in the Work, Actions and Issues report had completely changed from what they discussed regarding this project.

**ACTION:** Chief Operating Officer to investigate further – Remain on report.

Upgrade to the Tuakau Domain Toilets

**ACTION:** No action - remain on the report

Community Resilience Plan

**ACTION:** No action - remain on the report.

George Street/Buckland Road Corner

**ACTION:** No action - remain on the report.



*Safety Issues – Edinburgh Street and Booth Crescent*

**ACTION:** No further action - Remove off the report.

*Intersection at Tuakau and Bucklands Road*

- Not the Waikato District Council area and Auckland City Council does not want to be involved at this stage. Staff will obtain detail of the safety measures put in place.

**ACTION:** No further action - Remove off the report

*Speed Bumps on Gibson Road, Tuakau*

**ACTION:** No further action - Remove off the report.

*Lights at the pedestrian crossing outside Tuakau Library*

**ACTION:** Chief Operating Officer to investigate what original safety report said - remains on report.

*Congestion on Elizabeth Street*

**ACTION:** Cr Reeve to let the board know if work has been done - remains on report.

*Centennial Park and Lightbody Reserve Rubbish/Litter Issues*

- Chair spoke to it being behaviour issue and whether the Community Board could run a hui to have more of a discussion in this area. Agreed to change this to a community engagement role for the community board.

**ACTION:** Remains on report with changed scope.

*Jellicoe/George Street Intersection*

- Cr Reeve said the Jellicoe/George Street Intersection pedestrian crossing that was planned has disappeared off the report. Road safety team told Cr Reeve they could put a crossing in.

**ACTION:** Add to report and Chief Operating Officer to investigate further.

## Community Board/Committee Plans

### Agenda Item 6.5

The report was received [TUCB2402/02 refers] and discussion was held.

- Democracy Manager updated the Community Board on having their own Community Plans. Spoke about how the Waitangi Event held by TUCB was the perfect example. Community Led Development Advisor would be in touch to schedule a workshop to help community boards develop these plans.
- COO spoke about how they want to get the Community Boards out of the potholes and speaking with the community. Mayor wanted a stronger connection between Council and Community Boards so that the voice of the communities ended up being in the chamber.
- Cr Reeve spoke to the subject saying the board should build on the momentum of the Waitangi Event.
- Mr Morgan and Mrs Tema-Liapaneké had been involved in previous discussions and would populate the template with what they had discussed in preparation for the workshop.

**ACTION:** Community Led Development Advisor to contact the Board to schedule a workshop.

## Chairperson's Report

### Agenda Item 6.6

The Chairperson provided a verbal report which was received [TUCB2402/02 refers] and the following discussion was held.

- Chair said the community board wanted to be different this year and to engage more with the community.
- Updated the Board about her learnings sitting in the LTP sessions.
- Focus needs to be showing a difference between the Council and the TUCB, as well as to make the board more recognisable to the public, along with what their role is
- Spoke about the WDC app Antenno that could be used to log service requests with the Council such as abandoned cars, noting that the Board intended to promote the app on the community board Facebook page.

- Chair requested help with the Anzac Services from the Board and also asking the community for support, particularly regarding the food – it would revert back to the community members bringing a plate rather than the Board providing the food.
- Mrs S Henderson complimented last year’s Anzac Service as being one of the best. Further noting that an effort could be made to contact local businesses to help get the message out about bring a plate to the service.
- Look at sound systems as the current equipment utilised was not up to par for the size of the event. Cr Matatahi-Poutapu to advised she could arrange the sound system.

**ACTION:** Board to place post on Facebook page and talk to various community groups to raise awareness of the “bring a plate” approach.

**ACTION:** Cr Matatahi-Pouapu to make arrangements for the sound system on the day and update the Chairperson on progress.

### Councillors Report

#### *Agenda Item 6.7*

The Councillors provided a verbal report which was received *[TUCB2402/02 refers]* and the following discussion was held.

- Cr Reeve spoke to the workshops he had been attending such as LTP, Keeping of Animal Bylaw and education with the communities. Three Waters part of their discussions along with rates. Spoke about an engagement plan being created for the Boards. Has been visiting retirement homes to get the message out there to the community.
- Cr Matatahi-Poutapu spoke regarding the communications around LTP and is working with Cr Whyte for a more online and simple narrative around LTP and rate changes.

## Community Board Members' Report

### *Agenda Item 6.8*

The members provided verbal reports which were received [TUCB2402/02 refers] on the following items.

- Mr Morgan thanked members for attending Waitangi and apologised for not being there.
- Mr Semau spoke to the success of Waitangi Event and was looking forward to more community events similar to this as it was part of their vision to raise community awareness on the role of the Board.

## Executive Leadership Update

### *Agenda Item 6.9*

The Chief Operating Officer provided a verbal report was received [TUCB2402/02 refers] and the following discussion was held.

- Reiterated that the Council's focus is on the LTP and there will likely be significant proposed rate increases, which would mean tough conversations with our communities. Toughest LTP he has been involved in over the 15 years that he has been at WDC.
- COO advised the new Government's Water Reform has not been friendly to Council and that would be felt by the community via rate increases.
- Property revaluations would also have an impact, noting these changes would be on top of the anticipated rates increase in the LTP.
- WDC more challenged by its multiple small communities and the need for multiple infrastructure projects, i.e. numerous water/wastewater treatment plants across the district compared to the one (1) for Hamilton City with a larger rating base.
- Expectations of the stakeholders and community are rising and that comes at a cost.

There being no further business the meeting was declared closed with a pray at 8.01pm.

Minutes approved and confirmed this                      day of                      2024.

G Tema-Liapaneke

**CHAIRPERSON**